



Buxton with Lamas Parish Council

Clerk: Mrs Laura Apps-Green
184 Holt Road, Horsford, Norfolk, NR10 3HQ
Tel: 01603 319696
email: council@buxtonwithlamas.co.uk

PARISH COUNCIL MEETING

(Notice of Meeting & Summons to Attend)

Monday 10 June 2024 starting at 7.30 pm in

Lammas Village Hall

Everyone is cordially invited to attend this meeting

L M Apps-Green
Clerk to the Parish Council
4th June 2024

AGENDA

1. WELCOME & APOLOGIES
2. CO-OPTION OF COUNCILLOR
3. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - *To receive declarations of interest & requests for dispensation*
4. MINUTES of PREVIOUS MEETINGS
To confirm the minutes of the meetings held on 13th May 2024 ¹
5. MATTERS ARISING (not elsewhere on the agenda)
To note any matters arising raised (for information only)
6. ADJOURNMENT - *To adjourn the meeting to take comments from the public*
7. REPORTS
To receive reports from the local County Councillor and District Councillor
8. PLANNING MATTERS
To consider applications received before the meeting and to note planning enforcements and other planning matters
 - 8.1 Neighbourhood plan steering group (Standing Item)
 - 8.2 Any planning applications received
 - Sunny Mead
 - Jaguar Buildings
9. FINANCE
 - 9.1 To receive bank reconciliation – May 2024
 - 9.2 To approve payments as per schedule – to be tabled
 - 9.3 Approve and sign off the AGAR 2023-2024 ²
 - 9.4 Internal Auditors report ³
 - 9.5 Agreement to find and appoint a new internal auditor for the next financial year
 - 9.6 Agreement to add a 4th signatory to the Unity Trust account
 - 9.7 Any Other Finance matters (for information only)
10. HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS
 - 10.1 Whole village traffic management plans/ideas
 - 10.2 SAM2 Camera malfunction and servicing costs
 - 10.3 Tree branches blocking the Mill sluice gates



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10.4 Buxton village hall (Standing Item)

10.5 Footpaths, Maintenance and Closures (Standing Item)

10.6 To receive reports on highway matters (Standing Item)

11. LAMAS VILLAGE HALL

11.1 Request to install a Defib – See e-mail request from the committee ⁴

12. BALAY PARK

12.1 Scouts request to use Balay park for parking cars on the Sunday 7th July for the village garage sale and for the Scout AGM on 13th July ⁵

13. OVERVIEW AND SCRUTINY MATTERS

14. CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED

To note and consider items of correspondence received to date and to receive reports as available

15. LATE CORRESPONDENCE & AGENDA ITEMS

To note items of late correspondence and refer to the next meeting in July 2024 as appropriate.

16. TO CLOSE THE MEETING

The items below are supplied to Councillors; they are available from the Clerk on request unless marked 'confidential'

¹ Minutes (13th May 2024)

² AGAR

³ Internal Auditor report

⁴ E-mail request

⁵ E-mail request