

**Minutes of the Buxton with Lamas Full Parish Council Meeting  
held in Buxton with Lamas Village Hall on Monday 17<sup>th</sup> May at 7.30pm**

**PRESENT**

Councillors:

Mrs Nichols	Mr Battle	Mrs Charmley	Mrs Powell
Rev Goodman	Mr Riley	Mr Shaw	Mrs Dimsey

Also in attendance:

Cllr Lawrence  
7 Members of the public  
Clerk to the Council: Laura Apps-Green

**21/16 ELECTION OF CHAIRPERSON for 2021 - 2022**

Mr Riley nominated Rev Goodman for the position of Chair, seconded by Mrs Nichols. All AGREED. Rev Goodman signed the Declaration of Acceptance of office.

**21/17 WELCOME & APOLOGIES FOR ABSENCE** – Mr Riley was congratulated on his new position of Norfolk County Councillor. There were apologies for absence given for Mrs Warren and Mrs Kammoun.

**21/18 ELECTION OF VICE CHAIRMAN FOR 2021 – 2022**

Rev Goodman proposed Mr Riley, seconded by Mrs Dimsey. All AGREED. Declaration of Acceptance of office was signed by Mr Riley.

**21/19 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION** – Mrs Nichols and Mrs Powell reference Buxton Village Hall.

**21/20 MINUTES**

The minutes of the Parish Council meeting held on 12<sup>th</sup> April 2021 were previously circulated, agreed and signed by the Chair.

**21/21 MATTERS ARISING** – None

**21/22 COMMITTEES & APPOINTMENTS TO OTHER BODIES**

BALAY Park Committee – Chair and Vice-Chair by default. Mrs Kammoun and Mr Battle to continue and Mrs Warren has requested to join this group. All AGREED.

Norfolk County Council Community Liaison Reference Group (CLRG) has been wound up.

HMP Bure Liaison Group – Mr Riley informed council that this group has not met for 18 months due to the pandemic. Mrs Warren has expressed an interest in sitting on this group. Mr Riley is happy to step down as the PC representative and all AGREED for Mrs Warren to stand as the PC representative going forwards.

PICTO Charity – Mrs Nichols is the PC's nominated trustee, this will be her 3<sup>rd</sup> year in the position.

Parish Tree Warden – Mrs S Folland holds this position.

**21/23 ADJOURNMENT –**

A resident wanted an update on traffic calming measures in the village, especially along the Street in Lamas and also asked what is happening with the Neighbourhood Plan, particularly in relation to areas in the village of historical interest. Cllr Lawrence answered, as she is part of the NP group. The NP group are working hard to list all the historical buildings in the parish, including photographing them and pulling all the information on them together. The plan is for future development to consider the historical elements and their settings and to enhance historical buildings.

Mr Riley is now a County Councillor and said that he will raise the need for a 20mph area in Lamas at that level. Cllr Lawrence stated that she has given out a number of “20 is plenty” packs to residents and can get more if needed.

A resident raised ongoing issues in relation to the Bure Valley Business Park. Chair explained that this issue is above the Parish Council powers and is being dealt with at a higher level within Broadland District Council.

A resident raised a concern about dangerous traffic in Lamas in relation to the Canoe man. The resident has engaged with an officer at Broadland District Council regarding planning and compliance relating to this business. Chair stated that the PC can do no more regarding this matter. Mr Riley stated that the PC has no enforcement rights and that the Officer at Broadland District Council is the right person to talk to on this matter and that if there is a breach, this Officer will be able to identify it. Mr Riley would like the resident to copy him into their e-mail to the Enforcement Officer at Broadland District Council. It was reiterated that the PC does not and can not give permission for a business to operate, the PC has no legal powers in this regard. Cllr Lawrence said that she has spent time on this issue and that the Enforcement Office the residents have engaged with is the best person to talk to going forwards. An e-mail from Cllr Lawrence to the residents was read out by the Chair as the recipients were not happy with part of the wording within it. Cllr Lawrence to follow this up after the meeting.

## 21/24 REPORTS

Cllr Riley – Chair congratulated Mr Riley on winning the local election and becoming the County Councillor for the area.

- The NCC AGM will take place on Monday
- Mr Riley is currently being set up with the NCC laptop, equipment and training

Cllr Lawrence

- Full Council meeting is set for Thursday
- There are plans to link up a new footpath from Badersfield to Lamas
- The Station Road Car Park is open to the public and anyone can use it

## 21/25 PLANNING

**Greater Norwich Local Plan** – Mr Riley explained the current position. The planning team are getting it ready for full legal submission to the Secretary of State. There are calls for the 2<sup>nd</sup> site in Aylsham to be removed as Regulation 19 was not in place at the time it was added.

