



Buxton with Lamas Parish Council

Clerk: Mrs Laura Apps-Green
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PARISH COUNCIL MEETING

Notice of Meeting & Summons to Attend

Monday 20th November 2023 from 7.30pm

At Buxton Village Hall

Everyone is cordially invited to attend this meeting
Planning Applications are available to view on Broadland District Council website

L M Apps-Green
Clerk to the Parish Council
14th November 2023

AGENDA

1. WELCOME & APOLOGIES
2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - *To receive declarations of interest & requests for dispensation*
3. MINUTES of PREVIOUS MEETINGS
*To confirm the minutes of the meeting held on 9th October 2023*¹
4. MATTERS ARISING (not elsewhere on the agenda) *To note any matters arising raised (for information only)*
5. ADJOURNMENT - *To adjourn the meeting to take comments from the public*
6. REPORTS
To receive reports from the local County Councillor and District Councillor and Police.
7. PLANNING MATTERS
To consider applications received before the meeting and to note planning enforcements and other planning matters-
 - 7.1 Greater Norwich Local Plan (Standing Item)
 - 7.2 Neighbourhood plan steering group – Monitoring and Delivery of plan agreement²
 - 7.3 Any planning applications received
 - Oak House 2023/3293³
 - Oak Lodge, Mill Steet 2023/3400⁴
8. FINANCE
 - 8.1 To receive bank reconciliation – October 2023
 - 8.2 To approve payments as per schedule
 - 8.3 Reserves update⁵
 - 8.4 Draft budget for 2024-2025⁶
 - 8.5 Church Clock work quote for a decision by full council⁷

- 8.6 EDF refund – Implications on Scout utility recharge ⁸
 - 8.7 Scrutineer volunteer
 - 8.8 Santander Savings Account – Update
 - 8.9 Any Other Finance matters (for information only)
9. HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS
- 9.1 Lion Road Junction – Update
 - 9.2 Long term plans for traffic calming & management ideas
 - 9.3 Parish Partnership Scheme approval to apply for a new Bus Shelter – Bus Shelter quotes ⁹
 - 9.4 Proposal for improvements to Highway land with village sign opposite the Mill - Update
 - 9.5 Buxton village hall & play area
 - 9.6 Footpaths, maintenance and closures
 - 9.7 Bure Water Quality volunteers wanted ¹⁰
 - 9.8 Himalayan Balsam outbreak e-mail ¹¹
 - 9.9 To receive reports on highway matters
10. BALAY PARK
- 10.1 TCV Norfolk – Green Spaces programme – PC Bid successful - approval of plans and costs ¹²
 - 10.2 Biodiversity – What steps can the PC take to increase biodiversity
 - 10.3 Woodland Creation project proposal – Dudwick
11. OVERVIEW AND SCRUTINY MATTERS
12. REVIEW GENERAL DATA PROTECTION REGULATION POLICY
- 12.1 Draft updated policy ¹³
13. CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED
- To note and consider items of correspondence received to date and to receive reports as available*
14. LATE CORRESPONDENCE & AGENDA ITEMS
- To note items of late correspondence and refer to the next meeting in January 2024 as appropriate.*
15. EXCLUSION OF PRESS AND PUBLIC – *chairman to move that the press and public be excluded as staffing matters are to be discussed*
16. STAFF – CONFIDENTIAL
- 16.1 NALC ¹⁴
17. TO CLOSE THE MEETING
- The items below are supplied to Councillors; they are available from the Clerk on request unless marked 'confidential'*

¹ Minutes (October)

² NP – Monitoring and Delivering paper for sign off

³ Oak House

⁴ Oak Lodge

⁵ Reserves

⁶ Draft Budget 2024-2025

⁷ Church clock quote

⁸ Justification for refund to Scouts for Utility bill

⁹ Bus stop quotes

¹⁰ Bure water Quality e-mail

¹¹ Himalayan Balsam outbreak e-mail

¹² Project to improve entrance to Balay park

¹³ Draft updated policy

¹⁴ NALC