

**Minutes of the Buxton with Lamas Parish Council Meeting
held in Buxton Village Hall on Monday 13th January at 7.30pm**

PRESENT

Councillors:

Mrs Nichols	Mrs Charmley	Mr Breeze	Mrs Powell	Mr Shaw
Mr Goodman	Rev Goodman	Mrs Barnes	Mrs Warren	

Also in attendance:

Clerk to the Council: Laura Apps-Green
2 MOP's

24/97 WELCOME & APOLOGIES FOR ABSENCE – Apologies were given and accepted by full council for Mr Riley and Mrs Kammoun.

24/98 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Mrs Nichols, Mrs Powell & Mr Breeze for Buxton village hall.

24/99 MINUTES OF PREVIOUS MEETINGS - The minutes from the previous meetings held on November 24th and previously circulated were agreed and signed off by full council.

24/100 MATTERS ARISING – Clerk was asked to add the Buxton village hall as a standing item on the agenda going forwards.

24/101 OPEN FORUM FOR PUBLIC PARTICIPATION – None

Chair agreed to bring forward item 7 – Neighbourhood plan Steering Group.

Neighbourhood Plan Steering group – Mr Curtis informed council that the referendum held on 10th January had a turnout of almost 20%. The plan is now an official document and can be used going forwards. It will be ratified by Broadland District Council on 20th February. The Picto Trust have requested a minor change in wording and this will be inserted in the relevant section. Mr Curtis pointed out that the PC should be active in ensuring that the plan is actioned and should be used when determining each planning application. A copy of the publication should be at each parish council meeting.

Mr Curtis will close down the NP website and put all the data on a memory stick for the Clerk to store. The PC website should have a copy of the plan linked to the relevant page.

24/102 REPORTS – Cllr Goodman – Broadland District Council

The plans for devolution in local government are moving. NCC have requested to suspend the election planned for May 2025. This could see Norfolk and Suffolk merged with one mayoral position.

24/103 PLANNING

Sunnyside, The Street, Lamas 2024/3828 – After a discussion this application was agreed and All Supported

Quastina, Sandy Lane 2024/3412 - After a discussion this application was agreed and All Supported

Housing development off Aylsham Road, opposite Balay park. Those that attended the public meeting held by Escro gave a verbal update to full council. The plans are for 40 dwellings of various sizes and are in line with the NP. The developers told those in attendance to identify any infrastructure and amenities that would be needed to support the development, such as extending paths into the village and over to Balay park, improved facilities on Balay park, extending the 30mph zone into the village etc. Clerk to add this to the February agenda for looking at in more detail.

24/104 FINANCE

Bank reconciliation – November & December bank recs were given to Scrutineer for approval.

Receipts and payments schedule – payments made or pending were presented:

Method	Name	Description	Amount £
<i>December 2024 (Already paid)</i>			

Chairman, February 2025

BACS Base Building Solutions	New bench tops	594
BACS Garden Guardian	Balay Park maintenance	4938
BACS Norfolk Cleaning Co	Cleaning Balay park	129.60
BACS NCC	SAFE membership	35
BACS Laura Apps-Green, Norfolk Pension fund, HMRC,	Phone bill + new phone	1307.45
BACS Buxton village hall	Dec pay, phone, pension, tax	
<i>Draft Payment List January 2025</i>	Hall Hire	100
BACS Cooks Electrical	PAT Testing	12
BACS ICO	Annual subscription	40
BACS Micro Press	Round Nov & Dec	600
BACS Norfolk Cleaning Co	Cleaning Balay	129.60
BACS Vista Print	NP Leaflets	44.99
BACS Laura Apps-Green, Norfolk Pension fund, HMRC	Jan Pay, pension, Tax, miles	1307.36
	Total	9238

Agree budget 2025-2026 – Clerk presented the budget for 2025-2026 and explained the need for an increase in the precept due to National Insurance implications. After a brief discussion the budget was approved and the precept agreed.

Formal Precept request – The full council agreed to a precept request of £36,375 for 2025-2026

New Quote for producing the Round – The editor of the Round has been approached by a local printer located in Gt Yarmouth with a competitive quote for producing the publication. Clerk to talk to the Editor to hear her preference regarding supplier and come back to the February meeting with the proposal.

24/105 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

Footpaths, maintenance and closures –

- It was reported that part of the public footpath from Oxhead to Lamas on Kings Beck has been eroded by cattle and is now very close to the river and in need of repair. The What Three Word location is: Bottom/Decking/Airports. Clerk to report this to Highways.
- Footpath 2 (Frettenham) s257 & s261 TCPA Footpath Diversion Order 2024 was discussed. The plans show that part of the diversion involves the path being along Coltishall road. Full Council felt that this would be dangerous for the following reasons:
 - The road is busy with fast traffic in a 60mph zone
 - A lot of lorries from the Mick George site use the road
 - If a hedge is planted it would need to be kept very low, especially at the junction to the south of the proposed diversion, as it is hard to pull out from when there is any vegetation growth
 - The PC feels that the temporary footpath should be placed on the field side of the hedge and not the road side to ensure that people do not have to walk along this dangerous stretch of road
 - The PC feels that the original footpath must be reinstated at the end of the term (latest 2036)

To receive reports on Highway matters

- Lion Road junction was raised as another dangerous area with a Cllr witnessing a vehicle ignore the Give Way signs

24/106 BALAY PARK

Allotment request to share a plot in joint tenancy – Clerk informed council that the allotment tenant for plot number 2 has requested to enter into a joint tenancy agreement with a neighbour. Clerk has amended the existing contract with some advice and guidance from the National Allotment Society to make it suitable for a joint tenancy. In the contract there is an added clause to ensure the tenancy reverts to a single tenancy

if either of the two parties ended the joint tenancy. All AGREED to allowing a joint tenancy on plot 2 at Balay allotments.

Update on entrance to Balay park – Clerk has chased the contractor regarding the removal of the rotten wooden stumps at the entrance to Balay park. Clerk also confirmed that the road and path leading to the entrance of Balay park is the responsibility of Highways.

24/107 .GOV COUNCILLOR E-MAIL ADDRESSES

Clerk raised the idea of having .gov e-mail address for all councillors and the Clerk. The cost would be £260, but there may be some funding available to help fund it. Cllrs asked what the ongoing cost would be. Clerk to find out any ongoing costs, if there is a 2 step authentication involved and how much funding may be available and report back at the February meeting.

24/108 OVERVIEW AND SCRUTINY MATTERS – None

24/109 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – Cllr Nichols reported that all the funding is now in place for the village hall replacement windows and the work should begin in February. Clerk is ready to pay the PC's contribution when needed.

24/110 LATE CORRESPONDENCE & AGENDA ITEMS (For Information only) – Chair informed council she had attended a Chairs networking meeting online with NPTS.

24/111 CLOSURE OF THE MEETING – There being no further business the Chair closed the meeting at 9:32pm.