



## **Buxton with Lamas Parish Council**

Clerk: Mrs Laura Apps-Green  
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# ***PARISH COUNCIL MEETING***

## ***Notice of Meeting & Summons to Attend***

**Monday 8<sup>th</sup> January 2024 from 7.30pm**

## **At Buxton Village Hall**

Everyone is cordially invited to attend this meeting  
Planning Applications are available to view on Broadland District Council website

*L M Apps-Green*  
Clerk to the Parish Council  
2<sup>nd</sup> January 2024

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### AGENDA

1. WELCOME & APOLOGIES
2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - *To receive declarations of interest & requests for dispensation*
3. MINUTES of PREVIOUS MEETINGS  
*To confirm the minutes of the meeting held on 20<sup>th</sup> November 2023 <sup>1</sup>*
4. MATTERS ARISING (not elsewhere on the agenda) *To note any matters arising raised (for information only)*
5. ADJOURNMENT - *To adjourn the meeting to take comments from the public*
6. REPORTS  
*To receive reports from the local County Councillor and District Councillor and Police.*
7. PLANNING MATTERS  
*To consider applications received before the meeting and to note planning enforcements and other planning matters-*
  - 7.1 Greater Norwich Local Plan (Standing Item)
  - 7.2 Neighbourhood plan steering group (Standing Item)
  - 7.3 Any planning applications received
8. FINANCE
  - 8.1 To receive bank reconciliations – November and December 2023
  - 8.2 To approve payments as per schedule
  - 8.3 Approve budget for 2024-2025 <sup>2</sup>
  - 8.4 Confirm precept request for 2024-2025
  - 8.5 Church Clock work quote for a decision by full council – Update <sup>3</sup>
  - 8.6 Santander Savings Account – Withdrawal of all funds to place in Unity Trust savings account
  - 8.7 Any Other Finance matters (for information only)

9. HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS

- 9.1 Lion Road Junction – (Standing Item)
- 9.2 Long term plans for traffic calming & management ideas – (Standing Item)
- 9.3 Proposal for improvements to Highway land with village sign opposite the Mill
- 9.4 Buxton village hall & play area
- 9.5 Footpaths, maintenance and closures
- 9.6 Bure Water Quality volunteers wanted <sup>4</sup>
- 9.7 School traffic/parking issues
- 9.8 To receive reports on highway matters

10. BALAY PARK

- 10.1 Grant funding opportunity – Pride in Place Clean up and Bloom Grant – Agreement sought to make an application for the flower beds going into the entrance at Balay park <sup>5</sup>
- 10.2 Biodiversity Action Planning – What steps can the PC take to increase biodiversity <sup>6</sup>

11. OVERVIEW AND SCRUTINY MATTERS

12. CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED

*To note and consider items of correspondence received to date and to receive reports as available*

13. LATE CORRESPONDENCE & AGENDA ITEMS

*To note items of late correspondence and refer to the next meeting in February 2024 as appropriate.*

14. TO CLOSE THE MEETING

*The items below are supplied to Councillors; they are available from the Clerk on request unless marked 'confidential'*

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<sup>1</sup> Minutes (November)

<sup>2</sup> Budget 2024-2025

<sup>3</sup> Church Clock

<sup>4</sup> Bure water Quality e-mail

<sup>5</sup> Grant application details

<sup>6</sup> Biodiversity Action Planning