

**Minutes of the Buxton with Lamas Parish Council Meeting  
held in Buxton Village Hall on Monday 11<sup>th</sup> September at 7.30pm**

**PRESENT**

Councillors:

Mrs Nichols  
Mr Shaw

Mrs Powell  
Mrs Barnes

Also in attendance:

6 members of the public  
PC Ward

Clerk to the Council: Laura Apps-Green

**23/47 WELCOME & APOLOGIES FOR ABSENCE** – Apologies were given for Mr Goodman, Mrs Kammoun, Mrs Warren, Rev Goodman, Mr Riley and Mrs Charmley.

**23/48 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

Mrs Powell and Mrs Nichols reference Buxton village hall.

**23/49 MINUTES OF PREVIOUS MEETINGS**

The minutes from the previous meeting held on 10<sup>th</sup> July were circulated and signed as a true and correct record.

**23/50 MATTERS ARISING** – Letter from Standard Gas regarding a new bio gas processing plant to be placed in Scottow Enterprise park. Clerk to place on the agenda for the October meeting.

**23/51 ADJOURNMENT**

A member of the public attended and raised their concerns regarding the speed of traffic along Brook Street and Lion Road. They felt that the 30 mph speed signs need to be moved further out of the village and said that they can't be seen coming in from Aylsham due to overhanging foliage. PC Ward was present and stated that Buxton is well served in terms of Speed Camera Officer attendance and that there is an agreed spot for the officer to operate the speed camera from on Coltishall Road. He told council that he could talk to Highways about the potential to move the speed signs back and arrange for the foliage to be cut back. PC Ward informed council that 4 volunteers are needed to set up a community speed watch group. He gave the interested member of the public his contact details.

A member of the public asked about the NCC decision regarding the Mayton recycling centre. Clerk reported that NCC have delayed making a decision to October.

It was reported to council that Lamas village hall committee are in the process of contracting the repair work needed at the village hall to a builder. The delay to this work has been out of their hands but they hope to be able to progress this further very soon.

**23/52 REPORTS** – None given

**23/53 PLANNING**

**Greater Norwich Local Plan** – Nothing new to report

**Neighbourhood plan Steering group** – The NP working group are making progress with the feedback from the most recent consultation. The group raised with the council some feedback received from the district council on the draft plan regarding how the plan will be monitored and delivered going forwards. The plan needs to be embedded in everything the PC does. They set out ideas in a paper previously circulated to councillors, which would mean a lot more work for the council and it was suggested that as there were only 4 councillors present that this item should go back on the PC agenda for the October meeting.

The NP group would like to commission a flood risk report for the parish. They need to apply for external funding for this as the cost would be around £2,700. It was AGREED that the NP group could apply for funding to pay for this report.

Chairman, October 2023

## Planning Applications –

Cllr Shaw suggested that an additional meeting may be required each month to allow for time to discuss the plans for traffic calming in the village and any planning applications received. Clerk asked to raise this again in the October meeting.

Meadway - Planning Application 2023/2701

The application was available to view in the meeting via a projector. A short discussion was had on the potential future use of the integral garage. The Council resolved to make no comment on this application.

## 23/54 FINANCE

**Bank reconciliation** – Bank reconciliations for July and August will be given to scrutineer after the meeting.

**Receipts and payments schedule** – payments made or pending were presented:

<b>Cheque</b>	<b>Name</b>	<b>Description</b>	<b>Amount £</b>
BACS	Morrisons	Toilet roll Balay park	1.99
BACS	Cooks electrical	Electrical repair work	120
BACS	Barnwells	Round	300
BACS	Norse	Verge cutting	270.2
BACS	Laura Apps-Green, Norfolk		
BACS	Pension Fund, HMRC	Pay, pension. Phone, mileage, tax	1198.6
BACS	Buxton village hall	Grass cutting	497.14
<i>The above payment were made in August recess</i>			
BACS	Buxton Primary School	Defib maintenance	144
BACS	Norse	Verge cutting	270.2
BACS	Norfolk Cleaning Co	Cleaning Balay	240
BACS	Broadland Group Ltd	Extra key for allotments	14.9
BACS	Viking	Stamps and pens	57.17
BACS	Modicum	NP Consultant	1062.5
BACS	Laura Apps-Green,	Pay, pension, Phone,	
BACS	Norfolk Pension Fund,	Mileage, tax,	
	HMRC		1180.73
		<b>Total</b>	<b>3,466.64</b>

