

Minutes of the Buxton with Lamas Full Parish Council Meeting held in Buxton Village Hall on Monday 13th February at 7.30pm

PRESENT

Councillors:

Mrs Nichols
Mrs Charmley

Mrs Powell
Mr Shaw

Mrs Barnes
Mrs Kammoun

Also in attendance:

Cllr Lawrence

5 members of the public

Clerk to the Council: Laura Apps-Green

22/118 WELCOME & APOLOGIES FOR ABSENCE – Apologies were given for Rev Goodman, Mr Warren and Mr Riley. Clerk informed council that Mr Riley is recovering from illness and asked council to pass a dispensation to allow Mr Riley to continue as a councillor by allowing for extended absence. All agreed.

22/119 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION – Mrs Nichols and Mrs Powell reference the village hall.

22/120 MINUTES OF PREVIOUS MEETINGS

The minutes from the previous meeting held on 9th January were circulated, with one spelling amendment they were signed as a true and correct record.

22/121 MATTERS ARISING – Clerk raised a letter from Santander saying that the savings account was about to be made dormant. Clerk to make arrangement to move the savings account money to Unity Trust. Will likely need the signatories to attend the bank in person to make this happen.

22/122 ADJOURNMENT –

The following matters were raised by members of the public:

- Fly posting in the village. A request was made to ask people holding events and placing posters up in the village to take them down after the event. Clerk to place a piece in the Round about this.
- Church Bell update – The new bell has been made and will be fitted some time in April. The Bishop of Norwich will be blessing it and there will be a celebration nearer the time.
- Mayton tip planned closure – A number of people raised this as a concern and felt that it would only make a very small financial saving to NCC and that its closure would lead to fly tipping in the area. It was pointed out that Viola, the waste collector for Broadland, do not collect trade waste, (for example glass from pubs) and that they are not allowed to place their glass in the bins that are collected. Where do they take their waste if Mayton closes? Clerk informed all that County Councillor Mr Riley has been working hard on this matter with both radio and newspaper coverage, arguing the case to keep it open.
- Traffic calming – A resident asked for information on any progress with traffic calming measures in Lamas.

22/123 REPORTS

Cllr Lawrence reported:

- There is a petition regarding Mayton tip being circulated
- Water meadow bank – the design to repair the bank is to be shown in April with work planned for Sept. The delay is due to monitoring the water flow and seeing what happens with rain fall

22/124 PLANNING

Greater Norwich Local Plan – Sites are being looked at regarding suitability for the travelling community.

Neighbourhood plan Steering group – Mr Curtis gave an update on the NP. The next stage is the Regulation 14 consultation which lasts between 6-8 weeks from the first week in May. There will be a special meeting on 20th March at Lamas village hall with the PC to sign off and agree the NP. All Cllrs were asked to read the full document prior to the meeting, it's very long and can't be printed out for each Cllr. It contains 25 separate planning policies. Cllrs were asked for ideas of any special community projects that should be added to the back of the plan that fall outside of the NP plan remit.

Planning Applications – Barnby Road – All agree as long as it complies with the conservation area rules.

22/125 FINANCE

Bank reconciliation – Bank reconciliation for Jan has been done. Clerk to deliver to Scrutineer.

Receipts and payments schedule – payments made or pending were presented:

Cheque	Name	Description	Amount £
BACS	Barnwells	Round	300
BACS	ICO	Subscription	40
BACS	National Allotment Society	Membership renew	66
SO	EDF Energy	Heating	87
BACS	Norfolk Cleaning Co	Cleaning Balay	100.8
BACS	Laura Apps-Green,	Pay, pension, Phone,	
	Norfolk Pension Fund, HMRC	Mileage, tax, office rent	1349.19
		Total	1,852.99

Defib battery replacement request from school – There was a long discussion on this and it was pointed out that the unit at the school may not be known about by parishioners. It was AGREED to place a piece about the various defibrillators in the Round along with some general information on how to use them. There are 3 defibs in the parish, one at the school, one at the village hall main entrance and one on the shop wall at Badersfield. After a detailed discussion all AGREED to paying for the battery replacement on the defib at the school.

