



Buxton with Lamas Parish Council

Clerk: Mrs Laura Apps-Green
184 Holt Road, Horsford, Norfolk, NR10 3HQ
Tel: 01603 319696
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PARISH COUNCIL MEETING

(Notice of Meeting & Summons to Attend)

**Monday 24 November 2025 starting at 7.30 pm in
Buxton Village Hall**

Everyone is cordially invited to attend this meeting

L M Apps-Green

Clerk to the Parish Council
18 November 2025

AGENDA

1. WELCOME & APOLOGIES (2 mins)
2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - *To receive declarations of interest & requests for dispensation* (2 mins)
3. MINUTES of PREVIOUS MEETINGS (5 mins)
To confirm the minutes of the meeting held on 13 October ¹
4. MATTERS ARISING (not elsewhere on the agenda)
To note any matters arising raised (for information only) (5 mins)
5. OPEN FORUM FOR PUBLIC PARTICIPATION – *An opportunity to hear from members of the public* (20 mins)
6. REPORTS (5 mins)
To receive reports from the local County Councillor, District Councillor, Police & Clerk
7. PLANNING MATTERS (15 mins)
To consider applications received before the meeting and to note planning enforcements and other planning matters
 - Any planning applications received – *(Live links to the planning applications below)*
 - [Jaguar Building – 2025/2658](#) – Standing Item for any updates
 - [Aylsham Road 2025/1056](#) – Standing Item for any updates
 - Bure Valley Business Park – Standing Item for any updates
8. FINANCE (6 mins)
 - 8.1 To receive bank reconciliation – October 2025
 - 8.2 To approve payments as per schedule – to be tabled
 - 8.3 Draft PC budget 2026/2027 – PC to discuss the draft budget ²
 - 8.4 Defib replacement pads at school – Request for financial help with the cost of replacement pads
 - 8.5 Any Other Finance matters (for information only)
9. HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS (15 mins)
 - 9.1 Road Layout at Lion Road Junction – Update from site meeting with Highways
 - 9.2 Parish Partnership Scheme – PC to decide on project to apply for funding for – Village Hall carpark or flashing speed sign (depending on Highways permission)
 - 9.3 Footpaths, Maintenance and Closures



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9.4 To receive reports on highway matters (Standing Item)

10. BALAY PARK (10 mins)

10.1 Tree survey at Balay park – next steps ³- Quotes from 3 tree surgery companies
Recommendation to conduct a Tree Condition Report by a professional

10.2 To consider creating a Byelaw to prohibit golf being played on the pitches at Balay park

10.3 Overhead power cables – A football hit the power cables – Should the marked pitch in this area be removed?

11. BUXTON VILLAGE HALL – (Standing Item) (10 mins)

11.1 Carpark and play area update

11.2 General update from committee members

12. OVERVIEW AND SCRUTINY MATTERS (2 mins)

13. CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED (2 mins)

To note and consider items of correspondence received to date and to receive reports as available

14. LATE CORRESPONDENCE & AGENDA ITEMS (2 mins)

To note items of late correspondence and refer to the next meeting in January 2026 as appropriate.

15. TO CLOSE THE MEETING

The items below are supplied to Councillors; they are available from the Clerk on request unless marked 'confidential'

¹ Draft Minutes October 2025

² Draft Budget 2026/2027

³ Tree work quotes