

**Minutes of the Buxton with Lamas Annual Parish Council Meeting
held in Buxton Village Hall on Monday 12th May at 7.30pm**

PRESENT

Councillors:

Mrs Charmley	Mr Breeze	Mr Shaw	Mr Riley	Mrs Kammoun
Mrs Barnes	Mrs Powell	Mr Goodman	Mrs Warren	

Also in attendance:

Clerk to the Council: Laura Apps-Green
6 Members of the public

25/1 ELECTION OF CHAIRPERSON FOR 2025-2026

Cllr Riley proposed Cllr Charmley as Chair, seconded by Cllr Breeze. All AGREED.

25/2 DECLARATIONS OF ACCEPTANCE OF OFFICE

Chair signed the declaration of acceptance of office.

25/3 WELCOME & APOLOGIES FOR ABSENCE – Apologies were given and accepted by full council for Rev Goodman.

25/4 ELECTION OF VICE-CHAIRPERSON FOR 2025-2026

Cllr Charmley proposed Cllr Riley, seconded by Cllr Kammoun. ALL AGREED.

25/5 COMMITTEES & APPOINTMENTS TO OTHER BODIES

1. *To appoint members to the BALAY Park Management Working Group (3 members + chairman & vice chairman)* - Chair, Vice-Chair, Rev Goodman, Cllr Kammoun, Cllr Shaw
2. *To consider representatives on other bodies*
 - *HMP Bure Liaison Committee* - Cllr Warren
3. *To note appointments to other bodies*
 - *Picto Charity* – Cllr Shaw
 - *Parish Tree Warden* - Vacant
 - *Parish Footpath Warden* - Vacant

25/6 MINUTES OF PREVIOUS MEETINGS - The minutes from the previous meeting held on April 14th and previously circulated, were agreed by full council and signed off by the chair.

25/7 MATTERS ARISING – None

25/8 OPEN FORUM FOR PUBLIC PARTICIPATION

A member of the public raised an issue with the Bure Vally Business Park (BVBP) and the erecting of extractor towers that do not have planning permission. They would like to know what they are for and what is coming out of them. Council was informed that the site is used late into the night.

Chair acknowledged these issues and informed the public that Cllr Riley will be drafting a letter from the parish council on the matter to be sent to planning enforcement at Broadland District Council. Chair reminded the public that the PC has limited powers but can make representation where appropriate.

A member of the public also raised the issue of the BVBP and the lack of planning permission for any development.

Cllr Riley said that now that a group of residents have raised the BVBP as an issue a stronger argument can be made on the matter.

A member of the public raised an issue at the weir/mill pond and an obstruction in the water that is believed not to have planning permission. Cllr Breeze reiterated that the PC is not a legislative body and therefore has limited powers. It was suggested that the matter is taken up with BDC directly to establish if planning permission is required. If there is any correspondence from officers at BDC giving a view on this matter enclosing a copy might be helpful.

Chairman, June 2025

A member of the public raised the issue of the poor condition of the village hall carpark and asked if the PC could take over the ownership of the area and repair it. With this item being on the agenda it was further discussed under that item.

25/9 REPORTS –

County Councillor Riley reported the following:

The Local Government Review is ongoing. A proposal for 3 unitary areas has been sent to central government for consideration. The final decision on the matter is expected in October of this year. There is a concern that if the outcome is for 1 unitary authority, all the savings made by BDC could be lost and the enhanced services cancelled.

District Councillor Goodman reported the same issues as Cllr Riley and added that the likely effect would be that bills will go up.

25/10 PLANNING - None

25/11 FINANCE

Bank reconciliation – April bank rec was prepared for Scrutineer's approval.

Receipts and payments schedule – Payments made or pending were presented:

Method	Name	Description	Amount £
BACS	Anglian Water	Bill	47.73
BACS	Norse	Verge cutting	317.51
BACS	Saxon Digital Services	Round printing	320
BACS	Wayne Bauchamp	Email hosting	57
BACS	Norfolk Cleaning Co	Cleaning Balay	134.40
BACS	Laura Apps-Green, Norfolk Pension fund, HMRC	May pay, pension, tax, phone, miles	1370.54
Total			2247.18

Approval of Parish Council Insurance Provider: Renewing the policy with Hiscox was AGREED. Clerk explained that the invoice has not been sent yet. Clerk was given a 10% contingency to pay the invoice to allow for any inflation.

