

**Minutes of the Buxton with Lamas Full Parish Council Meeting
held in Buxton Village Hall on Monday 10th February 2020 at 7.30pm**

PRESENT

Councillors:

Mr Riley	Mr Shaw	Mrs Nichols	Mrs Warren.
Mrs Charmley	Mr Battle	Mrs Dimsey	Rev Goodman

Also in attendance:

2 members of the public

Cllr Lawrence

Cllr Harrison [Arrived at 7:50]

Clerk to the Council: Laura Apps-Green

19/108 WELCOME & APOLOGIES FOR ABSENCE – There were apologies for absence given for Mrs Kammoun and Mrs Powell.

19/109 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION – Mrs Powell reference Buxton Village Hall.

19/110 MINUTES

The minutes of the Parish Council meeting held on 13th January 2020 were previously circulated, with a couple of grammatical corrections they were agreed and signed as a true and correct record.

19/111 MATTERS ARISING – A resident had raised the issue of traffic calming in the village. The PC asked Cllr Harrison for more information on securing funding to assist with installing traffic calming measures. Please see Cllr Harrison's report below for more details.

19/112 ADJOURNMENT – None

19/113 REPORTS

Cllr Lawrence reported on the following:

- Environmental Excellence panel – There is a target to plant 1 million trees in Norfolk. They are looking at all the different locations for placing them. Cllr Lawrence also wants them to look at other eco-friendly initiatives, such as bat boxes and footpaths.
- They are looking at how to change the behaviour of people when recycling in order to reduce the contamination in the recycling process.
- Cllr Lawrence has a grant of £500 for the community, which must be spent by 31st March. Please contact Cllr Lawrence for more details on how to apply for the funding.

Cllr Harrison reported the following:

- There is to be a 3.99% increase on council tax, 2% of which will be for Social Services. Social Services is a major cost for NCC and big improvements are needed to make it fit for purpose.
- There are improvements planned for the county's hospitals, N&N is having a new wing built. Mental Health services are in a very bad state.
- Adult Education was in special measures, but is now working well and the Wensum Lodge site is to have a major overhaul.
- Norwich Castle is having an £8 million refurbishment to bring it back to its original condition.

The PC asked Cllr Harrison about the funding he holds for the community and if the PC can apply to him for funding to assist with the installation of traffic calming measures in the village, and match any of that funding with both the Parish Partnership funding and some funding from the PC. Clerk to e-mail Cllr Harrison in this regard.

19/114 PLANNING

Greater Norwich Local Plan – Consultation is open on the sites that have been put forward. There is a meeting to take place in South Norfolk District Council to discuss a coordinated approach to this consultation.

Chairman, 9 March 2020

Land off Lion Road – Nothing to report

Neighbourhood plan Steering group – Nothing to report

Planning Applications – None

19/115 FINANCE

Bank reconciliation – for January had been signed by the Scrutineer prior to the meeting, it has been agreed as correct and signed.

Receipts and payments schedule – payment schedule was tabled and agreed by members as follows:

Cheque	Name	Description	Amount
23011	Scouts	Parade signs	£286.21
23012	Tree Warden	Ongoing advice	£25
23013	Norfolk County Council	Safe Membership	£30
23014	National Allotment Society	PC's Membership	£66
23015	Barnwell Ltd	Round	£252
23016	Norfolk Cleaning Co	Cleaning Balay	£48
23017	Anglia Water (Wave)	Utilities	£104
23018 /	Laura Apps-Green,	Mileage, Office rent,	£1,173.06
23019 /	Norfolk Pension Fund,	Phone, Pension, Tax	
23020	HMRC		
Total			£1,984.40

Review of PC's Financial Risk Assessment: Clerk had previously circulated an updated version of this document. It was AGREED by full council and signed off.

Review of PC's Standing Orders: Clerk requested that section 15 of this document is changed to allow for the PC's monthly meeting papers to be e-mailed out to Cllrs rather than hand delivered. After a discussion this proposal was agreed, but the Clerk was asked to bring 4 sets of printed papers to each PC meeting for those that are unable to print them out. This was AGREED by full council.

Review of PC's Financial Regulations: No changes required

Earmarked reserves: A copy of the PC's earmarked reserves was circulated to all for information.

Internal Auditors: It was AGREED to remain with Auditing Solutions for the coming year.

