



## **Buxton with Lamas Parish Council**

Clerk: Mrs Laura Apps-Green  
184 Holt Road, Horsford, Norfolk, NR10 3HQ  
Tel: 01603 319696  
email: council@buxtonwithlamas.co.uk

# ***PARISH COUNCIL MEETING***

## ***Notice of Meeting & Summons to Attend***

**Monday 13<sup>th</sup> February 2023 from 7.30pm**

**At Buxton Village Hall**

Everyone is cordially invited to attend this meeting  
Planning Applications are available to view on Broadland District Council website

*L M Apps-Green*  
Clerk to the Parish Council  
7<sup>th</sup> February 2023

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### AGENDA

1. WELCOME & APOLOGIES
2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - *To receive declarations of interest & requests for dispensation*
3. MINUTES of PREVIOUS MEETINGS  
*To confirm the minutes of the meetings held on 9<sup>th</sup> January 2023 <sup>1</sup>*
4. MATTERS ARISING (not elsewhere on the agenda) *To note any matters arising raised (for information only)*
5. ADJOURNMENT - *To adjourn the meeting to take comments from the public*
6. REPORTS  
*To receive reports from the local County Councillor and District Councillor*
7. PLANNING MATTERS  
*To consider applications received before the meeting and to note planning enforcements and other planning matters*
  - 7.1 Greater Norwich Local Plan (Standing Item)
  - 7.2 Neighbourhood plan steering group (Standing Item)
  - 7.3 Any planning applications received
    - Barnby Road
8. FINANCE
  - 8.1 To receive bank reconciliation – January 2023
  - 8.2 To approve payments as per schedule
  - 8.3 Defib battery at School <sup>2</sup>
  - 8.4 Annual Risk Assessment Review <sup>3</sup>
  - 8.5 Asset Audit <sup>4</sup>
  - 8.6 Code of Conduct <sup>5</sup>

8.7 Any Other Finance matters (for information only)

9. HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS

- 9.1 Mayton Recycling Centre proposed closure <sup>6</sup>
- 9.2 Long term plans for traffic calming and management – Update
- 9.3 Buxton village hall & play area
- 9.4 Proposal for planters on land with village sign opposite the Mill - Update
- 9.5 Footpaths, maintenance and closures
- 9.6 To receive reports on highway matters

10. BALAY PARK

- 10.1 Parking on PC land around Balay park <sup>7</sup>
- 10.2 Discuss fencing at Balay park
- 10.3 Skate ramp update
- 10.4 Scouts event in April

11. OVERVIEW AND SCRUTINY MATTERS

12. CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED

*To note and consider items of correspondence received to date and to receive reports as available*

- 12.1 Nomination forms for May elections <sup>8</sup>

13. LATE CORRESPONDENCE & AGENDA ITEMS

*To note items of late correspondence and refer to the next meeting in March 2023 as appropriate.*

14. TO CLOSE THE MEETING

*The items below are supplied to Councillors; they are available from the Clerk on request unless marked 'confidential'*

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<sup>1</sup> Minutes (January)

<sup>2</sup> E-mail

<sup>3</sup> Risk Assessment 2023

<sup>4</sup> Asset Audit

<sup>5</sup> Code of Conduct

<sup>6</sup> E-mail

<sup>7</sup> E-mail with photos

<sup>8</sup> Nomination forms