**Santander Savings Account** – Clerk updated council regarding Santander not responding to the correspondence the Clerk is sending and copying the Chair and Vice-Chair into. Clerk has been requesting clarification on what documents are needed from the PC in order to authorise the movement of the PC's savings account from Santander to the PC's current banking provider, Unity Trust.

One of the requirements is to have a copy of the PC's minutes stating that it is the wish of Buxton with Lamas Parish Council to cease banking with Santander, remove all money the PC holds in its Santander savings account and place it in the savings account held with Unity Trust.

BWLPC needs to arrange the removal of Mrs Rix as a signatory on the savings account and add Mr Shaw, so that Mrs Nichols and Mr Shaw have the authority to remove all the funds in the savings account with Santander and place them in the Unity Trust savings account.

Full council AGREED with this statement unanimously.

**Any other finance matters** – None

## 23/55 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

**Lion Road Junction** – Cllr Shaw circulated his proposal for a priority change at this junction. There was a lengthy discussion around this proposal and a vote was held regarding sending this proposal to Highways for their consideration. With a split vote, the Chair had the deciding vote and it was AGREED not to send this to Highways as a proposal. Clerk was asked to arrange a site meeting with Highways to talk about this junction in more detail with Cllr Shaw, Highways and the Clerk.

**Long term plans for traffic calming** – Clerk was asked to place this item and Cllr Shaw's traffic management plan on the PC agenda for October.

**Filming Company – Antisocial filming practices**

A complaint was raised regarding the blocking of the road on Mill Street when the filming company (October Films) are using a house on Mill Street. Chair asked the Clerk to write to the filming company to raise the PC's concerns and request that they arrange for traffic lights to be placed on Mill Street when they are at this location in the future in order to manage traffic on this road. All AGREED.

**Parish Partnership Scheme** – There was a discussion about the effectiveness of village gates and the pilot project gates on Coltishall Road. Some feel they are effective, but others disagreed. A decision was not reached and Clerk was asked to place this item on the October agenda.

**Proposed planters on the land with the Lamas village sign beside Buxton Mill** – There was a discussion about this idea and the PC expressed concern about the conflicting feedback over how this piece of land should be used. It was suggested that the PC should consult the wider community on this project via a piece in the Round newsletter. Clerk to arrange for an article on this along with a photo be placed in the October Round asking for feedback. All AGREED.

**TCV Norfolk** – Clerk is still waiting to hear back on this and will follow up on the outcome.

**Buxton village hall and play area** – The Chair of the village hall management committee informed council that they could apply to BDC for funding towards replacement windows in the village hall, but a large amount of match funding would also be needed. The VH committee do not have the match funding required and will look at other options for external funding towards this project.

**Footpaths, maintenance and closures –**

- Steps up to railway line off Mill Street are dangerous and need repair work to make them safe – Clerk has already reported this to BDC

**To receive reports on highway matters –**

- 2 drains on Lion Road have erosion around them leaving the sharp edges of the drains exposed.
- The Lime trees on Aylsham road still need their crown raised
- 2 x Cherry trees on Church Close need cutting back

**23/56 BALAY PARK**

**Football request to hold a tournament at Balay park in 2024**

This request was discussed, but the PC would like to request more details in terms of what this tournament would entail, how long, on what dates etc before they are able to make a decision.

**23/57 OVERVIEW AND SCRUTINY MATTERS - None**

**23/58 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – None**

**23/59 LATE CORRESPONDENCE & AGENDA ITEMS** – Letter from Standard Gas to be placed on October agenda.

**23/60 CLOSURE OF THE MEETING** – There being no further business the Chair closed the meeting at 9:20pm.