

**Minutes of the Buxton with Lamas Full Parish Council Meeting
held in public on-line via Zoom on Monday 23rd November at 7.30pm**

PRESENT

Councillors:

Mrs Nichols	Mr Battle	Mrs Kammoun (<i>From 8:30pm</i>)	Mrs Warren
Mrs Charmley	Rev Goodman	Mr Riley	Mr Shaw

Also in attendance:

Cllr Lawrence
Cllr Harrison
4 members of the public
Clerk to the Council: Laura Apps-Green

20/71 WELCOME & APOLOGIES FOR ABSENCE – There were apologies for absence given for Mrs Dimsey and Mrs Powell. Mrs Kammoun would be joining the meeting later.

20/72 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION – Mrs Nichols reference Buxton Village Hall.

20/73 MINUTES

The minutes of the Parish Council meeting held on 12th October 2020 were previously circulated. With some minor corrections, the Chair agreed to sign them and scan a copy to the Clerk due to the current health crisis and no contact being allowed.

20/74 MATTERS ARISING –None

20/75 ADJOURNMENT –

The Chair invited 2 people from the Scout group to talk to the council and it was agreed that their item on the agenda (9) be brought forward on the agenda. The Scout group would like to have the wording in one part of the lease agreement amended in order to allow non-uniformed groups to hire the use of the Scout hut facility. There was a detailed discussion around this and it was clarified that the now dissolved BALAY park committee and the Scout group entered into the lease agreement and not the Parish Council. When the group dissolved the PC inherited the site and the lease agreement. There were 3 main stipulations in the lease:

- Uniformed groups only
- No alcohol
- Must not compete with village hall

Mrs Nichols, who was on the BALAY committee at the time, is confident that the rule around only having uniformed groups in the scout hut was a stipulation that the Scouting Association put in the lease agreement.

Mrs Nichols, who is currently chair of the village hall management committee, would have no objections to the scout hut being hired to other youth groups. She explained that the village hall can't really accommodate youth groups, because there are a lot of other users and also the building isn't equipped for the kind of activities many youth groups want to engage in.

The Chair brought together the discussion by concluding the following:

- The PC would be comfortable with the scout hut being hired to youth groups aged 18 and under
- Any groups with an age range of 18 + would need to consult with the PC first before being allowed to hire the scout hut
- No alcohol to be consumed on the premises

Mr Riley proposed that the PC votes on the 3 points set out above, this was seconded by Derek and all agreed.

It was made clear to the scout representatives present that it is their responsibility to double check and clarify with the higher Scouting Association that they are allowed to change the current stipulation in the lease, concerning the scout hut only being used by another uniformed group. The PC did not make this a condition of the lease, because at the time of agreeing the lease the PC was not involved.

The scout group are willing to update the PC going forwards on any progress.

Clerk will amend the small section of the lease concerning the uniformed groups clause and liaise with the scout group on this, subject to confirmation from the Scouting Association that they are happy with this.

Mark (The Canoe Man) attended the meeting and the Chair brought forward agenda item 10.2 to the adjournment section. Mark set out his plans for 2021 and how traffic, cars and customers could be managed better when using his services in the village. Mark has entered into discussions with a landowner regarding a designated parking area a short walk from his launch site and is working on a safer walking route up to the launch site. Increased cars parking in the village were as a result of the pandemic and the Bure Valley railway line being out of action. This meant that people could no longer park in Wroxham, catch the train to Buxton and paddle back to Wroxham on the river. In 2021, Bure Valley have agreed to make a special stop at Buxton just for the Canoe Man's passengers. This should greatly relieve the issue of a large number of cars coming to the village to use the Canoe Man's services.

Mark asked if he could cut the verges between the trods in Lamas to make it safer for his customers to reach the launch spot. It was suggested that permission would need to be sought from Highways. Mark was asked about toilet provision and his plan is to place a portaloo in the vicinity if permission can be obtained.

20/76 REPORTS

Cllr Lawrence reported on the following:

- She has awarded a total of £1800 in grants to local groups and hoping for another one soon
- The Environmental strategy has been agreed by BDC
- Delivery plan post Covid has been agreed
- The temporary accommodation at Badersfield was due to end in Oct, but it's looking like this is more likely to be in 2021 now. Cllr Lawrence has secured funding for the year to continue to support those living there. Better screening is in place now so that those more suited to the location and setup are placed there.
- Bure Valley Railway line has been a focus point for Cllr Lawrence and residents recently, due to concerns around the management of the path and vegetation around it and the liberal use of pesticides. Council was informed that BDC did not sell off this land and therefore is the owner of this valuable green infrastructure.

