

**Minutes of the Buxton with Lamas Parish Council Meeting
held in Lammas Village Hall on Monday 12th June at 7.30pm**

PRESENT

Councillors:

Mrs Nichols
Mr Shaw

Mrs Powell
Rev Goodman

Mr Riley
Mr M Goodman

Mrs Barnes

Also in attendance:

2 members of the public

Clerk to the Council: Laura Apps-Green

23/19 WELCOME & APOLOGIES FOR ABSENCE – Apologies were given for Mrs Kammoun, Mrs Warren and Mrs Charmley.

23/5 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Mrs Powell and Mrs Nichols reference Buxton village hall.

23/20 CO-OPTION OF COUNCILLOR – Chair invited Mr Baskeyfield to tell full council a bit about himself and why he would like to be co-opted onto the Parish Council. All AGREED and Mr Baskeyfield took his seat on the council.

23/21 MINUTES OF PREVIOUS MEETINGS

The minutes from the previous meeting held on 15th May were circulated and with an amendment were signed as a true and correct record.

23/22 MATTERS ARISING – Cllr Riley will update council on the County Highway funding under 10.2 of the agenda.

23/23 ADJOURNMENT – Resident present was interested in the 2 planning applications on the agenda.

23/24 REPORTS

County Cllr Mr Riley reported on the following:

- Negotiations around the new County deal are still ongoing
- Conservative party have lost control of Broadland District Council
- The ruling coalition will maintain the cabinet system for decision making
- Cllr Riley is the portfolio holder for Finance
- There is a council commitment to reinvest in communities but with no burden on the tax payer

District Councillor Mark Goodman reported on the following:

- Cllr Goodman is on the Overview and Scrutiny Committee
- A portfolio holder has been put back to cover planning, it is envisaged that this will improve processes

23/25 PLANNING

Greater Norwich Local Plan – There has been a delay because BDC failed to identify allocated sites for the Gypsy and Traveller communities. There have also been some issues around nutrient neutrality. The inspectors results are expected around October/November time.

Neighbourhood plan Steering group – Community Consultation events have taken place as part of the Regulation 14 process.

Planning Applications –

Lamas Cottage, application no: 2023/0795 – To place a garden room with toilet on the garden area adjacent to the water meadow.

Mr Goodman raised the concern that if this facility is connected to the mains the 7-year rule could come into place and give way to permitted development rights and then become a residency.

Chairman, June 2023

Clerk read opinions on this development from some residents.

After a detailed discussion, full council agreed to object to this planning application with 7 objecting and 1 abstaining for the following reasons:

- It is not within the settlement boundary
- This is a change of use; It is more than a shed as it requires connection to sewerage
- Could be used for accommodation
- Adjacent to historic water meadow landscape
- Concern around run off from roof and hardstanding area which could negatively impact the environment
- The impact on nutrient neutrality

Weir Cottage, application 2023/1474 – Rear extension

After a discussion it was agreed to support this application with 7 agreeing and 1 abstaining.

Badersfield application 2023/1497 – Extension to driveway

After a discussion on this it was agreed to object to the application with 7 agreeing and 1 abstaining, due to concerns that the work would breach article 4 conservation status for the area.

23/26 FINANCE

Bank reconciliation – Bank reconciliations for April and May have been given to the scrutineer to sign off.

Receipts and payments schedule – payments made or pending were presented:

Cheque	Name	Description	Amount £
BASC	Anglia Water	Utility bill	166.72
<i>The above payment was made in May after the May meeting</i>			
BASC	RoSPA	Safety inspection	196.8
BASC	Digital Printing	NP publication	257.8
BASC	Norse	Verge cutting	270.2
BASC	Auditing Solutions	Internal Audit	576
BASC	SLCC	Membership	177
BASC	Viking	Stationery	200.57
BASC	Norfolk Cleaning Co	Cleaning Balay	60
BASC	Laura Apps-Green,	Pay, pension	
BASC	Norfolk Pension Fund, HMRC	Phone, Mileage, tax,	1181.82
BASC	Buxton village hall	Grass cutting	497.14
Total			2,920.19

AGAR 2022/2023 – This document had been completed by the Clerk, checked by the internal auditor and page 3 had been completed by the internal auditor and signed off prior to the meeting. Chair read out the statements and all agreed to sign off the document.