Annual Risk Assessment review – Clerk redrafted and updated the risk assessment and circulated to councillors for their approval. All AGREED and signed off the document.

Asset Audit – Clerk has inspected, photographed and assessed every asset in the parish and circulated the document recording it. The benches and bins require sanding and repainting and the Clerk requires the office chair to be replaced. All AGREED.

Code of Conduct – The previous Code of Conduct document was last updated in 2012. BDC has recently updated their Code of Conduct and would encourage Town and Parish Councils to use the same policy. Clerk made some minor changes to the BDC document and all AGREED and signed off the documents.

Any other finance matters - None

22/126 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

Mayton Recycling Centre – A rounded discussion took place based on the matters raised in the adjournment on this matter. There were also views opposing the majority opinion, who felt that closing the site would be good for the people living nearby and help with stopping large vehicles trying to cross very small bridges along Mayton Road. Cllr Riley has been working hard to campaign for the site to remain open. After a long discussion the PC resolved to write to NCC to express that the vast majority of the PC feel that the Mayton Recycling Centre should remain open. 5 agreed and 1 disagreed with this approach.

Long term plans for traffic calming – Chair read out an e-mail update from Cllr Riley on this matter. Cllr Riley has applied for the funding in order to conduct a feasibility study on the planned traffic calming measures for the parish. This request will go to Cabinet for a decision in April. It is estimated to cost around £20,000 for both the study and the measures to be put in place.

Buxton village hall and play area – A few snags have been identified and flagged up with Wickstead but no reply has been given on these matters yet.

Proposal for planters on the land with the Lamas village sign beside Buxton Mill – Mr Shaw has done some work on this project and been on site to take some photos and measurements. Clerk has been sent a form from Highways to be filled in in order to make the request. Mr Shaw will fill in the form along with detailed plans for the project and bring back to the March meeting for approval.

Cllr Lawrence flagged up that the following need to be considered regarding access to this land:

- Environment agency, Water quality, IDB, Highways, Telecoms, Wildlife rescue

Footpaths, maintenance and closures – Nothing new to report

To receive reports on highway matters – Chair informed council that Highways have agreed to put back the white lines at the entrance to the village hall.

22/127 BALAY PARK

- **Parking on PC land around Balay park** – Photos of many cars parked on the grassland at the entrance to Balay park had been circulated. It was suggested that the PC finds out if the road leading to Balay park has been adopted or not. It was felt that posts need to be installed along the edge of the grass to stop cars parking on this amenity area, especially now the bench and tree have been installed. Clerk to get quotes for posts being installed. Mrs Barnes has some contractor contact to give to the Clerk to help with getting quotes for this work.
- **Discuss fencing at Balay park** – Clerk is in the process of getting quotes to replace the fencing around the pavilion.
- **Skate ramp update** – Work due to start next week.
- **Scout event in April** – A funding application from the scouts was received and circulated to Cllrs prior to the meeting. They are asking for funding to pay for portaloos at their St George's day celebrations in April. There was a long discussion about this resulting a 4 people supporting the application and 2 not supporting it. With the majority vote in support of the funding request, council resolved to AGREE to awarding this funding application.

Clerk raised a concern around insurance and liability regarding the Scouts' event in April. The Scouts have requested that the carpark potholes are filled in asap before their event. While the Clerk has noted that there are some potholes opening up again after a harsh winter this is usually done in April once the ground is dry. The event was discussed and the PC AGREED that the Scouts need to submit to the PC their:

- Full risk assessment of the event including mitigation plans
- Evidence of their own comprehensive insurance to cover their event

Clerk to inform the PC insurance company that the PC land will be used for this event and to ask for advice on any other measures the PC needs to take. Clerk to put all of this in a letter to the Scouts.

22/128 OVERVIEW AND SCRUTINY MATTERS – None

[Standing Orders extended for 10 mins]

22/129 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – None

22/130 LATE CORRESPONDENCE & AGENDA ITEMS – Posters detailing the new requirement for Photo ID when voting in the local elections should be placed in the village notice boards.

22/131 CLOSURE OF THE MEETING – There being no further business the Chair closed the meeting at 9:32pm.