

**Minutes of the Buxton with Lamas Full Parish Council Meeting
held in Buxton Village Hall on Monday 11th July at 7.30pm**

PRESENT

Councillors:

Mrs Nichols	Mrs Charmley	Mrs Powell
Rev Goodman	Mr Riley	Mr Shaw

Also in attendance:

Cllr Lawrence
3 Members of the public
Clerk to the Council: Laura Apps-Green

22/46 WELCOME & APOLOGIES FOR ABSENCE – Apologies were given for Mrs Warren and Mrs Kammoun. Mr Riley would be slightly late to the meeting.

22/47 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION – Mrs Powell and Mrs Nichols reference the village hall.

22/48 MINUTES

The minutes from the previous meeting held on June 13th were previously circulated and signed as a true and correct record.

22/49 MATTERS ARISING – Chair asked Cllr Lawrence if a date had been set for the repair work to the two bridges on the footpath by the Bure. It was confirmed that the purchase order for the works has been submitted for both bridges. The North bridge work should start in September after the voles have stopped breeding, the other bridge has yet to have a date set for the work.

22/50 ADJOURNMENT – None

22/51 PLANNING

Greater Norwich Local Plan – Nothing to report

Neighbourhood plan Steering group – Mr Curtis informed council that two-consultation event have taken place in the community and 39 people responded to the on-line survey. All comments are really valuable. There is a follow on meeting of the group with the consultant to look at the results. All is still on track to meet the Regulation 14 consultation part of the project.

A meeting has taken place with ACON who support groups with design codes. They were briefed on the nature of the ward and villages and will do a walk around the village and develop a full survey and draw up a design code for the area. During the PC's recess, please could councillors' comment on the design code consultation via e-mail so that the project is not held up.

A private meeting is being held with some residents who have concerns around potential impacts on them.

[Mr Riley joined meeting 7:40pm]

Planning Applications – None received

22/52 REPORTS

Cllr Lawrence reported:

- The last full council meeting was held in May
- The Councillor ward fund of £500 is available for groups to apply for this year as match funding
- "20 is Plenty" signs have been sourced and Cllr Lawrence is ready to distribute them to whoever would like them, principally for Brook Street and Norwich Road at this time
- Purchase orders for the bridge repairs are in
- Cllr Lawrence is working with IDB on drainage issues in the parish

Cllr Riley reported:

- The County casework continues to be high

Chairman, September 2022

- Cllr Riley is working with Highways on a number of issues
- The democratic process continues to be eroded and changes go unchallenged
- There are discussions taking place around making Norfolk a Unitary authority and appointing a 4th tier of government by having a mayor of Norfolk at the top, similar to the set up in Manchester and London. District Councils would not get a vote on this and would not receive any additional funding if this were to go ahead. Norfolk County Council need to make a further £40 million in cuts this year and they are underfunded in all service areas. Central Government are offering funding to NCC in return for agreeing to be a unitary authority and having a Mayoral position at the top of the tiers. This format has worked in urban areas, but is it a good fit for Norfolk?
- At Broadland District Council, Cllr Riley is the vice chair of the Overview and Scrutiny board. The idea of O&S is to discuss issues, ask questions and make recommendations for improvement. Without consultation and against the wishes of the committee, the meeting time of O&S has been moved to an evening, when most members cannot attend. It seems that the democratic process is being eroded and is lacking oversight, which goes against the purpose of the O&S committee.

The Chair of the PC made it clear that if the PC can do anything to raise concerns about these unsettling changes at DC they would.

22/53 FINANCE

Bank reconciliation – Bank statement for June has not yet been received so this has been delayed.

Receipts and payments schedule – payments made or pending were presented:

Cheque	Name	Description	Amount £
BACS	Norse	Verge cutting	249.26
BACS	CAN	Play area training	240
BACS	Barnwells	Round	285
SO	EDF Energy	Heating	87
BACS	Viking	Stationery	100.28
BACS	Mr Curtis	NP equipment	163.93
BACS	SLCC	Membership	171
BACS	Norfolk Cleaning Co	Cleaning Balay	100.8
BACS	Buxton PCC	Maintenance contribution	2600
BACS	Lamas PCC	Maintenance contribution	800
BACS	Lamas Village Hall	Maintenance contribution	300
BACS	Buxton Village Hall	Maintenance contribution	300
BACS	Laura Apps-Green, Norfolk Pension Fund, HMRC	Phone, pension, pay, Tax, mileage	1107.3
Total			6,504.57

Church Bell Funding application - Chair read out the funding application to council. One of the main bells has a large crack in it and needs to be recast. Mr Riley proposed that the council uses £250 from the current fund code 704 and £750 from the reserves budget. Mr Shaw seconded this proposal and all AGREED.

