



Buxton with Lamas Parish Council

Clerk: Mrs Laura Apps-Green
184 Holt Road, Horsford, Norfolk, NR10 3HQ
Tel: 01603 319696
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PARISH COUNCIL MEETING

(Notice of Meeting & Summons to Attend)

**Monday 14 October 2024 starting at 7.30 pm in
Buxton Village Hall**

Everyone is cordially invited to attend this meeting

L M Apps-Green

Clerk to the Parish Council
8 October 2024

AGENDA

1. WELCOME & APOLOGIES (2 mins)
2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - *To receive declarations of interest & requests for dispensation* (2 mins)
3. MINUTES of PREVIOUS MEETINGS (5 mins)
To confirm the minutes of the meetings held on 9 September ¹
4. MATTERS ARISING (not elsewhere on the agenda)
To note any matters arising raised (for information only) (5 mins)
5. OPEN FORUM FOR PUBLIC PARTICIPATION – *An opportunity to hear from members of the public* (10 mins)
6. REPORTS (10 mins)
To receive reports from the local County Councillor, District Councillor & Police
7. PLANNING MATTERS (12 mins)
To consider applications received before the meeting and to note planning enforcements and other planning matters
 - 7.1 Neighbourhood plan steering group (*Standing Item*)
 - 7.2 Any planning applications received – (*Live links to the planning applications below*)
 - [30 Levishaw Close 2024/2132](#)
 - [Lamas Cottage 2024/2584](#)
 - [Sunny mead 2022/0272](#)
 - [Buxton village hall 2024/2610](#)
 - [Hautbois Hall 2023/1935](#)
8. FINANCE (6 mins)
 - 8.1 To receive bank reconciliation – September 2024
 - 8.2 To approve payments as per schedule – to be tabled
 - 8.3 To formally agree a contribution of £2,500 towards the cost of new windows in Buxton village hall
 - 8.4 Poppy Wreath Order – Buxton and Lamas (Section 137)
 - 8.5 Any Other Finance matters (for information only)
9. HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS (15 mins)
 - 9.1 Clerk to update on Highway site meeting



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- 9.2 Discussion on the development of more village gates at the village entry points
- 9.3 Parish Partnership Scheme application opportunity and discussion on what project should be applied for
- 9.4 Footpaths, Maintenance and Closures (Standing Item)
- 9.5 Bench repair/maintenance work around village update
- 9.6 To receive reports on highway matters (Standing Item)

10. BUXTON VILLAGE HALL CHARITY (15 mins)

- 10.1 Village hall play area training and rota

11. BALAY PARK (10 mins)

- 11.1 Discuss post or planter ideas at entrance of park
- 11.2 Agreement for additional information on entrance sign

12. POLICIES (5 mins)

- 12.1 To approve and adopt a Co-option Policy ²

13. OVERVIEW AND SCRUTINY MATTERS (2 mins)

14. CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED (2 mins)

To note and consider items of correspondence received to date and to receive reports as available

- Resident e-mail reference an event that took place in the village

15. LATE CORRESPONDENCE & AGENDA ITEMS (2 mins)

To note items of late correspondence and refer to the next meeting in November 2024 as appropriate.

16. TO CLOSE THE MEETING

The items below are supplied to Councillors; they are available from the Clerk on request unless marked 'confidential'

¹ Minutes (Sept 2024)

² Co-option Policy