



Buxton with Lamas Parish Council

Clerk: Mrs Laura Apps-Green
184 Holt Road, Horsford, Norfolk, NR10 3HQ
Tel: 01603 319696
email: council@buxtonwithlamas.co.uk

PARISH COUNCIL MEETING

(Notice of Meeting & Summons to Attend)

Monday 13 October 2025 starting at 7.30 pm in

Buxton Village Hall

Everyone is cordially invited to attend this meeting

L M Apps-Green

Clerk to the Parish Council

7 October 2025

AGENDA

1. WELCOME & APOLOGIES (2 mins)
2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - *To receive declarations of interest & requests for dispensation* (2 mins)
3. ANNOUNCEMENT OF THE PASSING OF FORMER COUNCILLOR MR EDWARD (TED) NICHOLS
4. MINUTES of PREVIOUS MEETINGS (5 mins)
To confirm the minutes of the meeting held on 8 September ¹
5. MATTERS ARISING (not elsewhere on the agenda)
To note any matters arising raised (for information only) (5 mins)
6. OPEN FORUM FOR PUBLIC PARTICIPATION – *An opportunity to hear from members of the public* (20 mins)
7. REPORTS (5 mins)
To receive reports from the local County Councillor, District Councillor, Police & Clerk
8. PLANNING MATTERS (15 mins)
To consider applications received before the meeting and to note planning enforcements and other planning matters
 - Any planning applications received – *(Live links to the planning applications below)*
 - [Jaguar Building – 2025/2658](#) – Planning application to house Afghanistan refugees for 12 months
 - [Aylsham Road 2025/1056](#) – Housing development of 40 residential dwellings
 - Bure Valley Business Park – Standing Item for any updates
9. FINANCE (6 mins)
 - 9.1 To receive bank reconciliation – September 2025
 - 9.2 To approve payments as per schedule – to be tabled
 - 9.3 Qrt budget review ²
 - 9.4 Remembrance Day Poppy Wreath – Agreement to purchase one for each church in parish – *Section 137*
 - 9.5 Round advertisers price increase – Discussion
 - 9.6 Any Other Finance matters (for information only)
10. HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS (15 mins)



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- 10.1 Road Layout at Lion Road Junction – Update
- 10.2 Parish Partnership Scheme – Deadline 1st December – PC to think about any projects to apply for funding for
- 10.3 Footpaths, Maintenance and Closures
- 10.4 To receive reports on highway matters (Standing Item)
11. BALAY PARK (10 mins)
 - 11.1 Tree survey report ³ - Recommendation to get quotes for some tree work to be carried out on 2 trees on Balay park and set up a working group to carry out some basic maintenance of the coppice.
12. BUXTON VILLAGE HALL – (Standing Item) (10 mins)
 - 12.1 Parish Council representative required on the village hall committee - Update
 - 12.2 Update from committee members
13. POLICIES (10 mins)
 - 13.1 Adoption of IT Policy ⁴
 - 13.2 Review of Publications Policy ⁵
14. OVERVIEW AND SCRUTINY MATTERS (2 mins)
15. CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED (2 mins)

To note and consider items of correspondence received to date and to receive reports as available
16. LATE CORRESPONDENCE & AGENDA ITEMS (2 mins)

To note items of late correspondence and refer to the next meeting in November 2025 as appropriate.
17. TO CLOSE THE MEETING

The items below are supplied to Councillors; they are available from the Clerk on request unless marked 'confidential'

¹ Draft Minutes September 2025

² Qty Budget review

³ Tree survey

⁴ IT Policy

⁵ Review of Publications Policy