



Buxton with Lamas Parish Council

Clerk: Mrs Laura Apps-Green
184 Holt Road, Horsford, Norfolk, NR10 3HQ
Tel: 01603 319696
email: council@buxtonwithlamas.co.uk

PARISH COUNCIL MEETING

(Notice of Meeting & Summons to Attend)

**Monday 13 January 2025 starting at 7.30 pm in
Buxton Village Hall**

Everyone is cordially invited to attend this meeting

L M Apps-Green

Clerk to the Parish Council

7 January 2025

AGENDA

1. WELCOME & APOLOGIES (2 mins)
2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - *To receive declarations of interest & requests for dispensation* (2 mins)
3. MINUTES of PREVIOUS MEETINGS (5 mins)
To confirm the minutes of the meetings held on 25 November ¹
4. MATTERS ARISING (not elsewhere on the agenda)
To note any matters arising raised (for information only) (5 mins)
5. OPEN FORUM FOR PUBLIC PARTICIPATION – *An opportunity to hear from members of the public* (10 mins)
6. REPORTS (10 mins)
To receive reports from the local County Councillor, District Councillor & Police
7. PLANNING MATTERS (12 mins)
To consider applications received before the meeting and to note planning enforcements and other planning matters
 - Neighbourhood plan steering group – Results of the Referendum & Next step
 - Any planning applications received – *(Live links to the planning applications below)*
 - [Sunnyside, The Street, Lamas 2024/3828](#)
 - [Quastina, Sandy Lane 2024/3412](#)
 - Proposed housing development on Aylsham Road, opposite Balay park – Verbal feedback from those in attendance
8. FINANCE (6 mins)
 - 8.1 To receive bank reconciliation – November & December 2024
 - 8.2 To approve payments as per schedule – to be tabled
 - 8.3 Agree the budget 2025 – 2026 ²
 - 8.4 Formally agree the Precept request to Broadland District Council
 - 8.5 New quote for producing the Round
 - 8.6 Any Other Finance matters (for information only)
9. HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS (15 mins)
 - 9.1 Footpaths, Maintenance and Closures (Standing Item)



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9.2 To receive reports on highway matters (Standing Item)

10. BALAY PARK (5 mins)

10.1 Allotment request to share a plot

10.2 Update on entrance to Balay park and who is responsible for the tarmac area

11. .GOV COUNCILLOR E-MAIL ADDRESS (5 mins)

11.1 Discuss the idea of having dedicated Cllr .Gov email addresses

12. OVERVIEW AND SCRUTINY MATTERS (2 mins)

13. CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED (2 mins)

To note and consider items of correspondence received to date and to receive reports as available

14. LATE CORRESPONDENCE & AGENDA ITEMS (2 mins)

To note items of late correspondence and refer to the next meeting in February 2025 as appropriate.

15. TO CLOSE THE MEETING

The items below are supplied to Councillors; they are available from the Clerk on request unless marked 'confidential'

¹ Draft Minutes (November 2024)

² Budget 2025-2026