Any other finance matters - None

22/54 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

10.1 Long term plans for traffic calming – The requested “20 is Plenty” signs have been produced and are ready for distribution. Mr Riley explained that there is a wait for the pot of money being given to Norfolk for traffic improvements, which is being distributed on a phased basis starting in west Norfolk and traveling across. Once it is open for requests and submissions, we can apply for funding and match fund with some of Cllr Riley’s budget and the PC’s, in order to work on making The Street a 20mph zone.

10.2 Parking in village at school pick up and drop off in Buxton

Clerk raised this issue following a phone call with a concerned resident that dangerous road parking at the school drop off and pick up times needs to be addressed. Cars park dangerously along Aylsham road, Coltishall Road and Mill Street, blocking vision on pull outs, parking too close to junctions and parking on pavements. Mr Shaw said that part of the issue is that the rules are not set in stone and say things like, cars "should not" park close to junctions rather than "must not". Clerk was asked by the PC to contact the police again to ask them to run some ad hoc patrols at the key times of drop off and collections.

Yellow lines are needed outside the village hall to stop cars parking and making pulling out at both ends dangerous.

Clerk to ask Mrs Warren, who is also a Governor at the school, to talk to the school about this issue and discuss ideas for easing the problem.

Council was informed that the lollipop lady has retired and not been replaced. Clerk to raise this with Mrs Warren and to ask the school to contact NCC to ask where their replacement is.

10.3 Buxton village hall play area –

- There is a new defibrillator fixed to the village hall wall thanks to the football club, who obtained funding for it.
- There are 2 new benches about to be placed in the new play area
- The pothole in the carpark is about to be fixed
- The trees near Mill Street need pruning and quotes for this work are being obtained
- Play school are applying for funding to have Astro turf placed in their designated play area
- CCTV on the play area is being worked on
- Football club goal posts have been removed as requested by the village hall management committee
- There needs to be rota drawn up for the monitoring of the play area. So far, Rev Goodman will do the July inspection, Mr Shaw will do August, Mr Riley will do September and Mrs Powell and Mrs Nichols will do October. Clerk to photocopy the check sheet given to everyone in the recent training course. Once an inspection has taken place the check sheet needs to go to Mrs Nichols for filing.

10.4 Footpaths, maintenance and closures – Already covered elsewhere in agenda

10.5 To receive reports on highway matters –

- White lines outside the village hall still need to be repainted
- Yellow lines needed up to Aylsham Road
- Coltishall Road speed signs are covered up with foliage
- Overgrown hedges in Lammas opposite the Manor
- Little Hautbois bridge approach signs from Coltishall are obscured with foliage
- Update on complaint about large fencing on The Street in Lamas required

22/55 BALAY PARK

- **Ramp quote** – All AGREED that work is needed as detailed in the RoSPA report. All AGREED with quote provided and gave the go ahead for the work to be done
- **Storage of goals request** – Chair read out the request from the football club to store new goals on the site behind heras fencing. Councillors felt that heras fencing is a temporary measure and would not be at all suitable considering the issues there are with vandalism. Clerk was asked to go back to the football club to say that in principle, storing more equipment on site would be ok, as long as it was in a suitable storage facility, for example a container. Heras fencing would not be acceptable.
- **Jubilee bench/plaques/signs** – Having looked at various quotes and examples of wooded and recycled woodlook benches, it was AGREED to go for the vandal proof, dark woodlook plastic, no maintenance bench from Gladstones, in a 3-seater. Clerk gave examples of suitable plaques to be placed on the site, stating that the WI have donated the tree and the PC donated the bench in honour of the Queen's Platinum Jubilee. Clerk to first check that the long plaque dealing with both dedications would fit on the bench chosen. If so, to go ahead with the order.

- **Rules signs** – Clerk distributed a mock up rules sign. The no bikes logo is to be removed, but everything else on the sign was AGREED. Clerk to clarify that it would be put in place in concrete at the entrance to the carpark.

[Chair extended SO's for 10 mins]

22/56 OVERVIEW AND SCRUTINY MATTERS –

- District Council operations – Already covered
- Little Hautbois bridge – urgent need of repair – Cllr Lawrence to chase this issue with the bridge team
- New rules on CIL money and how it is spent – This is about how to get involved with developers at an early stage and how to calculate the CIL money due. Mr Riley to chase this with DC.

22/57 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – Mrs Charmley attending interesting training on Planning. Of particular interest was determining material issues and non-material issues.

22/58 LATE CORRESPONDENCE & AGENDA ITEMS – Clerk to write up a rota for the inspections of the village hall play area.

22/59 CLOSURE OF THE MEETING – There being no further business the Chair closed the meeting at 9:40pm.

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