25/12 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

Weir & Mill Pond – This item had been dealt with in the public participation.

Bure Valley Business Centre - This item had been dealt with in the public participation.

Footpath 2 – This item was on the agenda because NP Law have written to the PC asking them to withdraw all the previous objections. Following a brief discussion the PC AGREED that they can NOT withdraw them until there is evidence of a path and waymarks for the diversion have been installed.

Footpaths, maintenance and closures –

- Clerk reported that the steps up to the railway line from Mill Road have been repaired. It was thought that the steps under Pile Bridge have also been repaired but this could not be confirmed at the time.
- Council was reminded that there is a penalty for dog fouling and everyone is encouraged to practice responsible dog ownership. This reminder should also go in the Round publication

To receive reports on Highway matters

- Scottow Enterprise Park have amended their website so that the unsuitable route through Little Hautbois is avoided. Clerk reported witnessing a large HGV crossing the bridge and getting stuck.

Chair reported that the road over the bridge has started to crack again. Clerk to send photos to the County and the District council on the matter to highlight the issue

- The adopted road, Woodland Walk, near to the Dell, needs some attention from Highways

25/13 BALAY PARK

Scout request – Cllr Breeze has not been able to talk to the Scouts about this request yet, but will follow things up. The general consensus is that the Scout hut should not be competing with the village halls in the parish.

Clerk informed council that during a park inspection she found a large freezer in the pavilion that has not been PAT tested and permission to install it has not been given by the PC. There was a discussion around the need for the relevant food hygiene rating for the premises if the football club are selling food products. Clerk was asked to write to the football club on this matter and to ensure that the freezer is PAT tested.

25/14 BUXTON VILLAGE HALL

Concern regarding rubbish pile left beside the pitch – The Clerk had been sent some photos of a large pile of rubbish that has been left for at least 6 months on the edge of the village hall carpark. Vermin have been seen around the pile of rubbish. The PC have been told that this rubbish belongs to the football club. The PC have been asked to write to the football club to highlight the issue. It is a health hazard and eyesore on a village amenity and in close proximity to the children's play area. Clerk to send a letter to the football club and copy in the vice chair of the village hall management committee.

Formal agreement for market rate charges to apply to the parish council – As discussed at the April PC meeting, all AGREED to the village hall charging the PC the market rate per hour to hire the village hall for meetings. Cllr Charmley proposed this, seconded by Cllr Riley.

Play area update – Cllr Warren had logged the most recent play area inspection and sent a copy to the village hall management committee. Clerk to draw up a rota of inspections for the next couple of months.

E-mail from bowls club member regarding the village hall carpark – An e-mail had been received regarding the condition of the village hall carpark. After a discussion it was AGREED that the village hall committee should obtain a quote for fixing the areas of the carpark that need it and come back to the PC to ask for a financial contribution towards the costs. All AGREED.

25/15 OVERVIEW AND SCRUTINY MATTERS – None

25/16 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED –

Clerk informed council that Cllr Nichols has resigned from the parish council. It was recognised that Cllr Nichols has volunteered in the parish for over 40 years and has made a significant and wonderful contribution to benefit and improve the whole community. Clerk to investigate a suitable gift for such outstanding service to the community. To be agreed at the June PC meeting.

25/17 LATE CORRESPONDENCE & AGENDA ITEMS (For Information Only) – Cllr Breeze declared an interest in the village hall as the Clerk had missed this item and opportunity off the agenda.

25/18 CLOSURE OF THE MEETING – Council was reminded that the June PC meeting would be held in Lamas village hall and permission to park in the church carpark would be requested. Cllr Warren won't be able to attend, but has said that she is willing to be a signatory for the bank.

There being no further business the Chair closed the meeting at 9:05pm.