**Neighbourhood plan Steering group** – The group have asked the PC to assist with applying for the Locality Grant and the BDC grant scheme. The PC is happy to be the named applicant and receive in the funds if successful. All AGREED.

### Planning Applications –

**Linden – The Street Lamas** – The PC decided to make no comment on this planning application

**Sunnymeade** – 6 voted in support of this planning application, 1 against and 1 abstained. The PC wanted to raise the issue of the kerb appeal of this property and the fencing erected, which is not in keeping with the setting or streetscape and should be removed.

## 21/26 FINANCE

**Bank reconciliation** – March and April bank reconciliations have been done and are with the Scrutineer for approval.

**Receipts and payments schedule** – payments made or pending were presented:

Cheque	Name	Description	Amount
BACS	National Allotment Society	1 Person added to insurance policy	3
<i>Above payment was made in April as the person needed to be added immediately</i>			
SO	EDF	Electricity at Balay	56
BACS	Norfolk Cleaning Com	Cleaning Balay	100.08
BACS	Wayne Beauchamp	E-mail host for PC	55
BACS	NORSE	Verge cutting	232.96

BACS	NALC	Training for Councillor	72
BACS	Came & Company	PC's Insurance policy	736.92
BACS	Tree Council	Donation	50
BACS	Buxton Primary School	Defib pads	94
BACS	Laura Apps-Green	Cleaning products, masks	5.63
BACS	Laura Apps-Green, HMRC, Norfolk Pension	April pay, Tax, Pension, Mileage, Phone	1,145.80
		Total	2,551.39

**Defibrillator replacement financial request Badersfield** – This request has been made by a resident at Badersfield who looks after the defib unit. Scottow Parish Council will be putting a financial contribution towards the replacement unit. Mr Shaw has tried to locate the original unit and made many phone calls and enquiries but to no avail. All AGREED to giving a £250 donation towards the replacement unit on condition that the new unit is marked up appropriately, showing clearly who it belongs to. The PC used Section 137 powers. Clerk to copy in Mr Fielding to the e-mail to Scottow PC confirming the detail above.

**Request from Broadland District Council to return £8,000 in funding** – Mr Riley felt that it is clear that there is no choice in this matter. BDC have made a mistake and £8,000 of the funds issued to BWLPC needs to be repaid. All AGREED.

## 21/27 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

**Dangers of swimming at the Mill Pond and Anti-social behaviour** – Nothing to report

**Drainage issues in the parish and flood risk areas update** – Cllr Lawrence informed council that part of the Neighbourhood plan is looking at flow schemes for the future.

**Long term plans for traffic calming measures** – Clerk to recirculate Mr Shaw's e-mail on this matter to Cllrs. A separate meeting on this is planned for Monday 7<sup>th</sup> June.

**Buxton village hall play area** – RoSPA inspections will go ahead in June for both skate park and the village hall play area as usual.

**Buxton & Oxnead Mill Bridge footpath and Livestock** – Clerk had had a phone conversation with the owner of the cattle grazing on the meadow between Buxton Mill and Oxnead Mill. The farmer is experiencing issues with walkers straying off the path and disturbing the livestock. We would like to work together with NCC on better signage and information on where people can walk along this area. Clerk was asked to engage with NCC on this matter.

**Highway matters** – There was frustration with the newly painted yellow and white lines in the village being covered over with new road surfacing and the chippings from the surfacing being all over the paths. These works need to be coordinated better. Mrs Charmley reported that the chevron signs near Little Hautbois bridge are still down and tree branches are covering the warning signs. There is also more damage to the bridge as large lorries continue to use this unsuitable route.

## 21/28 BALAY PARK

**Allotment water tap request** – Clerk had obtained a quote for this work from Aylsham Plant Hire which is £2,500 in total including a site survey. The Chair has a verbal quote of £1,100, which does not include a site survey. It was AGREED to devolve this decision to the Balay Committee meeting on the 7<sup>th</sup> June along with the Traffic calming meeting. Clerk to confirm the SO requirements re number of quotes needed.

[Standing Orders extended by Chair]

**Football Club usage on a Saturday for 18 year olds team** – In principle the PC were happy with this request and the increased usage of the site. The PC would like the football team to understand that with increased usage the annual fee will need to be re-negotiated going forwards.

[Extended SO rules were applied]

Chairman, June 2021

**21/29 OVERVIEW & SCRUTINY LETTER** – Standing Item – Nothing to report

**21/30 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED** –Nothing to report

**21/31 LATE CORRESPONDENCE & AGENDA ITEMS** – None

**21/32 CLOSURE OF THE MEETING** – There being no further business the Chairman closed the meeting at 9:33pm.

DRAFT