

**Minutes of the Buxton with Lamas Full Parish Council Meeting
held in Buxton Village Hall on Monday 13th January 2020 at 7.30pm**

PRESENT

Councillors:

Mr Riley	Mrs Powell	Mr Shaw	Mrs Nichols	
Mrs Charmley	Mr Battle	Mrs Dimsey	Rev Goodman	Mrs Kammoun

Also in attendance:

5 members of the public

Cllr Lawrence

Clerk to the Council: Laura Apps-Green

19/94 WELCOME & APOLOGIES FOR ABSENCE –There were apologies for absence given for Mrs Warren.

19/95 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION – Mrs Powell and Mrs Nichols reference Buxton Village Hall.

19/96 MINUTES

The minutes of the Parish Council meeting held on 24th November were previously circulated, with a couple of grammatical corrections they were agreed and signed as a true and correct record.

19/97 MATTERS ARISING – Mrs Charmley requested an update on the meeting with Nigel Harriss regarding the entrance to the bungalow off Aylsham road. Clerk confirmed that the entrance in question has been there a long time and that Mr Harriss has yet to follow up on the meeting.

19/98 ADJOURNMENT –

Members of the public gave their comments on the Weir Cottage planning application.

19/99 REPORTS

Cllr Lawrence reported on the following:

- The joint merger between Broadland and South Norfolk District Council. The councils have agreed to amend their constitution which would have the effect of stopping the public attending their Cabinet meetings. This raises the question of transparency and the ability to scrutinise decisions made
- The Broadland and South Norfolk domain name will change and needs approval from national office
- The Local Plan is moving forwards and will be out for consultation at the end of January
- The issue of ash die back in the trees in the parish has been an issue for many people and Cllr Lawrence is working with the ecologist at Norfolk County Council to try to ensure only those trees affected are cut back.

Mr Riley also added that there had been a SNAP meeting where the replacement PC was announced.

19/100 PLANNING

Greater Norwich Local Plan – Clerk informed council that the next stage will be out for consultation from January 29 until 16 March 2020. We do know that 2 sites have been put forward for development – land north of Mead Close and land off Aylsham Road opposite Balay park. Any development inside the settlement boundary goes under normal planning rules. This Local Plan will be in place until 2038.

Land off Lion Road – Nothing to report

Neighbourhood plan Steering group – The committee met in December. Some people appear to have been missed off the list. Clerk to raise this with the Chair of the NP committee. The group have made great progress and pulled some draft policies together, these will be circulated.

Planning Applications –

The Coach Barn – A vote was had, 8 in support of the application, 1 abstain.

Chairman, 10th February 2020

Weir Cottage – Residents’ concerns regarding this application were listened to. This property already has planning permission for a 2 story extension and the amended plans put forward were not dissimilar to the previous application. A vote was had, 8 in support of the application, 1 abstain.

19/101 FINANCE

Bank reconciliation – for December had been given to the Scrutineer prior to the meeting, it was been agreed as correct and signed.

Receipts and payments schedule – payment schedule was tabled and agreed by members as follows: These payments were made in advance of the meeting because they would have been overdue otherwise.

Cheque	Name	Description	Amount
22993 /	Laura Apps-Green, HMRC,	Clerks pay Dec, Pension, TAX	£1,009.64
22994 /	Norfolk Pension Fund		
22995			
22996	Norfolk Cleaning Co	Cleaning Balay	£96
22997	Barnwells	Round	£252
22998	Michlmayrs	Church Clock	£135
22999	Buxton Village Hall	Hall Hire	£120
23000	Archer Signs	Allotment sign	£92
23001	Viking	Stationery	£204
23002	Badersfield Church	Hall Hire	£24
23003	Garden Guardian	Grounds Maintenance Balay	£3,522
<i>The above payments were made in Dec 2019 during the PC winter recess</i>			
23004	Norfolk Cleaning Co	Cleaning Balay	£96
23005	Information Commissioners Office	Storing of information	£40
23006	Garden Guardian	Pot holes filled at Balay	£354
23007 /	Laura Apps-Green,	Jan Pay, Pension,	£1102.98
23008/	Norfolk Pension Fund, HMRC	Tax payment, phone, mileage	
23009 /			
23010			
Total			£7,048

Draft Budget for 2020/2021 – All agreed with the budget put forward by the Clerk and it was AGREED to make a precept request of £30,765

Donation to Tree Warden – All agreed to a donation of £25.

19/102 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

Dangers of swimming at the Mill pond – N/A

Buxton village hall play area – There was a detailed discussion about the way forward with the play area. The Chair confirmed that the agreement between the PC and Village Hall management committee (VHMC) is that the VHMC would monitor, inspect and insure the play area and the PC would provide the funding. The PC felt that the quote for fixing what is already there is rather high.

The Clerk did some research between the last meeting and this and found out about grant funding from Tarmac that could pay for new equipment and the removal of the old parts of the play area. Clerk was asked to get quotes from play equipment suppliers ready for the February meeting, if possible. The next deadline for funding applications to Tarmac is 13th March 2020. Given the tight timescales it may be necessary to call an extraordinary meeting regarding the play area after the planned Feb meeting.

The Clerk informed council that group training on how to inspect play areas could be provided by Community Action Norfolk for £200 on site. It was felt that sharing the responsibility of checking the play area would be helpful. All agreed and Clerk was asked to arrange the training.

None of the items found by RoSPA have been high risk. There is a medium risk of potential injury from the hinge in the gates to the play area. Mr Riley volunteered to assist the VHMC with this and insert a piece of wood to stop the gate going too far back when opened.

SAM 2/Speed Watch – Mr Shaw gave an update on these findings.

Traffic Calming in village – Clerk to report back at next meeting.

To receive reports on highway matters – Clerk shall continue to raise the ongoing issue with Ben Rayner of NCC Highways. There is an issue with the way some cars park outside the new houses beside the shop and cause a block in the road there also outside the Black Lion pub and the village hall. Clerk to ask the new local police office to help with this matter.

19/103 BALAY PARK

Balay Park ramp to toilet – Clerk had been able to obtain 1 quote for a ramp at a cost of approx. £4,000. The PC felt that was much too high and discussed if there is actually a need for a ramp. They agreed that the disabled sign on the toilet needs to be removed if possible. Mr Battle kindly agreed to do this. Clerk to look for more reasonable quotes for the work.

[Standing orders extended]

Mr Battle also agreed to take a water meter reading as the last bill stated the PC owes in excess of £4,000. Clerk is disputing this bill with the water company.

Scout request to hire hall to non-uniform group - The Chair and Clerk had looked at the contract between the PC and the Scouts. The contract clearly states that the hall can only be used by uniformed groups. The PC wants to clarify with the Scouting board about who added that stipulation? In which case the rules of the agreement must be upheld.

19/104 MEETING DATES FOR NEXT YEAR

Clerk issued all Cllrs with a schedule of meeting dates for the coming year, all agreed.

19/105 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – Clerk informed council that the football club would like to request more usage of Balay park for the adult team. The PC will also need to decide on a fee for one off hiring of Balay park. To be agreed in the February meeting. Clerk to look into the charges made by others hiring similar facilities.

19/106 LATE CORRESPONDENCE & AGENDA ITEMS – Football club request to play more games at Balay park.

19/107 CLOSURE OF THE MEETING – There being no further business the Chairman closed the meeting at 9:41pm.