



Buxton with Lamas Parish Council

Clerk: Mrs Laura Apps-Green

184 Holt Road, Horsford, Norfolk, NR10 3HQ

Tel: 01603 319696

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ANNUAL PARISH COUNCIL MEETING (APCM)

(Notice of Meeting & Summons to Attend)

Monday 15th May 2023 starting at 7.30 pm in

Buxton Village Hall (Small meeting room)

Everyone is cordially invited to attend this meeting

L M Apps-Green

Clerk to the Parish Council

9th May 2023

AGENDA

1. ELECTION OF CHAIRPERSON FOR 2023-2024
2. WELCOME & APOLOGIES
3. ELECTION OF VICE CHAIRPERSON FOR 2023-24
4. CO-OPTION OF COUNCILLORS
5. DECLARATIONS OF ACCEPTANCE OF OFFICE TO BE SIGNED AND DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - *To receive declarations of interest & requests for dispensation*
6. COMMITTEES & APPOINTMENTS TO OTHER BODIES
 1. *To appoint members to the BALAY Park Committee (3 members + chairman & vice chairman)*
 2. *To consider representatives on other bodies*
 - *HMP Bure Liaison Committee*
 3. *To note appointments to other bodies*
 - *Picto Charity*
 - *Parish Tree Warden*
 - *Parish Footpath Warden*
7. MINUTES of PREVIOUS MEETINGS
To confirm the minutes of the meetings held on 17th April 2023 ¹
8. MATTERS ARISING (not elsewhere on the agenda)
To note any matters arising raised (for information only)
9. ADJOURNMENT - *To adjourn the meeting to take comments from the public*
10. REPORTS
To receive reports from the local County Councillor and District Councillor
11. PLANNING MATTERS
To consider applications received before the meeting and to note planning enforcements and other planning matters
 - 11.1 Greater Norwich Local Plan (Standing Item)
 - 11.2 Neighbourhood plan steering group (Standing Item)



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11.3 Any planning applications received

- The Limes, The Street, Lamas 2023/0916
- Buxton Mill, The Street, Lamas 2023/1053

12. FINANCE

- 12.1 To receive bank reconciliation – April 2023
- 12.2 To approve payments as per schedule – to be tabled
- 12.3 PC Insurance renewal quote ²
- 12.4 Santander update
- 12.5 Any Other Finance matters (for information only)

13. BALAY PARK

- 13.1 Parking on land around Balay park and Fencing Quote ³
- 13.2 Skate ramp update

14. HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS

- 14.1 Lion Road Junction
- 14.2 Traffic management plans
- 14.3 Planters on land opposite Buxton Mill
- 14.4 Buxton village hall (Standing Item)
- 14.5 Footpaths, Maintenance and Closures (Standing Item)
- 14.6 To receive reports on highway matters (Standing Item)

15. SOCIAL MEDIA

- 15.1 Discuss use of social media for the PC

16. CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED

To note and consider items of correspondence received to date and to receive reports as available

17. LATE CORRESPONDENCE & AGENDA ITEMS

To note items of late correspondence and refer to the next meeting in June 2023 as appropriate.

18. TO CLOSE THE MEETING

The items below are supplied to Councillors; they are available from the Clerk on request unless marked 'confidential'

¹ Minutes (17th April 2023)

² Insurance renewal quote

³ Fencing quote