

**Minutes of the Buxton with Lamas Full Annual Parish Council Meeting
held in Lamas Village Hall on Monday 10th June 2019 at 7.30pm**

PRESENT

Councillors:

Rev Goodman Mrs Nichols Mrs Charmley Mrs Dimsey
Mrs Powell Mr Riley (Arrived at 8:20)

Also in attendance:

1 members of the public
Cllr Karen Lawrence
Clerk to the Council: Laura Apps-Green

19/20 WELCOME & APOLOGIES FOR ABSENCE – There were apologies for absence given for Mr Battle, Mr Shaw and Mrs Kammoun. Clerk noted that Mr Riley would be attending later due to another commitment.

19/21 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION – Mrs Powell and Mrs Nichols reference Buxton Village Hall.

19/22 MINUTES

The minutes of the Parish Council meeting held on 13th May were previously circulated, with one typo, these were agreed as a true and correct record.

19/23 MATTERS ARISING - None

19/24 ADJOURNMENT

Member of the public raised the issue of not being able to access the more recent copies of the council's minutes. The Clerk explained that there are deep problems with the PC's current website and this would be covered in detail later on the agenda. Lamas Village Hall had had their AGM. Clerk asked if the PC could be invited to future AGMs.

19/25 REPORTS

Cllr Lawrence reported that she has been on a Broadland District Council orientation day and now has a Broadland Councillor e-mail address. She will sit on the Environmental Excellence panel as well as the appeals panel and will be subbing on the Scrutiny committee and another. Her focus is getting on the with Neighbourhood plan and has a keen interest in matters regarding flooding. Cllr Lawrence has a background in environmental issues.

19/26 PLANNING – This item was moved to later in the agenda to allow for Mr Riley's arrival.

19/27 FINANCE

Bank reconciliation – for May had been given to the Scrutineer prior to the meeting and returned signed.

Receipts and payments schedule – payment schedule was tabled and agreed by members as follows:

Cheque	Name	Description	Amount
22930	Viking	Stationery	£214
22931	Auditing Solutions	Audit	£258
22932	Barnwells	Round	£252
22933	Radii Ramp repairs	Skate ramp repair	£250
22934 /	Laura Apps-Green,	June pay, pension,	£1,060
22935 /	HMRC, Norfolk Pension Fund	tax, phone, mileage	
22936 /			
22938			
22937	Norfolk Cleaning Ltd	Cleaning Balay	£96
22939	Buxton Primary School	Contribution on Defib battery	£180
Total for June 2019			2,309.83

19/28 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

Chairman, 15th July 2019

Danger of the Mill Pond – This is an ongoing problem in the warmer weather. Any issues are to be reported directly to the police by those witnessing it.

Buxton village hall play area – Mrs Nichols reported that she has had no luck in getting the play maintenance company out to the play area at the village hall and has contacted a new company. Clerk reported that Radian Ramps had given good service regarding a fix at the skate park and they may be worth contacting.

SAM 2/Speed Watch – Nothing to report

Parish Paths Maps – The Footpath warden has requested that the PC looks to replace the faded map of the parish currently situated on the outside wall of the village hall. The PC agreed to this idea in principle. Clerk to have a look at prices.

Broken Boundary at Balay park – Part of boundary fence around Balay has been broken and it is clear that the residents of the property are using this as an entry point to their property. Clerk was asked to write a letter stating that the boundary needs to be kept secure and that breaching the boundary can not continue. The fence needs to be replaced like for like by the end of July otherwise the PC will have to take further action with the police. It was agreed that this letter should be posted and signed for. Mrs Nichols to find out the address.

Litter pick Equipment Broadland District Council – The PC agreed to the offer of being given a set of litter pick equipment from the council. It would be stored in the pavilion at Balay park.

Merchant Navy Flag day – The PC agreed to purchasing this flag ready for Merchant Navy day. Clerk to ask Kandi to find out the size of the other flags flown at the church and then to order one in the same size.
[Mr Riley arrived]

Round write up on the PC - Clerk suggested she writes up a myth buster article for the Round on the PC and what the organisation's role is. All agreed, Clerk to action.

To receive reports on highway matters –

- Water is sitting on the road under the bridge on Mill Road. Has the drain been cleared out?
- Paint needed on the road at Little Hautbois has still not been done.

19/29 PLANNING

Greater Norwich Local Plan – Nothing to report

Land off Lion Road – Clerk reported a letter from a property developer on behalf of the land owner asking the PC their views on changing the access to the site from Mead Close to Aylsham Road. The PC agreed to the following action:

1. Write to Mr Courtier at BDC to seek a response to the PC's previous letter which he should be in receipt of
2. Acknowledge letter from property developer and ask for further clarification of their proposal

Neighbourhood plan Steering group – There is a meeting planned for July 2nd

Planning Applications – Meadow View, 5 for 1 abstain

19/30 WEBSITE

Clerk reported back the information from the current website host that the current website is very out of date in terms of technology and is the cause of being unable to upload PC minutes. Clerk to look at other website options and come back to the PC in the July meeting.

19/31 BALAY PARK

Skate Ramp on Balay park – Radian ramps has finished a great repair to the ramp that RoSPA had flagged up due to a trip hazard at the base. This was done for a very reasonable price of £250. Clerk would recommend using this company again as and when may be necessary.

Football Club – An update was given from the meeting with the football club. The outcome was for the football club to find a person within their club with public liability insurance who can collect the grass on site with a non-motorised machine. Clerk to circulate the write up from the meeting with Cllrs.

19/32 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – Mrs Nichols reported that a pop-up café will be started at the village on 6th July from 8am until 3pm.

19/33 LATE CORRESPONDENCE & AGENDA ITEMS – None

19/34 CLOSURE OF THE MEETING – There being no further business the Chairman closed the meeting at 9:19pm