

**Minutes of the Buxton with Lamas Parish Council Meeting
held in Lamas Village Hall on Monday 10th June at 7.30pm**

PRESENT

Councillors:

Mrs Nichols
Mr Shaw

Mrs Barnes
Mrs Warren

Mrs Charmley
Rev Goodman

Mr Goodman
Mrs Powell

Also in attendance:

Clerk to the Council: Laura Apps-Green
2 residents

24/19 WELCOME & APOLOGIES FOR ABSENCE – Apologies were given and accepted by full council for Mr Riley and Mrs Kammoun.

24/20 CO-OPTION OF COUNCILLORS

Mr Breeze, a resident, gave a speech to full council on his reasons for wanting to join the parish council. Full council voted unanimously in favour of Mr Breeze joining the parish council. Full council passed a resolution agreeing that the acceptance of office form would be signed by Mr Breeze, witnessed by the Clerk outside of the meeting. Mr Breeze took a seat at the table and joined full council.

24/21 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Mr Nichols and Mrs Powell for Buxton village hall.

24/22 MINUTES OF PREVIOUS MEETINGS - The minutes from the previous meeting held on May 13th and previously circulated were agreed and signed off by full council. The minutes from the extraordinary meeting held on 30th May were also previously circulated and also signed off by full council.

24/23 MATTERS ARISING – Mr Goodman raised a request from a resident to have a sign placed on Balay park stating that the park is for the use of the whole village. Clerk to place on the July agenda.

24/24 ADJOURNMENT –

A resident asked why the PC did not represent Lamas village at the planning meeting where the canoe man's application was discussed. Chair explained that the PC had given their feedback on the application in writing. The resident also asked when the planters will be placed on the green around the Lamas village sign opposite the Mill. Chair explained that there had been very little interest from the community in this as a project and no consensus found for the piece of land.

24/25 REPORTS –

District Councillor Mark Goodman reported the following:

- General election has been called and the district council is now in a pre-election period.

24/26 PLANNING

Neighbourhood Plan Steering group – Currently with BDC and will go to a referendum shortly

Planning Applications –

Sunny Mead – No comments

Jaguar Buildings – The document with the changes had not been published on the district council portal and therefore the councillors had not had any time to view the proposed changes. Clerk to agree an extension with Broadland District Council to after the 8th July.

24/27 FINANCE

Bank reconciliation – Mays bank rec was given to Scrutineer for her approval.

Receipts and payments schedule – payments made or pending were presented:

Method	Name	Description	Amount £
BACS	Barnwells	Round	300
BACS	Norse	Verge cutting	291.83
BACS	Auditing Solutions	Annual Audit	600
BACS	Michlmayr	Church Clockwork	3,936.00

Chairman, July 2024

BACS	Norfolk Cleaning Co	Cleaning Balay	129.6
BACS	Laura Apps-Green, Norfolk Pension Fund, HMRC	Pay, pension, tax, phone, miles	1270.01
Total			6527.44

Approve and sign off the AGAR 2023-2024 – Chair read out page 4 of the AGAR and all agreed to sign the accounts off.

Internal Auditors Report – Clerk has previously circulated the report and specifically looked at the 3 recommendations made in the summary. 1 of which had already been actioned.

Agreement to appoint a new internal Auditor – Clerk requested to appoint a new internal auditor for the coming year. Clerk to try to get 3 quotes and report back to the July meeting.

Agreement to add a 4th signatory to the Unity Trust account – Clerk requested this to ensure continuity. All AGREED to appoint Mr Breeze as a 4th signatory.

Any other finance matters – Clerk would like to arrange for Mrs Charmley to go on Chair training. Clerk also informed council that there is a training budget and if anyone would like to attend a training course please get in contact.

24/28 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

Whole village traffic management – Mr Shaw feels that the NP needs approval and sign off first. The SAM 2 camera is recording information on traffic movement flowing both ways. Clerk to chase Highways for the results of the traffic measuring tool placed in Lamas in late April. Clerk to also chase Highways regarding the hedging overgrowing around road signs near to the church and various road signs throughout the village.

Parking outside Buxton village hall is very dangerous as it makes the road too narrow for 2 way traffic to pass.

The SAM2 Camera – Already reported on.

Tree branched in sluice gate at the Mill – There was a discussion around this issue. Nobody knows who would be responsible for clearing them. Chair to ask the nearby land owners if they know who is responsible and why there is scaffolding up by the bridge and the scheduled monuments.

Buxton village hall and play area – Mrs Nichols reported that Wickstead has conducted a play area inspection and picked up on a few areas of low risk that need attention. Mrs Nichols will circulate the report to Cllrs and Clerk to place on the July agenda. Clerk to circulate the newly created inspection sheet again. Mr Shaw to conduct the June inspection. Mr Goodman is arranging for a new bracket to be made to fix the gate. Clerk was asked to arrange whole council training on play area inspections.

Footpaths, maintenance and closures –

- Pile bridge is still in a bad state of repair
- Finger post missing off Little Hautbois road
- Why are there barriers around the manhole near the manor in Lammas?
- Verge growth all around the village is very high making pulling out of many junctions very dangerous
- Crown road road sign is still missing – Clerk to report to DC

24/29 LAMAS VILLAGE HALL

Request to install a defib cabinet – Full council agreed to this as long as it is at the village hall management committee's own expense.

A councillor noticed some scorch marks over the exit sign in Lamas village hall – Clerk to let committee know.

24/30 BALAY PARK

Scouts would like to use Balay park for parking at the village garage same on the 7th July and for parking cars when they hold the AGM on the 13th July. All AGREED to allowing this but need to check that no football games are planned for those dates.

24/31 OVERVIEW AND SCRUTINY MATTERS – None**24/32 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – None****24/33 LATE CORRESPONDENCE & AGENDA ITEMS (For Information only) – None****24/34 CLOSURE OF THE MEETING –** There being no further business the Chair closed the meeting at 9:12pm.

DRAFT