[Kandi entered meeting 8:30]

Cllr Harrison reported on the following:

- The various trail ways in Norfolk are in a very good condition
- NCC dept is getting bigger and Central Government will have to assist going forwards
- There is difficulty in trying to produce a budget due to there being no business rates as a result of Covid

20/77 PLANNING

Greater Norwich Local Plan – Mr Riley reported that this plan is in the final stages and should be complete in around 6 to 7 months

Land off Lion Road – This item will be removed from the next agenda

Neighbourhood plan Steering group – Nothing to report

Planning Applications –

- **Sunnymead** – Deadline had passed and individuals had fed back to BDC directly on this
- **Forge Cottage** – 7 agreed, 1 abstained
- **9 St Andrews Close** – 7 agreed, 1 abstained

20/78 FINANCE

Bank reconciliation – October bank reconciliation has been given to the Scrutineer for approval.

Receipts and payments schedule – payments made or pending were presented:

Cheque	Name	Description	Amount
BACS	Anglia Water	Water bill	£51.02
BACS	Poppy Appeal	2 wreaths	£35.98
BACS	Scribe	Accounts Package	£339.60
BACS	Norse	Verge cutting	£221.87
BACS	PKF Little	External Auditor	£240
BACS	Norfolk Cleaning Co	Cleaning Balay park	£48
BACS	Vonage	Phone Oct & Nov	£28.24
	Norfolk Pension Fund	Clerks pension	£1055.48
	Clerks pay, Travel		
	HMRC		
BACS	Buxton Village hall	Rec and building maintenance	£2200
BACS	Lamas Village hall	Building maintenance	£500
Total			£4720.19

Draft Budget for 2020/2021 – Clerk issued Cllrs with a draft budget for the coming financial year. To be looked at over December and ratified in the January meeting.

Any other Finance Matters – None

20/79 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

Dangers of swimming at the Mill pond and Anti-social behaviour – Nothing to report

Traffic issues in the parish and ideas for traffic Calming measures – Mr Shaw reported that he now has 2 years of traffic movement figures. Mr Riley felt that the Highway response to the request for 20mph in Lamas was not acceptable and that more should be done to pursue this. It was agreed that the Clerk would liaise with Cllr Harrison and Mr Riley to write to Highways in order to further discuss this request.

Clerk was asked to put “Long term plans for calming traffic in the parish” on the January agenda, so that the PC can prioritise measures around the parish over the coming years. Mr Riley informed council that Cllr Harrison has a funding pot that we could request access to in order to install a village entrance gate, encouraging slower speeds.

Buxton village hall play area – Mrs Nichols reported on the age of some of the play equipment at the village hall. She also thanked Mrs Warren for her support with social media and getting the message out to users that Covid safety measures and precautions should be followed when using the site.

Clerk informed council that revised quotes for the play area were coming in and a meeting was needed before Christmas to go through the quotes and make a recommendation to full council in the January meeting. It was agreed that Mrs Nichols, Mr Riley, Mr Battle and the Clerk to arrange a date to do this over Zoom.

War Memorial – Chair reported that there are some cracks appearing on the war memorial which was recently repaired. Clerk was asked to go back to contractor to ask for it to be looked at.

To receive reports on highway matters – Chair reported the following:

- Coltishall road sign near to hairdressers is wobbly
- Sign in hedge by Tower Cottage on Coltishall road is wobbly

- Footpath fingerpost by Cranes Farm is wobbly
- There is a tree in the water way toward Oxnead
- The bridge at Little Hautbois is breaking and needs urgent attention, the barricades that were in place have been removed for some reason. This bridge cannot accommodate the large vehicles that are currently using it. Clerk informed Council that information on this from Ms Charmley has been forwarded on to Broadland District Council for their attention. Confirmation of receipt of this e-mail has been received.
- Clerk was asked to find out who installed and what was the purpose of the traffic camera in Little Hautbois last month. It was thought that this was a police camera.

20/80 BALAY PARK

Business Support Grant – Mr Riley suggested that the PC should apply for the lost revenue in leasing the pavilion to the allotment key holders, all agreed. Clerk to apply.

Shed request – There was a small shed request from plot 10. All agreed.

20/81 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – None

20/82 LATE CORRESPONDENCE & AGENDA ITEMS – None

20/83 CLOSURE OF THE MEETING – There being no further business the Chairman closed the meeting at 9:59pm.