

**Minutes of the Buxton with Lamas Parish Council Meeting
held in Buxton Village Hall on Monday 25th November at 7.30pm**

PRESENT

Councillors:

Mrs Nichols Mrs Charmley Mr Breeze Mrs Powell Mr Shaw

Also in attendance:

Clerk to the Council: Laura Apps-Green

2 MOP's

24/83 WELCOME & APOLOGIES FOR ABSENCE – Apologies were given and accepted by full council for, Mr Riley, Mrs Warren, Rev Goodman, Mrs Kammoun, Mr Goodman & Mrs Barnes.

24/84 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Mrs Nichols, Mrs Powell & Mr Breeze for Buxton village hall.

24/85 MINUTES OF PREVIOUS MEETINGS - The minutes from the previous meetings held on October 14th and previously circulated were agreed and signed off by full council.

24/86 MATTERS ARISING – Clerk talked to council about the recommendation to have dedicated councillor. Gov e-mail addresses. This is a recommendation in the Governance & Accountability publication and would assist the council in ensuring the we are GDPR compliant. Council thought this would be a good idea in principle, but would need training and assistance with the set up. Clerk to put this item on the PC agenda for the January meeting.

24/87 OPEN FORUM FOR PUBLIC PARTICIPATION - None

24/88 REPORTS – None available

24/89 PLANNING

Neighbourhood Plan Steering group – The referendum will take place on 10th January in Buxton village hall. This needs to be well advertised and publicised. The Steering Group have requested that some of the NP funds are used to produce leaflets on the matter, to go through each house in the parish. The Scout leaders were in attendance and said that there may be an opportunity for the Scouts to help with the delivery of the leaflets as part of their community service badge. Clerk to connect Mr Curtis and the Scout leader. All agreed to the Steering group request.

Proposed Changes to the North Norfolk Local Plan - This is not in the parish, but does meet part of the parish boundary. Each Cllr to view the document previously circulated individually.

Planning Applications –

6 Mill Street 2024/1718 – Application was viewed at the meeting via overhead projector. All agreed to support the amendments.

24/90 FINANCE

Bank reconciliation – October bank recs are ready to be given to Scrutineer for approval.

Receipts and payments schedule – payments made or pending were presented:

Method	Name	Description	Amount £
BACS	Poppy Appeal	Wreath	49.98
BACS	Anglia Water	Water bill	51.39
BACS	Buxton village hall	Defib pads/maintenance	57
BACS	Broadland District Council	Annual Litter bin collection	287.04
BACS	Broadland District Council	Annual Dog bin collection	287.04
BACS	Broadland District Council	Annual Litter bin collection 2023	265.2

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BACS	Buxton village hall	Grounds Maintenance contribution	536.9
BACS	Norfolk Cleaning Co	Cleaning Balay park	194.4
BACS	Norse	Verge cutting	291.83
BACS	Scribe	Accounts package	414.72
BACS	Laura Apps-Green, Norfolk	November pay + Back pay,	
	Pension fund, HMRC,	Phone, pension, tax	1684.11
		Total	4119.61

Draft budget 2025-2026 – Clerk talked through the draft budget for the forthcoming financial year and asked all Cllrs to have a look at their leisure with a view to agreeing it in the January meeting.

New Signatory – Paperwork to add Cllr Breeze to the Unity Trust bank as a signatory was signed by those present. Clerk to contact Rev Goodman to arrange a meeting to get her signature on the paperwork.

New NJC pay award – Clerk informed council of the new pay awards in line with the Clerk contract of employment.

24/91 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

Parish Partnership Scheme application opportunity and discussion – Clerk informed council of the estimated cost of installing more village gates at the Norwich Road entrance to the village. After an in-depth discussion it was decided that this year the parish council would not apply for Parish Partnership funding. All AGREED.

Footpaths, maintenance and closures – The great job that NCC has made of the repaired foot path under Pile bridge was noted.

To receive reports on Highway matters

- Aylsham Road footpath is uneven
- Sewell Road footpath is uneven – Clerk to have a walk and take some photos
- Drain cover on Little Hautbois Road is protruding and dangerous
- Pot hole at the entrance to Little Hautbois Road
- Lion Road, before the old pub, stop cock cover is low
- Pot hole near Mayton turning
- Large pothole on Coltishall Road by training centre

24/92 BALAY PARK

Discuss planter ideas at the entrance of the park – Cllr Breeze detailed quotes he had obtained for steel planters, wood base surrounds and soil, to be put in place around the entrance to Balay park. The planters would need painting and it was felt that the Scouts could get involved with doing this. The rough cost of 12 planters including VAT would be in the region of £1,500, then the cost of the paint and wood. The soil would cost around £300. The total project would be over £2,000. Clerk informed council that there are funds left over from the Pride and Bloom grant from Broadland District Council which could cover the cost of the plants.

Clerk had been asked to find out if there is a regulation height for planters/bollards. There is a standard height regarding highway land, but the grass area around Balay park is not Highway land.

The issue of cars parked fully on the path around the entrance to Balay park was raised as an issue. Clerk was asked to find out if this tarmacked area is part of Highways responsibility.

After a full discussion it was AGREED to remove the rotten wooden bollards and find out who is responsible for the tarmacked area at the entrance to the park.

24/93 OVERVIEW AND SCRUTINY MATTERS – None

24/94 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – A meeting is planned in Buxton village hall regarding a consultation on a large housing development on Aylsham road. There was concern

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about drainage issues due to the slope on the land. The impact on Balay park and the Scout hut and road improvements in the area would be needed.

24/95 LATE CORRESPONDENCE & AGENDA ITEMS (For Information only) – Cllr Nichols reported that the village hall windows replacement funding is in place and work should start in February.

24/96 CLOSURE OF THE MEETING – There being no further business the Chair closed the meeting at 9:28pm.