

**Minutes of the Buxton with Lamas Parish Council Meeting
held in Buxton Village Hall on Monday 14th October at 7.30pm**

PRESENT

Councillors:

Mrs Nichols	Mrs Barnes	Mrs Charmley	Mr Breeze
Mr Shaw	Rev Goodman	Mrs Kammoun	Mr Goodman

Also in attendance:

Clerk to the Council: Laura Apps-Green
2 residents

24/67 WELCOME & APOLOGIES FOR ABSENCE – Apologies were given and accepted by full council for Mrs Powell, Mr Riley and Mrs Warren.

24/68 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Mrs Nichols & Mr Breeze for Buxton village hall. It was noted that Mrs Barnes husband is on the village hall management committee.

24/69 MINUTES OF PREVIOUS MEETINGS - The minutes from the previous meetings held on September 9th and previously circulated were agreed and signed off by full council once a minor spelling error was corrected.

24/70 MATTERS ARISING – Clerk informed full council of the Broadland District Council Design Code consultation.

24/71 OPEN FORUM FOR PUBLIC PARTICIPATION–

A resident raised their concern regarding an event held in the village at the end of the summer.

24/72 REPORTS –

District Councillor Mark Goodman reported the following:

- Mr Goodman and Mr Riley have been working together to secure funding for the replacement windows in the village hall
- Environmental Excellence committee have been looking a flood prevention measures. Previously the NRA looked after and managed the rivers, but now there is a multi-agency approach which does not seem to be working as well. Mr Breeze noted that Natural England are the legislator and therefore they decide what can be done. All other agencies have to adhere to the rules set by the legislator. IDB are responsible for Camping Beck and are planning what needs to be done in this area.

24/73 PLANNING

Neighbourhood Plan Steering group – The response from the Independent Examiner were circulated to Cllrs prior to the meeting. The PC has no further comment to make at this stage.

Planning Applications –

- [Buxton village hall 2024/2610](#) Council AGREED to support this application

The below applications could not be viewed due to the portal being down. Council asked the Clerk to request an extension.

- [30 Levishaw Close 2024/2132](#)
- [Lamas Cottage 2024/2584](#)
- [Sunny mead 2022/0272](#)
- [Hautbois Hall 2023/1935](#)

Clerk informed council of a potentially unlawful structure on the riverbank in Lamas and this will be on the PC agenda for the November meeting.

24/74 FINANCE

Bank reconciliation – September bank recs were given to Scrutineer for approval.

Receipts and payments schedule – payments made or pending were presented:

Below payments were made in between the Sept - October meeting, either as budgeted

Method	Name	Description	Amount £
payments or agreed at the Sept meeting			
BACS	Norfolk Cleaning Co	Cleaning Balay park End Aug	129.6
BACS	Cooks Electrical	New light fitted on pavilion	205.52
BACS	Buxton village hall	Annual Contribution	300
BACS	Lamas village hall	Annual Contribution	300
BACS	Buxton PCC	Annual Contribution + Tree work	3100
BACS	Lamas PCC	Annual Contribution	800
<i>Payments for October</i>			
BACS	Norfolk Cleaning Co	Cleaning Balay	129.6
BACS	Norse	Verge cutting	291.83
BACS	CAN	Training	250
BACS	Barnwells	Round publication	300
BACS	Laura Apps-Green, Norfolk Pension Fund, HMRC pension, pay, Tax,	Office rent, Phone, miles, pension	1426.12
Total			7232.67

Formally agree a financial contribution towards new village hall windows – All AGREED to a financial contribution of £2,500 towards the cost of the new windows.

Poppy Wreath Order – AGREED to purchase 2 poppy wreaths, one for Buxton church and one for Lamas church. It was AGREED for Mrs Nichols to lay the wreath at Buxton.

Any other finance matters – Clerk informed council of the structural changes at Barnwells which could potentially impact the Round in the future.

