



Buxton with Lamas Parish Council

Clerk: Mrs Laura Apps-Green
184 Holt Road, Horsford, Norfolk, NR10 3HQ
Tel: 01603 319696
email: council@buxtonwithlamas.co.uk

PARISH COUNCIL MEETING

(Notice of Meeting & Summons to Attend)

**Monday 12 January 2026 starting at 7.30 pm in
Buxton Village Hall**

Everyone is cordially invited to attend this meeting

L M Apps-Green

Clerk to the Parish Council

6 January 2026

AGENDA

1. WELCOME & APOLOGIES (2 mins)
2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - *To receive declarations of interest & requests for dispensation* (2 mins)
3. MINUTES of PREVIOUS MEETINGS (5 mins)
To confirm the minutes of the meeting held on 24 November¹
4. MATTERS ARISING (not elsewhere on the agenda)
To note any matters arising raised (for information only) (5 mins)
5. OPEN FORUM FOR PUBLIC PARTICIPATION – *An opportunity to hear from members of the public* (20 mins)
6. REPORTS (5 mins)
To receive reports from the local County Councillor, District Councillor, Police & Clerk
7. PLANNING MATTERS (15 mins)
To consider applications received before the meeting and to note planning enforcements and other planning matters
 - Any planning applications received – *(Live links to the planning applications below)*
 - [Jaguar Building – 2025/2658](#) – Standing Item for any updates
 - [Aylsham Road 2025/1056](#) – Standing Item for any updates
 - Bure Valley Business Park – Standing Item for any updates
 - Redacres - 2025/2011 – For information
8. FINANCE (6 mins)
 - 8.1 To receive bank reconciliation – November & December 2025
 - 8.2 To approve payments as per schedule – to be tabled
 - 8.3 Approve PC budget 2026/2027²
 - 8.4 Agree the Precept request for 2026/2027
 - 8.5 Any Other Finance matters (for information only)
9. HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS (15 mins)
 - 9.1 Road Layout at Lion Road Junction – Update
 - 9.2 Parish Partnership Scheme – Update



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- 9.3 Lime trees on Aylsham Road – Approval to apply to Land Registry to ascertain the ownership of the land.
- 9.4 Footpaths, Maintenance and Closures
- 9.5 To receive reports on highway matters (Standing Item)
10. BALAY PARK (10 mins)
 - 10.1 Tree survey at Balay park – Results and next steps
 - 10.2 Flood lights faulty at Balay park and quote to fix them – Lights owned by football club and fitted by PC electrical supplier
 - 10.3 Welcome signs and prohibited activities will need updating with a new e-mail address
 - 10.4 More signs regarding danger of overhead cables to be discussed
 - 10.5 Leak on worksurface of the pavilion – Investigating if the water heater is the issue
 - 10.6 Working group to tend the flower beds and small trees in the spring
11. BUXTON VILLAGE HALL – (Standing Item) (10 mins)
 - 11.1 Carpark and play area maintenance update
 - 11.2 General update from committee members
12. OVERVIEW AND SCRUTINY MATTERS (2 mins)
13. CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED (2 mins)

To note and consider items of correspondence received to date and to receive reports as available

 - 13.1 Letter from 2 children at Buxton primary school regarding dog mess and skate park facilities
14. LATE CORRESPONDENCE & AGENDA ITEMS (2 mins)

To note items of late correspondence and refer to the next meeting in February 2026 as appropriate.
15. TO CLOSE THE MEETING

The items below are supplied to Councillors; they are available from the Clerk on request unless marked 'confidential'

¹ Draft Minutes November 2025

² Draft Budget 2026/2027