

**Minutes of the Buxton with Lamas Full Parish Council Meeting
held in Buxton Village Hall on Monday 9th January at 7.30pm**

PRESENT

Councillors:

Mrs Nichols
Mrs Charmley

Mrs Warren
Mr Shaw

Mrs Powell

Also in attendance:

Cllr Lawrence

2 members of the public

Clerk to the Council: Laura Apps-Green

22/104 WELCOME & APOLOGIES FOR ABSENCE – Apologies were given for Rev Goodman, Mrs Barnes, Mr Riley and Mrs Kammoun

22/105 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION – Mrs Nichols and Mrs Powell reference the village hall.

22/106 MINUTES OF PREVIOUS MEETINGS

The minutes from the previous meeting held on November 21st were circulated. A spelling mistake was corrected and they were then signed as a true and correct record.

22/107 MATTERS ARISING – None

22/108 ADJOURNMENT – None

22/109 REPORTS

Cllr Lawrence reported:

- The budget for providing temporary accommodation has been increased in order to deal with homelessness. There will also be a full-time officer in place. They are looking at potentially purchasing a building in which to house those that are in need
- There is a new antisocial behaviour policy in place
- The new Code of Conduct, which was consulted on, has been approved
- The ward funding for £500 is still open and Cllr Lawrence is keen to hear from local groups who may wish to access the funding for any community projects

22/110 PLANNING

Greater Norwich Local Plan – Nothing to report

Neighbourhood plan Steering group – Nothing to report

Planning Applications – Meadow view – All agreed to support this planning application

22/111 FINANCE

Bank reconciliation – Bank statements for November and December were prepared and will be taken to the Scrutineer for approval.

Receipts and payments schedule – payments made or pending were presented:

Cheque	Name	Description	Amount £
BACS	Anglia Sign Casting	Plaque	155.48
BACS	Barnwells	Round	285
BACS	Michlmayr	Clock Service	135
BACS	Norfolk Cleaning Co	Cleaning Balay	100.8

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SO	EDF Energy	Heating	87
BACS	Safer Membership	NCC	30
BACS	Garden Guardian	Balay Maintenance	4156.8
BACS	Modicum	NP Consultant	1338
BACS	Broadland District Council	Bin collection	237.12
BACS	Steve White Home	Balay	235
BACS	Unity Trust	Service Charge	18
BACS	Laura Apps-Green, Norfolk Pension Fund, HMRC	Pay, pension, phone, mileage, tax, office equipment for December 2022	1198.97
<i>Below is for January</i>			
BACS	Norfolk Cleaning Co	Cleaning Balay	100.8
BACS	Cooks Electrical	Fixing light	36
BACS	Laura Apps-Green, Norfolk Pension Fund, HMRC	Pay, Pension, Tax	1154.5
Total			9,268.47

Qty Finance Report – Clerk gave apologies for forgetting to bring this report. She shall circulate it to Cllrs after the meeting.

Annual review of Standing Orders – Clerk had made a couple of very minor amendments to the model SO and presented them to council. All agreed and approved.

Annual review of Financial Regulations – No changes needed. All agreed.

Any other finance matters - None

22/112 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

Quiet Lanes – The NP team have been looking at areas where quiet lanes could be adopted in the parish. Clerk to make contact with the team to find out more about how you go about designating quiet lanes. It is thought that quiet lanes alert drivers to the fact that they are heavily used by walkers and is therefore about an overall attitude when driving on these roads. Sandy Lane is another road that this might be appropriate for given that the new entrance to Mayton will be opposite this road. Clerk to talk to Mr Riley about this also. The B1150 near Little Hautbois has a new sign limiting heavy traffic.

Mrs Charmley would like Little Hautbois to have its own village sign. Cllr Lawrence may be able to help with this. Mrs Charmley and Cllr Lawrence to come back to the next PC meeting with ideas and plans for this going forwards.

Buxton village hall and play area – Mrs Nichols reported that she is still waiting for carpark quotes to come in for the repair work that is needed.

Mrs Charmley requested a new rota of play area inspections to be created and circulated for the village hall management committee. Clerk to do this and circulate.

Proposal for planters on the land with the Lamas village sign beside Buxton Mill – A request has been made for a selection of planters to be placed on this green space around the village sign. The council felt that this would be a good idea. It is unknown who owns this piece of land, Clerk to contact Highways to try to find out who owns it and what permissions would be needed. The PC is supportive of this initiative but is unlikely to be able to fund it and would like this to be a community project.

Footpaths, maintenance and closures – Signs have been put up showing a circular walk near Little Hautbois, but this is not on the County Council website yet. The path under Pile bridge still needs work so this route is not advisable at the moment.

Mrs Warren asked why the Bure Valley trains are not stopping in Buxton at the moment. Clerk to ask Mr Barnes this question.

To receive reports on highway matters –

- White lines outside village hall
- Road drains are blocked on Little Hautbois road

22/113 BALAY PARK

- **Discuss fencing and grass cutting** – Clerk to circulate some photos of the fencing currently. The part around the pavilion is largely intact, with only a couple of cant rails missing. The sections on the grass are not in a good state of repair. The idea of removing the sections on the grass was discussed as it is not clear what their purpose is. Clerk to gauge what the Balay park users feel about the need for rails on the grass area and to get some idea of costs for replacing with a more robust long-lasting material.

The request from the football club to have the grass at Balay park cut more frequently was discussed and the Clerk has talked to other Clerks and the contractor about the issues the football club has raised. The grass is cut twice a month and in the annual cycle with the contractor is cut around 17 times in the year. It would be extremely expensive to have the grass cut as often as the football club have requested and very hard to find a contractor who would be able to facilitate it. A solution has previously been agreed with the football club, with the PC giving permission for the football club to use an agreed contractor to cut the pitches more frequently, if they need it and at the football clubs cost, as long as the PC has the contractors up to date public liability insurance details. More frequent cuts can not be covered by the PC.

- **Skate ramp update** – Clerk waiting for a start date from the contractor
- Clerk updated council on a burst pipe at the pavilion which has been fixed. This was due to the freezing temperatures in December. The leak was caught quickly and fixed. The Clerk arranged for the pavilion to be cleaned by Norfolk Cleaning Co following the leak. All users have been notified.

22/114 OVERVIEW AND SCRUTINY MATTERS – None

22/115 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – None

22/116 LATE CORRESPONDENCE & AGENDA ITEMS – Chair reported that the School will not be taking up the offer to use the Balay park carpark for the school drop off and pick up traffic. The Scouts are pleased to have the PC's permission to hold their event on Balay park in April.

22/117 CLOSURE OF THE MEETING – There being no further business the Chair closed the meeting at 8:33pm.