



Buxton with Lamas Parish Council

Clerk: Mrs Laura Apps-Green
184 Holt Road, Horsford, Norfolk, NR10 3HQ
Tel: 01603 319696
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PARISH COUNCIL MEETING **(Notice of Meeting & Summons to Attend)** **Monday 10 March 2025 starting at 7.30 pm in** **Buxton Village Hall**

Everyone is cordially invited to attend this meeting

L M Apps-Green
Clerk to the Parish Council
5 March 2025

AGENDA

1. WELCOME & APOLOGIES (2 mins)
2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - *To receive declarations of interest & requests for dispensation* (2 mins)
3. MINUTES of PREVIOUS MEETINGS (5 mins)
To confirm the minutes of the meetings held on 10 February¹
4. MATTERS ARISING (not elsewhere on the agenda)
To note any matters arising raised (for information only) (5 mins)
5. OPEN FORUM FOR PUBLIC PARTICIPATION – *An opportunity to hear from members of the public* (10 mins)
6. REPORTS (10 mins)
To receive reports from the local County Councillor, District Councillor, Police & Clerk
7. PLANNING MATTERS (12 mins)
To consider applications received before the meeting and to note planning enforcements and other planning matters
 - Any planning applications received – *(Live links to the planning applications below)*
 - [Freerholm Crown Road](#)
 - [59 Levisshaw Close](#)
 - [Quastina Sandy Lane](#)
 - [Dudwick Farmhouse Cawston Road](#)
 - Aylsham Road housing development, opposite Balay park (Standing Item)
 - Scottow Enterprise park – Website directions to the site
 - [Broadland District Council are seeking views on their draft joint Custom and Self-Build Housing Supplementary Planning Document \(SPD\).](#)
8. FINANCE (6 mins)
 - 8.1 To receive bank reconciliation – February 2025
 - 8.2 To approve payments as per schedule – to be tabled
 - 8.3 Financial report from Clerk



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- 8.4 Round publication – E-mail from new supplier ²
- 8.5 Permission to publish/print copies of the final version of the NP for PC reference
- 8.6 Any Other Finance matters (for information only)
9. HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS (15 mins)
 - 9.1 Response from NCC regarding the temporary detour of Footpath 2 ³
 - 9.2 Footpaths, Maintenance and Closures (Standing Item)
 - 9.3 To receive reports on highway matters (Standing Item)
10. BALAY PARK (10 mins)
 - 10.1 Clerks February site check & risk assessment – Potholes in carpark & drive leading to Scout hut
 - 10.2 Ramp repair update
 - 10.3 Allotments – National Allotment Association will be raising the insurance fee from £3 to £3.50. 12 months' notice to tenants is needed to inform them of any changes to their contract – Whole Council Discussion
11. BUXTON VILLAGE HALL – (Standing Item) (10 mins)
 - 11.1 Update from committee members
 - 11.2 Play area update
12. OVERVIEW AND SCRUTINY MATTERS (2 mins)
13. CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED (2 mins)

To note and consider items of correspondence received to date and to receive reports as available
14. NORFOLK ALC - CONFIRMATION OF DISCUSSION AT FEBRUARY MEETING (2 mins)
15. LATE CORRESPONDENCE & AGENDA ITEMS (2 mins)

To note items of late correspondence and refer to the next meeting in April 2025 as appropriate.
16. TO CLOSE THE MEETING

The items below are supplied to Councillors; they are available from the Clerk on request unless marked 'confidential'

¹ Draft Minutes (February 2025)

² Email

³ NCC letter of response