

**Minutes of the Buxton with Lamas Annual Parish Council Meeting
held in Buxton Village Hall on Monday 13th May at 7.30pm**

PRESENT

Councillors:

Mrs Nichols
Mr Shaw

Mrs Barnes
Mrs Kammoun

Mr Riley
Mrs Warren

Mrs Charmley
Rev Goodman

Mr Goodman

Also in attendance:

Clerk to the Council: Laura Apps-Green

24/1 ELECTION OF CHAIR FOR 2024-2025

The outgoing chair opened the meeting and asked if anyone would like to nominate a new chair. Rev Goodman proposed Mrs Charmley, seconded by Mr Riley, all AGREED.

Mr Riley formally thanked Mrs Nichols for her valuable contribution to the community over several decades and all very much supported this statement of thanks. Mrs Charmley took the position of chair.

24/2 DECLARATION OF ACCEPTANCE OF OFFICE

Full council passed a resolution for this form to be signed by the new chair the following day, witnessed by the clerk.

24/3 WELCOME & APOLOGIES FOR ABSENCE – Apologies were given and accepted by full council for Mrs Powell.

24/4 ELECTION OF VICE-CHAIR FOR 2024-2025

Mrs Nichols proposed Mr Riley, seconded by Mrs Kammounn, all AGREED.

24/5 CO-OPTION OF COUNCILLORS – None

24/6 COMMITTEES & APPOINTMENTS TO OTHER BODIES

Balay Park Working Group – Chair, Vice-Chair, Rev Goodman, Mrs Kammoun, Mr Shaw

HMP Bure – Mrs Warren (Noted that the group has not met for a long time)

Picto Charity – Mrs Nichols and Mrs Roth until 2025

Parish Tree Warden – No named person.

Parish Footpath Warden - Mr Wheeler

24/7 MINUTES OF PREVIOUS MEETINGS - The minutes from the previous meeting held on April 15th were previously circulated, with one small amendment to the years that Mrs Nichols has served on the village hall management committee, they were agreed and signed off by full council.

24/8 MATTERS ARISING (For information only) – Clerk read out an e-mail from a resident whose child had been hit by a motorbike when crossing the road near to the church and the island. Clerk read out an e-mail from a resident concerned with the temporary closure of Coltishall bridge and the impact on the residents on Mill Street. The footage included in the e-mail from the resident had previously been circulated to councillors. Clerk noted that the Lamas village hall committee have requested permission to place a defib on the wall of the village hall. This will be on the June PC agenda.

24/9 ADJOURNMENT –

A resident raised a concern regarding tree branches that have been cut down over the Mill bridge and left blocking the sluice gate. Clerk to add this item to the June agenda.

A resident raised the issue of the traffic in Lamas currently being horrendous due to Coltishall bridge being closed. This matter was discussed further. It was felt that the PC is unfortunately powerless in this situation as nothing can be enforced. Clerk did inform council that the Highway traffic count equipment had been in place a couple of weeks prior and will talk to Highways about the results.

24/10 REPORTS –

County Councillor Steve Riley reported the following:

- Highways survey has been completed, awaiting the results

- A motion had been put forward to County Council for residents to decide if a 20mph zone is needed in their community because a centralised approach is not working. This motion was voted down
- A motion has been put to County Council to investigate how to reduce the fact that 25% of children and elderly people are malnourished. This motion was voted down
- County Council have put in a bid for a dentistry school. There is no such facility in the East and many dentists are being forced into going private.
- There is a hardship fund available to voluntary organisations who support people affected by hardship

District Councillor Mark Goodman reported the following:

- The Help Hub bus will be coming to Aylsham shortly and Buxton later in the year

24/11 PLANNING

Greater Norwich Local Plan – To be taken off the agenda as it has all been agreed

Neighbourhood Plan Steering group – Currently with BDC and will go to a referendum shortly

Planning Applications – Patches Farm – No comments

Canoe Man – It was noted that this application has been approved

24/12 FINANCE

Bank reconciliation – April's bank rec was given to Scrutineer for her approval.

Receipts and payments schedule – payments made or pending were presented:

Method	Name	Description	Amount £
BACS	Barnwells	Round	300
BACS	Norse	Verge cutting	291.83
BACS	Gallagher	Insurance policy	894.46
BACS	Garden Guardian	Pot holes at Balay park	462
BACS	Viking	Stationery	40.02
BACS	Norfolk Cleaning Co	Cleaning Balay	129.6
BACS	Westcotec Ltd	SAM2 repair work	432
BACS	Wayne Beauchamp	E-mail Domain name	57
BACS	Morrisons	Toilet rolls for Balay park	6.50
BACS	Laura Apps-Green, Norfolk Pension Fund, HMRC	Pay, pension, tax, phone	1239.53
Total			3852.94

PC Insurance Policy – Full Council AGREED to the renewal quote.

Santander Savings Account – Clerk reported that the Santander account is now closed and the savings have been moved to the Unity Trust savings account.

Any other finance matters – Clerk suggested adding a 4th signatory to the Unity Trust account. Clerk to put on the June agenda.

24/13 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

Long term plans for traffic calming – Once the NP has been adopted and the results of the Highway survey have been collated the PC can look at more measures to try to ease traffic issues in the village.

The SAM2 Camera - The camera was broken therefore the clerk, having delegated authority to spend up to £500, authorised the necessary work on the SAM2.

Buxton village hall and play area – Mrs Nichols reported that Wickstead will be conducting this year's play area inspection on the 15th May. The gate bracket needs fixing, Mr Goodman is going to try to source a suitable replacement for the village hall management committee.

Footpaths, maintenance and closures – Nothing to report

To receive reports on highways matters –

- Road signs by church are covered in Ivy, clerk to ask Highways to trim them back
- Signs near farm in Lamas need cleaning and foliage cut back
- 30mph sign on Coltishall road is covered by foliage
- Drain on little Hautbous road has eroded leaving a sharp edge
- Dead tree by bus stop needs removing and other shrubs need cutting back near bench
- The parking is dangerous at the top of Church close

24/14 BALAY PARK

Football club request to rearrange the pitch layout on Balay park and add an additional permanent pitch with goals – The map that was issued at the last meeting was wrong and not in proportion. There were the following concerns:

- The space is for recreation for all, not just football and having a 3rd permanent pitch would take up a lot of the space
- Concern around how near the goal posts would be to the skate park at the allotment entrance
- The PC has a duty of care to all users of the site

Full council AGREED to arrange a site meeting with the football club on Wednesday 22nd May at 5:30pm to talk about the PC's concerns.

24/15 OVERVIEW AND SCRUTINY MATTERS – None

24/16 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – Mrs Kammoun reported to council that the PCC has had a comprehensive tree survey done in the church yard and work is underway to deal with any issues.

24/17 LATE CORRESPONDENCE & AGENDA ITEMS (For Information only) – Tree branches in sluice gate at the Mill and Lamas village hall defib request.

24/18 CLOSURE OF THE MEETING – There being no further business the Chair closed the meeting at 9:14pm.