

**Minutes of the Buxton with Lamas Full Parish Council Meeting
held in Buxton with Lamas Village Hall on Monday 14th June at 7.30pm**

PRESENT

Councillors:

Mr Riley	Mrs Nichols	Mrs Charmley	Mrs Warren
Mr Shaw	Mrs Powell	Mrs Warren	

Also in attendance:

Cllr Lawrence

Clerk to the Council: Laura Apps-Green

21/33 WELCOME & APOLOGIES FOR ABSENCE –There were apologies for absence given for Mrs Kammoun, Rev Goodman & Mr Battle.

21/34 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION – Mrs Nichols and Mrs Powell reference Buxton Village Hall.

21/35 MINUTES

The minutes of the Parish Council meeting held on May 17th 2021 were previously circulated, agreed and signed by the Chair.

21/36 MATTERS ARISING – None

21/37 ADJOURNMENT – None

21/38 REPORTS

Cllr Riley – The development of the Western Link road (part of NDR) has been agreed. This decision has been called into Overview and Scrutiny board, there may be some variations to the plan, but in essence this development will go ahead. An approximate timescale is that work will start in around 6 to 12 months' time.

Cllr Lawrence -

- Broadland District Council has a new website which is merged with South Norfolk District Council's
- Thorpe Lodge is having some refurbishment works done at present but meetings are still able to take place there. The Octagon barn at South Norfolk is also being used
- There is a new Chair of the District Council and therefore a new chosen Charity, which is East Anglian Air Ambulance
- There are plans to help deal with street harassment in the district and more cctv cameras will be erected
- There is a new Environment Coordinator, Kirsty Burns, who will be working on the Environmental Strategy
- A resident in the village has been honoured with an MBE. Well done to Mrs Harvey for this national acknowledgement. The PC would like to put a piece about this achievement in the Round.

Mr Shaw asked where the funds for the Chair's chosen charity come from. It is understood that funds for charity come from the overall Broadland District Council pot. Mr Riley stated that these donations are part of an agreed protocol and many local authorities operate in the same way.

21/39 PLANNING

Greater Norwich Local Plan – Mr Riley explained that the most recent consultation has finished and will go back to Cabinet for consultation, then on to the planning inspectorate.

Neighbourhood plan Steering group – Nothing to report

Planning Applications –

Mayton Quarry – This was only received after the agenda was issued for this meeting. It is going to NCC planning committee on 18th June.

Jaguar House – This is a temporary change of use planning application for the housing of fruit pickers over the next 6 months. Broadland District Council have been pursuing this group for some time for full planning permission but there have been a number of delays. The PC has no comment to make on this temporary planning application.

21/40 FINANCE

Bank reconciliation – May bank reconciliation has been approved and signed by the Scrutineer.

Receipts and payments schedule – payments made or pending were presented:

Cheque	Name	Description	Amount
BACS	Broadland District Council	Grant repayment	8000
BACS	Buxton village hall	Grounds maintenance contribution	428.62
BACS	Anglian Water	Water bill	41.69
<i>The above invoices were paid in between the May and June meeting as they were time sensitive</i>			
SO	National Allotment Society	Electricity at Balay	56
BACS	Norfolk Cleaning Co	Cleaning Balay	100.8
BACS	Norse	Verge cutting	232.96
BACS	Auditing Solutions	Audit	534
BACS	Laura Apps-Green, Norfolk Pension, HMRC	Pay, phone mileage, tax, pension	1086.99
Total			10,481.06

Internal Auditor's report – Clerk issued all councillors with copies of the Internal Auditors report. Clerk highlighted the area that the Auditor picked up on for improvement, which was that the Council's Financial Risk Assessment, S/O and Financial Orders were not reviewed within the financial year. Clerk will rectify these and bring them to the July meeting for review.

AGAR 2021 – Clerk had circulated a copy of the AGAR for 2021 to councillors. Each page was read out and agreed, then signed by the Chair. There is one section on Page 4 of the AGAR that the PC has had to tick "No" to. This refers to the Financial Risk Assessment and Standing Orders not being reviewed within the financial year. This is due to other priorities during the pandemic. This shall be rectified by conducting a review of these documents at the July PC meeting.

21/41 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

Dangers of swimming at the Mill Pond and Anti-social behaviour – Nothing to report. Mr Shaw asked if the word "Dangers" is needed in this standing item. Chair explained the dangers of the activities taken part in at the mill pond and suggested that this item remains on the agenda for the summer and is reviewed in the Autumn. All Agreed.

Drainage issues in the parish and flood risk areas update – Nothing to report

Long term plans for traffic calming measures – It was reported that the group meeting on this topic last week was productive and a plan of action has been agreed. Mrs Nichols said that she has seen some smaller village entry gates in other locations on her travels and that that could be a more cost effective option for some areas of the village.

Buxton village hall play area – RoSPA inspections will take place very soon. Clerk reported that all the funding papers had been submitted and is waiting on confirmation.

Bure valley path circular walks and management of the footpaths – Clerk circulated information on new waymarks for these walks and some concerns nearby parishes have had regarding parking for those coming to do the walks. Council felt that the maps being produced for these walks were a good idea as are the new waymarking signs. The Footpaths officer had taken a photo of the new waymarkers and sent them to the

Chairman, July 2021

Clerk. Mr Shaw thought that now might be a good time to look at replacing the parish map on the village hall entrance and was asked to talk to the Footpaths officer about this. The Chair asked the Clerk to write to the Footpaths officer to let him know that Council has missed him at the meetings and we hope to see him back soon.

Highway matters – Mrs Nichols reported that the white lines outside the village hall have not yet been replaced following the road resurfacing and that this is a dangerous junction. Clerk to report this to Highways. Mrs Powell reported a large amount of rusty water left along many of the roads in the village. Mrs Charmley reported that still the chevron signs near Little Hautbois bridge are down and tree branches are covering the warning signs. There is also more damage to the bridge as large lorries continue to use this unsuitable route. Clerk to report this to Highways.

21/42 BALAY PARK

Clerk reported that she has meet the contractor on site to arrange for the water tap to be installed at the allotment.

21/43 OVERVIEW & SCRUTINY LETTER – Standing Item – Mr Riley is still on this committee and has been reappointed as the Chair of it.

21/44 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED –Nothing to report

21/45 LATE CORRESPONDENCE & AGENDA ITEMS – None

21/46 CLOSURE OF THE MEETING – There being no further business the Chairman closed the meeting at 8:30pm.