



## **Buxton with Lamas Parish Council**

Clerk: Mrs Laura Apps-Green  
184 Holt Road, Horsford, Norfolk, NR10 3HQ  
Tel: 01603 319696  
email: council@buxtonwithlamas.co.uk

# **PARISH COUNCIL MEETING** **(Notice of Meeting & Summons to Attend)** **Monday 14 April 2025 starting at 7.30 pm in** **Buxton Village Hall**

Everyone is cordially invited to attend this meeting

L M Apps-Green  
Clerk to the Parish Council  
8 April 2025

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### AGENDA

1. WELCOME & APOLOGIES (2 mins)
2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - *To receive declarations of interest & requests for dispensation* (2 mins)
3. MINUTES of PREVIOUS MEETINGS (5 mins)  
*To confirm the minutes of the meeting held on 10 March <sup>1</sup>*
4. MATTERS ARISING (not elsewhere on the agenda)  
*To note any matters arising raised (for information only)* (5 mins)
5. OPEN FORUM FOR PUBLIC PARTICIPATION – *An opportunity to hear from members of the public* (10 mins)
6. REPORTS (10 mins)  
*To receive reports from the local County Councillor, District Councillor, Police & Clerk*
7. PLANNING MATTERS (12 mins)  
*To consider applications received before the meeting and to note planning enforcements and other planning matters*
  - Installation of gate off Crown Road behind the Black Lion Pub
  - Any planning applications received – *(Live links to the planning applications below)*
  - [Aylsham Road Housing Development](#) 2025/1056
8. FINANCE (6 mins)
  - 8.1 To receive bank reconciliation – March 2025
  - 8.2 To approve payments as per schedule – to be tabled
  - 8.3 Norse Verge Cutting letter – Increase in costs <sup>2</sup>
  - 8.4 Round publication – Request to produce in colour
  - 8.5 Any Other Finance matters (for information only)
9. HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS (15 mins)
  - 9.1 Footpaths, Maintenance and Closures (Standing Item)
  - 9.2 To receive reports on highway matters (Standing Item)



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### 10. BALAY PARK (10 mins)

- 10.1 Scout group request to hire scout hut to another youth group on a regular basis
- 10.2 Potholes in carpark
- 10.3 Ramp repair update

### 11. BUXTON VILLAGE HALL – (Standing Item) (10 mins)

- 11.1 Update from committee members
- 11.2 Play area update

### 12. OVERVIEW AND SCRUTINY MATTERS (2 mins)

### 13. CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED (2 mins)

*To note and consider items of correspondence received to date and to receive reports as available*

- 13.1 Chair attended the Broadland District Council Summit on Devolution – Chair to give feedback from the meeting
- 13.2 Updates on the Local Government Review
- 13.3 North Walsham Phoenix Group – Expansion of service to the area <sup>3</sup>

### 14. LATE CORRESPONDENCE & AGENDA ITEMS (2 mins)

*To note items of late correspondence and refer to the next meeting in May 2025 as appropriate.*

### 15. TO CLOSE THE MEETING

*The items below are supplied to Councillors; they are available from the Clerk on request unless marked 'confidential'*

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<sup>1</sup> Draft Minutes (March 2025)

<sup>2</sup> Letter from NORSE

<sup>3</sup> E-mail