

**Minutes of the Buxton with Lamas Full Annual Parish Council Meeting
held in Buxton Village Hall on Monday 15th May at 7.30pm**

PRESENT

Councillors:

Mrs Nichols	Mrs Powell	Mr Riley
Mrs Charmley	Mr Shaw	Rev Goodman

Also in attendance:

3 members of the public

Clerk to the Council: Laura Apps-Green

23/1 ELECTION OF CHAIRPERSON FOR 2023-2024

Mr Riley proposed Mrs Nichols, Mr Shaw seconded and all AGREED. Mrs Nichols signed the acceptance of office form.

23/2 WELCOME & APOLOGIES FOR ABSENCE – Apologies were given for Mrs Kammoun, Mrs Barnes and Mrs Warren

23/3 ELECTION OF VICE CHAIRPERSON FOR 2023-2024

Rev Goodman proposed Mr Riley, seconded by Mrs Charmley, all AGREED.

23/4 CO-OPTION OF COUNCILLORS – Chair invited District Councillor Mark Goodman to tell full council a bit about himself and why he would like to be co-opted onto the Parish Council. All AGREED and Mr Goodman took his seat on the council.

23/5 DECLARATIONS OF ACCEPTANCE OF OFFICE AND DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

All councillors present signed their acceptance of office forms, witnessed and signed by the Clerk. Mrs Nichols and Mrs Powell declared an interest regarding the village hall. Full Council agreed to accept declarations of office for those not present at a later date.

23/6 COMMITTEES & APPOINTMENTS TO OTHER BODIES

1. *To appoint members to the BALAY Park Committee (3 members + chairman & vice chairman)* – Mr Shaw, Rev Goodman and Clerk to ask Mrs Kammoun
2. *To consider representatives on other bodies*
 - *HMP Bure Liaison Committee* Mrs Warren has confirmed she is happy to continue in this role
3. *To note appointments to other bodies*
 - *Picto Charity* – Mrs Nichols in beginning her 3rd year in this role
 - *Parish Tree Warden* – Clerk to write to young writer in the Round to see if they would like to take up this role
 - *Parish Footpath Warden* – Clerk to confirm that Mr Wheeler would like to continue in this role

23/7 MINUTES OF PREVIOUS MEETINGS

The minutes from the previous meeting held on 17th April were circulated and signed as a true and correct record.

23/8 MATTERS ARISING – There was a request to put the condition of the allotments on the agenda for the May meeting, Clerk apologised for the omission, but explained that the matter was in hand and that the item will be on the agenda for the June meeting.

23/9 ADJOURNMENT – A resident asked about the status of the Canoe Man's planning application. The ex-district councillor was able to answer this question. The officer at the DC asked for further information from the Canoe Man but that information has not yet been received.

Mr Riley informed council that there will be changes at Broadland District Council following the recent election. More will be known after the 25th May when the DC will have their AGM.

23/10 REPORTS

County Cllr Mr Riley reported on the following:

- There has been a change of leader at NCC due to illness.
- NCC has had £80 million cut from its budget and more cuts are likely.
- The set up of NCC and how it will be funded is being looked at again by central government.
- Mayton Wood Recycling Centre is a County Council function and Cllr Riley is working hard on a campaign to fight its potential closure. There is a public consultation for people to share their views on this proposed closure which is open for 6 weeks from 15th May.
- The PC will state their views on this consultation and the Clerk will work with Cllr Riley to put this response together. Individuals are encouraged to comment on the consultation. An advert will be placed in the Round and Clerk to ask Mrs Warren to request this information is put on the village FB page. Clerk will place a link to the consultation on the PC website. Mrs Charmley raised the need for road improvements around the recycling centre if it remains open.

District Councillor Mark Goodman reported on the following:

- His induction training started today
- The AGM is taking place on 25th May
- There has been lots of change at the district council because the Conservative party lost overall control

Mrs Nichols took the opportunity to publicly thank the outgoing councillor, Ms Lawrence, for all her hard work and dedication to the parish over the last 4 years.

23/11 PLANNING

Greater Norwich Local Plan – The plan has been presented to the board/inspector and they are due to conclude their findings in the autumn, around Sept/October.

Neighbourhood plan Steering group – Regulation 14 is underway and there will be more public consultation meetings in the parish on 27th May and 3rd June. If needed, paper copies of the plan are in the church porches for the public to view.