19/116 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

Dangers of swimming at the Mill pond and Anti-social behaviour: Chairman reported to council that the small storage unit on Balay park has been broken into again. It is full of rubbish and someone has even defecated on top of the bin inside the unit. The Clerk was unable to clear anything and has secured the unit again. 5 actions were AGREED by full council:

- Report the incident to the police
- Clerk to investigate the cost of a clinical clean by cleaning contractors on site – Alternatively there are 2 volunteers on the PC who would clean the mess
- Clerk to investigate how to get rid of the unit, including all cost implications
- Once the bin inside the unit is cleaned the Village Hall can make use of the bin on their grounds
- Put the matter on the March agenda with the view to publicising the issue in the Round, naming and shaming approach

Buxton village hall play area –

Clerk reported that 4 play equipment providers have been to the site and will be quoting for the new play area. Mr Riley proposed that a small working group is set up to go through the quotes and make proposals to full council on which is the preferred supplier and to go into the school to get the opinions of the young people who use the site. All AGREED that the working group should be Mrs Nichols, Mrs Powell, Mr Riley and the Clerk. Mr Riley also proposed that the Clerk should be able to claim overtime, if needed, while working on this project, all AGREED.

It was AGREED for the Clerk to arrange play area inspection training for Saturday 14th March at 9am at Buxton village hall. There will then be a rota created for the regular inspection of the play area.

Tree removal along the railway line – The Tree officer for the PC has raised concerns around the removal of trees along the railway line, which is owned by Broadland District Council. Trees with Ash dieback are being removed. The PC has not been consulted on this matter. Cllr Lawrence will invite Annie Samozzie to the March PC meeting to give more information on this matter.

The PC would like to see some of the trees planned for planting in Norfolk to be placed along the railway line. Clerk to talk to John Fleetwood about making this happen.

The trees at the top of Church Close are being looked at by Highways arborist to decide how to deal with them as they are getting too big and have very low hanging branches.

The PC wants to be involved in the tree management plan while it is being developed and the Clerk will contact Mike Simmons of BDC to state this position.

Asset Audit – Clerk sent out a report having assessed every asset the PC has in the parish (report was e-mailed to cllrs). The Clerk had flagged up some red areas that needed action. Clerk has had these red areas worked on, including:

- Had Highways reset the Lamas village sign in the verge at the entrance to the village from the Badersfield side.
- The grit bin has been moved and set in the ground at Little Hautbois.
- Mr Battle has kindly fixed the painted bin outside the church. Mr Battle was thanked for this work.
- Mr Battle has agreed to fix the slat on the bench beside the bus stop.
- Mr Shaw has agreed to clean the bus stop.

Clerk suggested that a new bus stop is needed soon and when benches need replacing they could be replaced with more robust models.

SAM 2/Speed Watch – Mr Shaw gave an update on these findings. Mr Shaw asked if he can develop a plan to deal with the traffic through the village based on the findings of the SAM 2 results. Council was in agreement and Mr Shaw will present a draft plan at the next meeting. This should include the traffic calming measures mentioned in the matter arising.

Request to fund the replacement bin liner at the Mill - All AGREED to pay for this.

To receive reports on highway matters – Mill Street drain needs cleaning as water is collecting under the bridge. Clerk informed Council that the road lining is planned for April. There are 2 manhole covers where the tarmac is missing around the edge making them dangerous for bikes. Tarmac outside church needs resurfacing. Clerk to report to Highways.

What can VH do to avoid an accident outside the entrance where cars should not park? Clerk to ask Highways for advice.

19/117 BALAY PARK

Request from Football Club – The football club have asked the PC for

1. Permission to play the adult games at Balay park in emergencies when the pitch at the village hall is not usable

2. Permission to use an external contractor to cut the adult pitch and prepare the ground to their required standard on those emergency occasions

This request was discussed by the PC. It was AGREED to allow the request on the following conditions, which will be put in a letter to the football club by the Clerk and Mr Riley:

- They can only use the contractor that they have specified and given the PC insurance and public liability details for
- The football club pays for any and all costs involved
- The adult team can only use Balay park in an emergency when the recreation ground at the village hall is unusable
- The PC will monitor this arrangement and reserves the right to terminate it at any time

[Standing orders extended]

Fee to charge the adult football team for the use of Balay park pitch – It was AGREED to charge the football team £35 per match and this needs to be paid in advance via a BACS payment.

Balay Park ramp to toilet – Clerk has obtained a second quote and is arranging to meet Steve White for a third.

Fruit Tree Planting at the allotment – It was AGREED to allow fruit tree planting at the allotments. Mrs Dimsey will supervise the installation of a new shed on a plot in the coming weekend. Clerk to pass on Mrs Dimsey's details to the plot holder.

Clerk to advertise in the Round that there is an allotment available at Balay park.

19/118 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – None

19/119 LATE CORRESPONDENCE & AGENDA ITEMS – A resident would like the PC to look at extending the carpark area at Balay park and would like to see gym equipment outside in the village. These issues to go on the March agenda.

19/120 CLOSURE OF THE MEETING – There being no further business the Chairman closed the meeting at 9:43pm.