



## **Buxton with Lamas Parish Council**

Clerk: Mrs Laura Apps-Green  
184 Holt Road, Horsford, Norfolk, NR10 3HQ  
Tel: 01603 319696  
email: council@buxtonwithlamas.co.uk

# **PARISH COUNCIL MEETING** **(Notice of Meeting & Summons to Attend)** **Monday 14 July 2025 starting at 7.30 pm in** **Buxton Village Hall**

Everyone is cordially invited to attend this meeting

L M Apps-Green  
Clerk to the Parish Council  
8 July 2025

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### AGENDA

1. WELCOME & APOLOGIES (2 mins)
2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - *To receive declarations of interest & requests for dispensation* (2 mins)
3. MINUTES of PREVIOUS MEETINGS (5 mins)  
*To confirm the minutes of the meeting held on 9 June <sup>1</sup>*
4. MATTERS ARISING (not elsewhere on the agenda)  
*To note any matters arising raised (for information only)* (5 mins)
5. GIFT PRESENTATION  
To thank Val Nichols for over 40 years of service to the community
6. OPEN FORUM FOR PUBLIC PARTICIPATION – *An opportunity to hear from members of the public* (10 mins)
7. REPORTS (10 mins)  
*To receive reports from the local County Councillor, District Councillor, Police & Clerk*
8. PLANNING MATTERS (12 mins)  
*To consider applications received before the meeting and to note planning enforcements and other planning matters*
  - Any planning applications received – *(Live links to the planning applications below)*
  - [Aylsham Road 2025/1056](#) – Housing development of 40 residential dwellings
  - [6 Aylsham Road 2025/1925](#)

Bure Valley Business Park – Standing Item for any updates  
Scottow Enterprise Park – PC to discuss a new Battery Storage planning application
9. FINANCE (6 mins)
  - 9.1 To receive bank reconciliation – June 2025
  - 9.2 To approve payments as per schedule – to be tabled
  - 9.3 Change of e-mail provider due to current supplier ending service <sup>2</sup>
  - 9.4 Any Other Finance matters (for information only)
10. HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS (15 mins)



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- 10.1 Bridge over Camping Beck in poor state – In need of repair work
- 10.2 Request for the PC to request a Police Speed Check on Lion Road
- 10.3 Asset Audit report <sup>3</sup>
- 10.4 Parish Partnership Scheme – Deadline 1<sup>st</sup> December – PC to think about any projects to apply for funding for
- 10.5 Footpaths, Maintenance and Closures – Resident request to place wording in the Round to ask residents to cut back overgrowth on pathways
- 10.6 To receive reports on highway matters (Standing Item)
11. BALAY PARK (10 mins)
  - 11.1 Scout group request to hire scout hut to another youth group on a regular basis – Meeting update
  - 11.2 Condition of site update – Carpark potholes and wooden fencing
12. BUXTON VILLAGE HALL – (Standing Item) (10 mins)
  - 12.1 Parish Council representative required on the village hall committee
  - 12.2 Update from committee members
13. OVERVIEW AND SCRUTINY MATTERS (2 mins)
14. CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED (2 mins)

*To note and consider items of correspondence received to date and to receive reports as available*
15. LATE CORRESPONDENCE & AGENDA ITEMS (2 mins)

*To note items of late correspondence and refer to the next meeting in September 2025 as appropriate.*
16. TO CLOSE THE MEETING

*The items below are supplied to Councillors; they are available from the Clerk on request unless marked 'confidential'*

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<sup>1</sup> Draft Minutes (June 2025)

<sup>2</sup> E-Mail

<sup>3</sup> Asset Audit Report – To be tabled