

**Minutes of the Buxton with Lamas Full Parish Council Meeting  
held in Buxton with Lamas Village Hall on Monday 13<sup>th</sup> September at 7.30pm**

**PRESENT**

Councillors:

Mr Battle	Mrs Nichols	Mr Riley	Mrs Warren
Mr Shaw	Mrs Powell	Mrs Kammoun	

Also in attendance:

8 Members of the public

Cllr Lawrence

Clerk to the Council: Laura Apps-Green

**21/61 WELCOME & APOLOGIES FOR ABSENCE** –There were apologies for absence given for Rev Goodman, Mrs Charmley and Mrs Dimsey. Clerk also reported that Mrs Dimsey has handed in her notice to the Council with immediate effect. Chair sent his best regards to Mrs Dimsey and publicly thanked her for her time on the council, which has been much appreciated. Mrs Nichols suggested that a card of thanks should be sent and all AGREED.

**21/62 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION** – Mrs Nichols reference Buxton Village Hall and Highway issues and Mrs Powell reference Buxton Village Hall. Mr Battle reference the tree work on Bulwer Close.

**21/63 MINUTES**

The minutes of the Parish Council meeting held on July 12<sup>th</sup> 2021 were previously circulated, agreed and signed by the Chair.

**21/64 MATTERS ARISING** – None

**21/65 ADJOURNMENT** – The Chair proposed to allow 15 minutes for the adjournment, all AGREED.

A resident from Lamas raised the issue of the canoe man's business and asked why this was not a dedicated item on the agenda. The resident quoted some extracts from the past PC minutes in which the canoe man had given assurances to reduce his impact on the local area, including a reduction in the number of boats on the site in Lamas. The resident had compared this with the information on the canoe man's website and found that they contradicted each other. The resident is aware of the change of use application pending submission, but pointed out to the PC that the canoe man has occupied the site since January 2021 and advertises his services until October. This is not in line with what is permissible at this time and the resident wanted reassurances around enforcement of the rules. The resident said that the site is not manned, just sorted at the end or beginning of the day.

The resident also thought that the Canoe Man was operating from Mayton Bridge. The Clerk confirmed that the boats left at Mayton Bridge are not the Canoe Man's. The Chair clarified that any matters for the PC agenda have to be requested of the Clerk well before the meeting takes place [at least 7 working days before the next PC meeting].

Another resident believed that the canoe man may also be launching from Oxnead. Cllr Nichols said that she would look into this to see if its correct.

A resident raised the issue of enforcement and said that although they get answers from the PC, they do not feel listened to and do not feel that the PC cares or supports them. The resident stated that they had not had a reply to a particular e-mail on issues with the Bure Valley Business Park. The Clerk confirmed to council that she had replied to that e-mail and the resident asked the Clerk to verbally confirm the content of that e-mail in the meeting. The Clerk did as requested and explained that the last time the PC had been consulted on the Bure Valley Business Park was in 1997.

The resident felt strongly that the PC should be doing more to support them with the ongoing issues at the Bure Valley Business Park and the B2 category businesses that have been operating from there. The resident said that the PC is sent updates from BDC on the situation on a monthly basis and should be doing

something about it. The Chair explained that the monthly status reports from BDC are notification of enforcement issues in the parish and are for information only.

Cllr Nichols responded to the comment about the PC not caring or supporting residents by saying that the PC is aware of the issues raised and has copies of all the correspondence about it, most of which came through only a few days before the meeting.

The same resident wanted to know where the PC is with trying to arrange a 20mph zone through Lamas. The Chair explained that this would be covered under the relevant item on the agenda.

A resident wanted to raise the issue of fly tipping, but felt that the issue could wait until the October meeting.

The Chair addressed the issues raised in the adjournment. He confirmed that the issues around the Canoe Man would be put on the October agenda. He explained that the Canoe Man had made a mistake on the planning application and that BDC allowed him to resubmit it.

Chair confirmed that the PC gets enforcement notices from BDC, but that the PC has no authority on such matters. All of the Councillors on the PC are volunteers in the system. He confirmed that the PC does sympathise with the issues the residents have raised, but that the PC is limited in what it can do.

Cllr Riley had it put on record that in his opinion BDC have messed up over the Bure Valley Business Park occupants and the allowance of B2 industries operating from that site.

Another resident also wanted to hear more about the plan to have a 20mph zone in the Lamas and agreed that the situation with the Canoe Man is dangerous regarding the highway.