Internal Auditors Report – This report was circulated to councillors before the meeting. There were 2 areas highlighted for consideration. 1, to consider reducing the level for formal tender action. After a discussion it was noted but full council agreed to keep the level as it is. 2, was to ensure rubber stamping and signing for all purchases. Clerk confirmed that this is happening already and that perhaps the signatures were missed in the scanning process.

Santander Savings Account – Clerk circulated the complaint letter which was sent to Santander for reference.

Training – Clerk offered new councillors training on being a parish councillor with Norfolk Parish Training and Support, as has always been the offer. Clerk declared an interest going forwards as she was recently contracted to work for this organisation. Mr Baskeyfield would like to take up the offer of induction training and will liaise with the Clerk on dates for this.

Any other finance matters – None

23/27 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

Lion Road Junction – Chair gave an update on progress with this issue. Following the clerk writing to highways they have responded favourably and will be making improvements to the junction and it will also be monitored closely as it is now considered a cluster site for accidents.

Long term plans for traffic calming – Cllr Riley made an application for the Mill Street and The Street in Lamas traffic calming measures but it was not successful. Cllr Riley has moved to plan B and approached the Highways area manager to request to use some of his member's grant to fund the feasibility work on the traffic calming plans. This will cost around £20,000. Steve to report back to council on progress with this request.

Proposed planters on the land with the Lamas village sign beside Buxton Mill – The PC is still waiting for a response to their application for this project. Mr Shaw to send clerk a copy of the e-mail for following up. Correspondence sent to the council on this was noted.

TCV Norfolk – Council had received an e-mail from TCV who provide labour for community environmental improvement projects. It was agreed for the clerk to write back asking if they would consider helping to landscape the area of green space at the entrance to Balay park.

Buxton village hall and play area – The Pc has received the bill for grass cutting at the recreation group and have agreed to reimburse the village hall management committee. RoSPA have inspected the play area and picked up a few snagging points which the clerk has flagged up with Wicksteed.

Footpaths, maintenance and closures – Nothing to report

To receive reports on highway matters – PC had received a complaint about the parking of cars and vans at the junction of Levishaw Close going onto Brook Street and the speed at which vehicles travel down Brook Street. Clerk has forwarded this issue on to Highways and requested the police speed camera visits to monitor the vehicle speeds.

23/28 BALAY PARK

- **Parking on land around Balay park & fencing quote** – Clerk to order new no parking signs
- **Allotment inspections, condition of site and an e-mail request from a plot holder for a bench and communal compost facilities** – Council considered the request made by a plot holder for a bench and compost bin in the communal part of the allotments. After a discussion council agreed to give permission to allow the placement of both a compost bin and bench in the communal area of the allotments. PC agreed that there will not be any financial contribution from the PC for these items. There was a request for the PC to pass on e-mail addresses of plot holders. Due to GDPR rules and regulations the PC agreed that this would not be possible.
- **Jubilee bench and tree** – Chair informed council that the WI would like to have an official photo and unveiling of the Jubilee tree and bench placed at Balay park. Some members of the PC are also members of the WI and would be happy to be part of an official photo with the WI if they decide to arrange one.

23/29 OVERVIEW AND SCRUTINY MATTERS - None

23/30 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – None

23/30 LATE CORRESPONDENCE & AGENDA ITEMS – None

[Standing Orders Extended for 5 mins]

23/30 EXCLUSION OF PRESS AND PUBLIC – This was not needed as Clerk declared her interest in 23/26.

23/31 CLOSURE OF THE MEETING – There being no further business the Chair closed the meeting at 9:32pm.