



Buxton with Lamas Parish Council

Clerk: Mrs Laura Apps-Green
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PARISH COUNCIL MEETING

Notice of Meeting & Summons to Attend

Monday 12th June 2023 from 7.30pm

At LAMAS Village Hall

Everyone is cordially invited to attend this meeting
Planning Applications are available to view on Broadland District Council website

L M Apps-Green
Clerk to the Parish Council
6th June 2023

AGENDA

1. WELCOME & APOLOGIES
2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - *To receive declarations of interest & requests for dispensation*
3. CO-OPTION OF COUNCILLOR
4. MINUTES of PREVIOUS MEETINGS
*To confirm the minutes of the meeting held on 15th May 2023*¹
5. MATTERS ARISING (not elsewhere on the agenda) *To note any matters arising raised (for information only)*
6. ADJOURNMENT - *To adjourn the meeting to take comments from the public*
7. REPORTS
To receive reports from the local County Councillor and District Councillor
8. PLANNING MATTERS
To consider applications received before the meeting and to note planning enforcements and other planning matters
 - 8.1 Greater Norwich Local Plan (Standing Item)
 - 8.2 Neighbourhood plan steering group (Standing Item)
 - 8.3 Any planning applications received
 - Lamas cottage, The Street, Lamas Application no: 2023/0795²
 - Weir Cottage, The Street, Lamas Application no: 2023/1474³
9. FINANCE
 - 9.1 To receive bank reconciliation – April & May 2023
 - 9.2 To approve payments as per schedule
 - 9.3 AGAR 2022/2023 for sign off⁴

- 9.4 Internal Auditors' report ⁵
- 9.5 Santander Savings Account – Copy of letter sent ⁶
- 9.6 Training for new councillors
- 9.7 Any Other Finance matters (for information only)

10. HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS

- 10.1 Lion Road Junction - Update
- 10.2 Long term plans for traffic calming and management
- 10.3 Proposal for planters on Highway land with village sign opposite the Mill & email regarding an incident there ⁷
- 10.4 TCV Norfolk – Funding opportunity for Green Spaces ⁸
- 10.5 Buxton village hall & play area – Request for reimbursement for the cost of grass cutting
- 10.6 Footpaths, maintenance and closures
- 10.7 To receive reports on highway matters

11. BALAY PARK

- 11.1 Parking on PC land around Balay park – Update on signs
- 11.2 Allotment inspections, condition of site and an e-mail request from a plot holder for a bench and communal compost facility
- 11.3 Jubilee bench and tree

12. OVERVIEW AND SCRUTINY MATTERS

13. CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED

To note and consider items of correspondence received to date and to receive reports as available

14. LATE CORRESPONDENCE & AGENDA ITEMS

To note items of late correspondence and refer to the next meeting in July 2023 as appropriate.

15. EXCLUSION OF PRESS AND PUBLIC – *chairman to move that the press and public be excluded as staffing matters are to be discussed*

16. STAFF – CONFIDENTIAL

17. TO CLOSE THE MEETING

The items below are supplied to Councillors; they are available from the Clerk on request unless marked 'confidential'

¹ Minutes (May)

² Application 2023/0795 and comments from the public

³ Application 2023/1474

⁴ AGAR 2022/2023

⁵ Internal Audit report

⁶ Santander Letter

⁷ E-mail regarding an incident

⁸ E-mail from TCV