Adjournment was closed.

## 21/66 REPORTS

Cllr Lawrence –

- The last BDC meeting was held in July and recessed for the summer. At that meeting a number of Neighbourhood Plans came through for approval
- There is a backlog of planning applications but they are dealing with the issues and things should improve
- The local community have a right to object to planning applications and their comments should be observed and considered
- Kirsty Burns is writing a new Environment Strategy. There is the potential for a tiny forest project with a budget of £7,000 which would increase biodiversity, this would also mark the Queens Jubilee

Cllr Riley –

- The link up with the NDR was agreed
- There is an issue with the new footpath through Penfold Street in Aylsham and this is being looked at because it is causing a lot of congestion. The Safety Audit Team are to revisit it.
- Parking at the chip shop/shop and blocking the driveway to Feoffee Cottages was discussed. Cllr Nichols was thanked for her help in talking to all the residents about the issues with cars blocking the way
- NCC will meet again in the Council Chambers in 2 weeks' time

## 21/67 PLANNING

**Greater Norwich Local Plan** – The consultation has finished. The biggest response was from Aylsham. It is felt that Aylsham has had too much growth. This is to be taken up with the inspectorate.

**Neighbourhood Plan Steering group** – Cllr Lawrence gave an update. There has been a call for consultants, 1 proposal came back. They have extended the deadline and invited more to tender. Hope to have that sorted by the end of September.

**Jaguar House** - Which is the old Officers Mess. There was a consultation held on Zoom regarding the Home Office wanting to open up the unit for asylum seekers again. The consultation was limited and not open to all. It is felt that the building is not fit for purpose and that there are no officers supporting those housed there.

The Police did not support the idea of housing more asylum seekers there. It was noted that there was a representative from a housing association in attendance at the consultation, however this may have been on a false premise as it is believed that no residents housing association exists. Cllr Riley is taking up this matter.

#### Planning Applications –

- TPO tree work, Bulwer Close – 5 supported, 1 no vote, 1 abstain
- Bourne House, The Heath, Buxton – Rear extension – Application was noted with no comment
- 42 Levishaw Close – Retrospective application for new fencing - Application was noted with no comment
- Adam & Eve House – New door - Application was noted with no comment
- Anchor Cottage – Garden office and new wall - Application was noted with no comment

## 21/68 FINANCE

**Bank reconciliation** – July & August bank reconciliations had been done and were handed to Scrutineer during the meeting for ratification.

**Receipts and payments schedule** – payments made or pending were presented:

<b>Cheque</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
BACS	Barnwells	Traffic survey printed	135
BACS	National Allotment Assoc	Membership (additional)	3
BACS	Mrs Galeski	Key deposit refund	40
BACS	Norse	verge cutting	232.96
BACS	Lamas village hall	Insurance	737.51
BACS	Norfolk Cleaning co	Cleaning Balay	100.8
BACS	Laura Apps-Green, Norfolk Pension fund, HMRC	Pay, phone, tax, pension	1060.65
<i>The above payments were for the August invoices</i>			
BACS	Norse	Verge cutting	232.96
BACS	Norfolk Cleaning	Cleaning Balay	100.8
BACS	Footprint	Tap to allotments	1644
BACS	Laura Apps-Green, Norfolk Pension, HMRC	Pay, phone, mileage, tax, pension, office rent	1246.48
<b>Total</b>			<b>3,224.24</b>

**AGAR** – For information the Chair informed council that the Clerk had put the wrong code against a payment in the previous financial year, which moved around the figures on the signed off AGAR. The totals remained the same, it was just about where the payment was placed on the system. As requested by the external auditors, PK Little, the Chair and Clerk both signed and dated the amendment ready to send back to PK Little.

## 21/69 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

**Dangers of swimming at the Mill Pond and Anti-social behaviour** – Cllr Warren reported that it has been rather quiet at the mill pond over the summer.

**Drainage issues in the parish and flood risk areas update** – Lamas meadow drainage is still an issue. All options are being looked at by the Drainage board, including taking a drain down the lane away from the house, this would be very costly.

Cllr Riley raised the issue of sand bags. BDC has 600 bags at the depot but they are not filled with sand. Cllrs would like to know where the sand is obtained from and who by. Cllr Riley and Lawrence to look into this.

**Long term plans for traffic calming measures** – Clerk had circulated the responses so far in a spreadsheet. More responses are coming in and the hard copies posted to Cllr Powell were handed to the Clerk in the meeting. Clerk to write up all in a spreadsheet and circulate to members for the October meeting.