24/75 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

Clerk update on Highways site meeting – The Clerk gave an update on her site meeting with the Highways engineer. They looked at a number of areas around the village including:

- **Bridge by the Mill** – Any road markings here would need a TRO costing a minimum of £6,000. There is an 18-month waiting list to send in a TRO at present. There are no records of any accidents at this site so Highways would not consider doing anything to this section of the Highway
- **Norwich Road heading North from Frettenham** – Highways have agreed to paint a 30-mph roundel on the road. Cut back the hedges that obscure the 30mph signs on either side of the road, fix broken and moved signage in the area and replace the 30mph reinforcement signs where needed or clean them
- **Lion Road** – Some trimming is needed to the foliage
- **Bus Stop** – Clerk requested that the dead hawthorn tree is removed
- **Trees on the bend of Aylsham Road need the low branches raised** – Highways have said that they are not their responsibility. Councillors confirmed that this piece of land, which is on the Parish Council cutting schedule with NORSE, belongs to Clarion Housing. Clerk to write to Clarion Housing to ask them to trim the low branches of the trees.

Cllrs requested that the Clerk ask Highways to paint or repaint 30mph roundels on the road at all 5 entry points to the village.

Discussion of the development of more village gates – Discussion on the potential for village gates at the Norwich Road entry point to the village heading north. Clerk circulated a photo of where the gates could go. They could not include a 30-mph sign, as the speed limit does not change until the first house.

Clerk was asked to get a quote for village gates to be placed there and bring back to the November meeting.

Parish Partnership Scheme application opportunity and discussion – Village gates were discussed. Decision to be made at the November meeting.

Footpaths, maintenance and closures –

Bench repair work

Clerk informed council that the bench tops have been removed. Hazard tape and signs have been placed on the benches. The work should take around 3 weeks in total.

To receive reports on Highway matters

- Sandy Lane signpost is in the hedge
- Large pothole on Coltishall Road by training centre
- Pile Bridge bank erosion – Equipment spotted at the sight which suggests that work is to begin soon.

24/76 BUXTON VILLAGE HALL CHARITY

The parish council received play area inspection training from CAN in order to help and assist the village hall management committee look after their play area. People that attended the training can train others on how to inspect the area. The PC has a rota of monthly inspections. The village hall management committee should be conducting weekly inspections of the site. The PC will inspect monthly in the 2nd week of the month, in line with PC meetings. The current rota is as follows:

October – Laura

November – Penny

December – Tony

January – Ryan

February – Mark

March – Thea

April - Jackie

All inspections should be documented, sent to, and retained by the village hall management committee who own, insure and maintain the play area.

Inspection forms are currently being sent Mrs Nichols. Clerk to circulate the inspection check sheet to everyone. All inspections have to be documented. The village hall management committee need to look at controlling the moles on the site and fixing a new bracket to the fence/gate at the carpark entrance and improve the eroded grass at this entry point.

24/77 BALAY PARK

Discuss post or planter ideas at the entrance of the park – Cllr Breeze put forward the idea of steel planters rather than posts. He also suggested that the Scouts could get involved in created flat plant beds on the other side of the entrance where the Balay park sign in. This would also help the Scouts earn a badge. Clerk was asked to find out if there is a regulation height for planters/bollards.

Cllr Breeze and Clerk to bring some costings and a proposed scheme back to the November meeting for a decision. Clerk to write to the Scouts to see if they would be interested in creating and maintaining flat beds at the entrance to the site.

Agreement for additional information on the new entrance sign – All AGREED to add contact information as suggested at the recent CAN training.

24/78 POLICIES – Draft policy on Co-option was looked at and AGREED by all.

24/79 OVERVIEW AND SCRUTINY MATTERS – None

24/80 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – Discuss residents e-mail reference an event that took place in the village. Cllr M Goodman stated the following:

- The event was organised

- Police and security were in attendance
- The sound was below the legally allowed level
- The event started and finished well within the permitted timescale
- A licence for the event had been applied for and granted
- There has been 1 complaint
- There has been a lot of positive feedback about the event

It was agreed that this event was outside of the PC's remit and was fully licensed and legal. No further action to be taken.

24/81 LATE CORRESPONDENCE & AGENDA ITEMS (For Information only) – None

24/82 CLOSURE OF THE MEETING – There being no further business the Chair closed the meeting at 9:10pm.

DRAFT