Planning Applications –

- The Limes, The Street, Lamas – While there were no objections to the extension, there is a concern around the potential destruction of a heritage wall
- Buxton Mill, The Street, Lamas – No objections

23/12 FINANCE

Bank reconciliation – Bank reconciliation for April had been prepared, Clerk will get this to the Scrutineer for sign off.

Receipts and payments schedule – payments made or pending were presented:

Cheque	Name	Description	Amount £
BACS	Wayne Beauchamp	E-mail domain	55
BACS	Barnwells	Round	300
BACS	Barnwells	NP leaflets	165
BACS	Norfolk Cleaning Co	Cleaning Balay	120
BACS	Norse	Verge cutting	270.2
BACS	Gallagher	Insurance policy	884.47
BACS	Radii Ramps	Ramp repairs	2300
BACS	Laura Apps-Green	Pay, Tax, Phone, Mileage,	1192.08

Norfolk Pension Fund

Pension, HMRC

Total

5,286.75

Insurance quote – Clerk had circulated the renewal insurance quote from Gallagher. All AGREED with the quote and to continue with their service.

Santander Savings Account – Clerk reported that a complaint letter is being sent to the bank regarding the difficulties with accessing the PC's savings.

Any other finance matters – Mrs Nichols has a bill for the PC to reimburse the VH committee regarding the grass cutting at the recreation ground.

23/13 BALAY PARK

- **Parking on land around Balay park & fencing quote** – Clerk presented the councillors with a quote for different types of fencing around the entrance to Balay park. After some discussion it was felt that the PC should start by placing 3 'No Parking' signs in the area to see if that helps the situation first
- **Skate ramp update** – The ramps have been fixed and painted and are looking really neat and tidy and ready for the forthcoming RoSPA inspection.

23/14 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

Lion Road Junction – Clerk reported that all the information the PC wanted her to gather has been received, including the police data on accidents at this site and a letter of support from a resident who witnessed a serious accident there. Clerk will send this information to Highways and copy in Cllr Riley.

Long term plans for traffic calming – Cllr Riley reported that there has been no update on the new highway budget yet. There was a discussion highlighting the prohibitive costs of making highway changes/improvements. There is a cost of around £6,500 just to start consultations on suggested changes. Mr Shaw reported on the rolling list of traffic improvement priorities the PC has developed for the parish. Mr Shaw reported on his research into the status of Quiet Lanes or Green Lanes. They are determined as unmade-up agricultural roads. They are designated as such on the local authority system, but the only change to the actual road is a small post/sign placed at the end of the road. The cost to designate a road as a Quiet/Green Lane is around £20,000.

Proposed planters on the land with the Lamas village sign beside Buxton Mill – Mr Shaw reported that we are still waiting for a response from Highways in relation to the PC's application. Other ideas for the area were considered, including planting into the ground directly or putting in low hedging and a resident suggested placing large boulders there.

Buxton village hall and play area – Nothing to report

Footpaths, maintenance and closures – Nothing to report

To receive reports on highway matters –

It was reported that:

- The dip in the road opposite the bus stop has been filled

Clerk was asked to highlight the following jobs to the Rangers for their next visit:

- Junction signs on Sandy Lane are broken/dirty

Councillors have e-mailed the Clerk items that need to be added to the Rangers' list of jobs

23/15 SOCIAL MEDIA

Clerk asked the PC if she could have permission to set up a social media page for the PC on Instagram, which would act as an information board on PC matters. Clerk explained that the comments section can be turned off in order to avoid any potential difficult scenarios. Clerk felt that this would be a good way of getting information out to residents and a way to show the community the work of the PC. There was a discussion about the potential issues. Clerk informed council that the profile would only be accessed from the PC

computer and not from a mobile device to reduce the risk of hacking into the page. The council AGREED to this as long as it is for information only.

23/16 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – None

23/17 LATE CORRESPONDENCE & AGENDA ITEMS – For the June meeting, allotments should be on the agenda regarding the condition and inspection of plots, the e-mail request for a bench and communal compost bin, and reimbursing the VH committee for the cost of having the recreation ground grass cut.

23/18 CLOSURE OF THE MEETING – There being no further business the Chair closed the meeting at 9:15pm.