

**Minutes of the Buxton with Lamas Parish Council Meeting
held in Buxton Village Hall on Monday 10th February at 7.30pm**

PRESENT

Councillors:

Mrs Nichols	Mrs Charmley	Mr Breeze	Mrs Powell	Mr Shaw
Rev Goodman	Mrs Barnes	Mrs Warren		

Also in attendance:

Clerk to the Council: Laura Apps-Green
3 MOP's

24/112 WELCOME & APOLOGIES FOR ABSENCE – Apologies were given and accepted by full council for Mr Riley and Mr Goodman.

24/113 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Mrs Nichols, Mrs Powell & Mr Breeze for Buxton village hall.

24/114 MINUTES OF PREVIOUS MEETINGS - The minutes from the previous meetings held on January 13th and previously circulated were agreed and signed off by full council.

24/115 MATTERS ARISING – Clerk discussed with council the idea of inviting the Housing Enabler from CAN to a future meeting. It was felt that as the PC does not have land on which to develop houses it may be best to forward his details on to the Picto Trust.

24/116 OPEN FORUM FOR PUBLIC PARTICIPATION – None

24/117 REPORTS – Clerk showed council a mock-up of a new sign for Balay park as previously agreed and raised the issue of potholes appearing along the drive and carpark at Balay park. There has been a request from the Scouts to get these filled in. Clerk also informed council that the dangerous steps on Pile Bridge and by Mill Street up to Bure Valley railway line are due to be repaired by Broadland District Council asap. Warning sign regarding the state of the steps have been placed at the entrance points by BDC.

24/118 PLANNING

Neighbourhood Plan Steering group – Clerk to remove this item going forwards. It was suggested that a working group may be needed to ensure that all planning applications are in line with the NP.

Aylsham Road Housing Development – The Parish Council listed some infrastructure needs in the village that could be paid for by funds generated by the development of 40 new houses in the parish. Some ideas put forward are as follows:

- Footpaths to access Balay park and link the new development to the path near the railway line and up to the school, shop etc
- Move the 30mph signed back so that the speed restrictions are implemented earlier
- New Youth Shelter
- New MUGA

It was AGREED to put something in the Round asking residents what sort of infrastructure they think the village needs.

Scottow Enterprise Park – This application actually comes within the North Norfolk district area, but there is an impact on the parish due to the high levels of traffic to and from the site. The current application is an extension to what is already there. Clerk was asked to highlight to the planning officer that there is concern around the current traffic movement in the area and the negative impact this is having on the state of the nearby roads. There is a big impact if a road is closed and all the traffic is directed down smaller roads that are not suitable for large vehicles. There was an understanding in the past, for traffic to and from Scottow Enterprise park to enter and exit from Scottow Road and use the B1150 to get to Scottow Road. This avoids using the unsuitable smaller roads.

6 Mill Street, Buxton – There was a brief discussion. No objections. All AGREED

Jaguar Buildings – There was a detailed discussion about this application. Council looked at the letter sent by the council regarding this planning application in July 2024. Only one of the questions raised in that letter had been answered. Clerk was asked reiterate the points in that original letter and to also ask how people staying in the facility would be catered for, raise concerns about the manning of the facility and the increase in traffic to the area and point out that the revised applications suggests increased numbers staying there.

24/119 FINANCE

Bank reconciliation – January bank rec was given to Scrutineer for approval.

Receipts and payments schedule – payments made or pending were presented:

Method	Name	Description	Amount £
BACS	Sainsburys	Storage files	19.48
BACS	Micropress	Round	300
BACS	Norfolk Cleaning Co	Cleaning Balay park	129.6
BACS	Buxton village hall	Contribution towards the windows	2500
BACS	Laura Apps-Green, Norfolk Pension fund, HMRC	Feb Pay, pension, Tax, Phone Office rent	1446.9
			1446.9
		Total	4395.98

Annual Review of Standing Orders & Financial Regulations – Clerk presented updated versions. Chair would like the Clerk to change the term Chairman to “Chair” throughout the document. Clerk asked council if they still approve the Clerk having the authority to spend up to £500, if the need arises, regarding the management of the PC’s assets. All AGREED. All AGREED to the changes in both documents and.

Financial Risk Assessment – Clerk presented an updated version and all AGREED to the updates.

Proposal to change supplier of the Round – Council AGREED to end the Round production with Micropress and move to Blackwell. Blackwell offer a very competitive rate and better-quality paper.

24/120 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

Footpaths, maintenance and closures –

- Oxnead to Lamas on Kings Beck path worn away Bottom/Decking/Airports
- Pile bridge and Mill Street steps – In hand with BDC
- It was noted that a resident had complained about an uneven footpath in Church Close directly with Highways and the work has been done to fix it
- Large pothole on Aylsham Road opposite the school
- Aylsham road sign outside the school has slipped
- Pothole outside the village hall
- Little Hautbois Road – raised drain with sharp edge protruding

To receive reports on Highway matters

24/121 BALAY PARK

Ramp repair work – Clerk reported that Raddi ramps would be starting work on this very soon.

24/122 BUXTON VILLAGE HALL

Update from Committee Members –

- AGM held and new Trustees appointed
- They have created a 25 point plan of action
- Play area safety will be lead by Cllr Breeze

- The cost of the windows has gone up – the committee are liaising with the supplier to ascertain if the original costings was a quote or an estimate. The committee may need to ask for help from the PC to pay for the additional costs.

Clerk was asked to recirculate the rota for the PC's monthly inspections of the play area.

24/123 .GOV COUNCILLOR E-MAIL ADDRESSES

Clerk confirmed that the ongoing cost would be £220 per year and that there is a 2-step authentication system. Council voted against having .Gov e-mail address for the time being.

24/124 OVERVIEW AND SCRUTINY MATTERS – None

24/125 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – Clerk had previously circulated a memo from Norfolk ALC regarding the set-up of their organisation. Council agreed with their wish to change from a social enterprise to a Ltd company.

24/126 LATE CORRESPONDENCE & AGENDA ITEMS (For Information only) – Chair informed council of various training opportunities available.

24/127 CLOSURE OF THE MEETING – There being no further business the Chair closed the meeting at 9:23pm.