



Buxton with Lamas Parish Council

Clerk: Mrs Laura Apps-Green
184 Holt Road, Horsford, Norfolk, NR10 3HQ
Tel: 01603 319696
email: council@buxtonwithlamas.co.uk

PARISH COUNCIL MEETING **(Notice of Meeting & Summons to Attend)** **Monday 9 June 2025 starting at 7.30 pm in** **LAMAS Village Hall**

Everyone is cordially invited to attend this meeting

L M Apps-Green
Clerk to the Parish Council
4 June 2025

AGENDA

1. WELCOME & APOLOGIES (2 mins)
2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - *To receive declarations of interest & requests for dispensation* (2 mins)
3. MINUTES of PREVIOUS MEETINGS (5 mins)
To confirm the minutes of the meeting held on 12 May ¹
4. MATTERS ARISING (not elsewhere on the agenda)
To note any matters arising raised (for information only) (5 mins)
5. OPEN FORUM FOR PUBLIC PARTICIPATION – *An opportunity to hear from members of the public* (10 mins)
6. REPORTS (10 mins)
To receive reports from the local County Councillor, District Councillor, Police & Clerk
7. PLANNING MATTERS (12 mins)
To consider applications received before the meeting and to note planning enforcements and other planning matters
 - Any planning applications received – *(Live links to the planning applications below)*
 - Bure Valley Business Park – Discuss concerns around the sale conditions advertised & also agree the draft letter from the PC to the DC ²
 - [Sunnyside, The Street, Lamas 2025/1191](#)
8. FINANCE (6 mins)
 - 8.1 To receive bank reconciliation – May 2025
 - 8.2 To approve payments as per schedule – to be tabled
 - 8.3 Decide on appropriate long service gift for retired councillor ³
 - 8.4 To receive Internal Auditors report ⁴
 - 8.5 Approval and sign off of AGAR and associated documents ⁵
 - 8.6 New signatory - approval of Cllr Warren as 4th signatory
 - 8.7 Any Other Finance matters (for information only)
9. HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS (15 mins)
 - 9.1 Scottow Enterprise Park traffic to and from site using Little Hautbois entry route and bridge
 - 9.2 Footpaths, Maintenance and Closures (Standing Item)



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9.3 To receive reports on highway matters (Standing Item)

10. BALAY PARK (10 mins)

10.1 Scout group request to hire scout hut to another youth group on a regular basis - Update

10.2 Ramp repair update – Clerk to report on the work completed

10.3 Freezer in pavilion kitchen - update

11. BUXTON VILLAGE HALL – (Standing Item) (10 mins)

11.1 Update from committee members

12. OVERVIEW AND SCRUTINY MATTERS (2 mins)

13. CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED (2 mins)

To note and consider items of correspondence received to date and to receive reports as available

14. LATE CORRESPONDENCE & AGENDA ITEMS (2 mins)

To note items of late correspondence and refer to the next meeting in July 2025 as appropriate.

15. TO CLOSE THE MEETING

The items below are supplied to Councillors; they are available from the Clerk on request unless marked 'confidential'

¹ Draft Minutes (May 2025)

² Draft letter (Confidential)

³ Quotes – To be tabled

⁴ Internal auditors report

⁵ AGAR