Cllr Shaw confirmed that the reason for the survey is so that we have evidence to go to Highways with to clearly demonstrate the need for action. In the past Highways have refused to engage in conversations about Highway issues, which has been frustrating, particularly around the planned housing on the meadow off Lion Road. Cllr Shaw also raised the soon to be published new Highway Code, which has a focus on making people safer when walking or biking on the highway. Cllr Shaw feels that all children in the school catchment area should be safe walking or biking to school.

Cllr Riley confirmed that first we need the full survey results collated, including how many were surveyed, what was the response rate, what are the main outcomes etc. Then we can go to Highways with the evidence and start a conversation.

**Dangerous parking on bends and junctions** - Clerk highlighted a resident's complaint about cars blocking the path on a dangerous bend. This matter has been reported to the police.

Cllr Riley and Cllr Nichols reported on their work around the dangerous and thoughtless parking around the shop and chip shop. They knocked on the nearby resident's door to find out their views on the situation. Many cars actually block the driveway to Feoffee cottages and park on the junction of Church Close. The idea of yellow lines put at the entrance to the drive to Feoffee cottages was suggested. The survey work and the door-to-door chats with residents will all help form a cohesive picture to go to Highways with. To be looked at in more detail at the October meeting.

**Buxton village hall play area** – The Clerk has been told that the play area will start to be installed mid-October all being well. The issue of the memorial plaques placed on the existing play area was raised. The families of those loved ones have been in contact and would like to know that their loved ones will still be remembered. Cllr Nichols had the idea to photograph the memorial plaques in situ now and then frame the photos and have both the frames photo and the memorial plaques placed in the village hall. They can't be placed back on the new equipment because it is being funded by new grants.

**Parish partnership Scheme Open for 2021** – Clerk informed council that the funding scheme for highway projects is open again until December 2021. Clerk to put back on the agenda for October meeting.

#### **Highway matters –**

- Parking on the Brook Steet junction is also an issue with cars blocking the view and making pulling out of the road very dangerous
- Cllr Charmley had e-mailed the Clerk to raise the issue of very large trucks still using the small bridge at Little Hautbois and the need for a traffic survey on Hautbois Road. There is a steady stream of delivery vehicles including container trucks and even a car transporter obviously travelling to Scottow Enterprise Park despite the road sign in Coltishall. The main sign at the junction in Coltishall is completely hidden by overhanging branches. Cllr Warren confirmed this issue as she followed such a vehicle trying to get over the bridge with much difficulty. Cllr Riley confirmed that the Park does make it clear that vehicles should not be taking that route.

Clerk to write to Highways on the above issues.

#### **21/70 BROADLAND AND SOUTH NORFOLK DISTRICT COUNCIL OFFICE REVIEW**

Chair explained that this consultation was originally just sent to Clerks with one week given to provide feedback and no member involvement. Cllr Riley has been part of a group of members set up to look at this consultation from a member perspective. Around 70% of the staff across the 2 councils now work from home. The consultation is looking at all options around office space. Many Clerks and Members have found a decline in the service from BDC, for example not being able to find the contact you need to talk to. It was felt that it would be unreasonable for the PC to give a view on the accommodation review. All AGREED.

#### **21/71 LAMAS VILLAGE HALL LEASE AGREEMENT RENEWAL**

Clerk confirmed to Council that the lease agreement for Lamas village hall has now expired and needs renewing. Clerk read out a statement from the Lamas village hall committee regarding changes they would  
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like written into the renewed contract. All AGREED. Clerk to draft and bring back to the October meeting for agreement.

**21/72 THE ROUND – HARD COPY v ELECTRONIC**

There was a brief discussion on this. One Member felt that it would be better for the environment to keep to an electronic copy.

A vote was taken, 6 voted for a hard copy and 1 abstained. Motion carried and Clerk was instructed to talk to the Editor about going back to a hard copy.

**21/73 OVERVIEW & SCRUTINY MATTERS – Standing Item**

**21/74 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED –Nothing to report**

**21/75 LATE CORRESPONDENCE & AGENDA ITEMS –** Cllr Shaw wanted to relook at the layout of the hall for the next PC meeting as it was hard to hear people. Clerk raised the issue of needing to be Covid aware and secure in public meetings.

**21/76 CLOSURE OF THE MEETING –** There being no further business the Chairman closed the meeting at 9:26pm.