

**Minutes of the Buxton with Lamas Parish Council Meeting
held in Buxton Village Hall on Monday 8th September at 7.30pm**

PRESENT

Councillors:

Mr Breeze	Mrs Barnes	Rev Goodman	
Mrs Powell	Mrs Kammoun	Mrs Charmley	Mr Shaw

Also in attendance:

Clerk to the Council: Laura Apps-Green
11 Members of the public

25/50 WELCOME & APOLOGIES FOR ABSENCE – Apologies were given and accepted by full council for, Mr Goodman, Mrs Warren and Mr Riley. Clerk informed council that Cllr Kammoun may be late to the meeting.

25/51 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION – Cllr Breeze regarding Buxton village hall.

25/52 MINUTES OF PREVIOUS MEETINGS - The minutes from the previous meetings held on July 14 & 22 and previously circulated were agreed by full council and signed off by the Chair.

25/53 MATTERS ARISING – None

25/54 OPEN FORUM FOR PUBLIC PARTICIPATION

A resident asked if there was any update on the ongoing issues at the Bure Valley Business Park. Chair informed the public that this would be covered later in the agenda.

A member of the public representing the Scouts informed council that he would like to talk to council at agenda item 11.2.

25/55 REPORTS – None

25/56 PLANNING

Aylsham Road Housing Development – No further updates to report at this time

Bure Valley Business Park – Clerk read out a redacted e-mail that the PC had been sent from the head of Planning at BDC.

Chair allowed members of the public to speak on this matter. They informed council that an enforcement officer at the district council had told them that the chimney had never been connected and its purpose was unknown. Another member of the public informed council that the flue can't have been installed under permitted development rights, as this does not apply to businesses. The question of why the flue has been installed remains unanswered, but the community is very concerned about it. Chair informed all that the PC is aware and that Cllr Riley is leading on following this up.

A resident stated that the site only has permission for B1 usage, but there are a range of businesses on the site with mixed B1/B2 and B8 status. This resident has been told that it is up to the community to prove that these businesses are not operating within the prescribed category. The district council is also claiming that the site has permission for B1/B2 and B8 usage. Council were told that Broadland District Council took legal advice on the matter and the outcome was that because the wider mixed usage had been going on so long it was now permissible and the status of the site had changed.

A resident stated that they felt BDC has lost control of the site and that now businesses are operating from the premises on Sundays and Bank holidays, with loud tools and engines running and revving. The resident believes that the flues are for a painting booth and urged Cllr Riley to take this matter up with the district council. Chair informed council that Cllr Riley is looking into this matter.

A resident pointed out that the new Neighbourhood Plan policies are now in effect and should be taken into account if the land is sold for development.

A resident informed council that they had received an e-mail from BDC stating that the use of the site has not materially changed. Resident will forward on a copy of the letter to the clerk.

A resident pointed out to council that if grandfather rights have been accrued on the site that there should be a certificate of lawful use issued and that that certificate can be objected to.

A resident stated that if new flues with omissions are installed then permission is required from the Environment Agency.

Council was also informed that there is a mass of cars backed up against the fence around the site and use of the site can be at all hours of the day and night.

Chair closed this item by informing everyone that Cllr Riley is looking into the issues around the site and that BDC have agreed to another meeting.

25/57 FINANCE

Bank reconciliation – July & August bank rec was prepared for Scrutineer's approval.

Receipts and payments schedule – Payments made or pending were presented:

Method	Name	Description	Amount £
DD	Electricity	EDF	Varies
BACS	Saxon Digital Services	Round - 2 x editions	640
BACS	Norse	Verge cutting	317.51
BACS	Norfolk Cleaning Co	Cleaning Balay	134.4
BACS	Laura Apps-Green, Norfolk Pension fund, HMRC	Aug pay (+back pay) pension, Tax	1547.4
Above was paid in August			
BACS	SLCC	Membership (Already approved)	190
BACS	Anglian Water	Water bill	261.61
BACS	Buxton village hall	Grass cutting	584.16
BACS	Norse	Verge cutting	317.51
BACS	Viking	Stationery - Stamps	86.57
BACS	Saxon Digital Services	Round printing	320
BACS	Norfolk Cleaning Co	Cleaning Balay - Invoice pending	0
BACS	PKF Little John	External Audit	378
BACS	Annual Contributions	Buxton village hall, Lamas village hall, Buxton PCC, Lamas PCC	4000
BACS	Broadland District Council	Dog Bin collection	237.12
BACS	Laura Apps-Green, Norfolk Pension fund, HMRC	Sept Pay, pension, Tax, Phone, Miles, Office rent	1587.05
Total			7962.02

Free Council .Gov email address – Clerk asked council that as PC has to change e-mail provider, as agreed at the July meeting, that perhaps it would be a good idea to get a .Gov email address. All AGREED.

Round advertisers price increase – Clerk informed council that the Round adverts have been £7 per 1/8 size advert for at least 10 years and asked if the council should consider a slight raise to ensure the Round publication is paying for itself. Cllr Barnes asked if the printers were going to hold their prices for next year. Clerk to look into this and report back to the October PC meeting.

25/58 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

Road Layout at Lion Road junction – Clerk informed council that a few residents had been in contact to say that there have been more accidents at this junction in the last week. Council looked at the suggested road layout put forward by Cllr Shaw, which would see a change in the priority for the junction and push cars away from the village.

[Cllr Kammoun arrived 8:14]

Cllr Goodman raised the issue of cost for this type of scheme and the fact that Highways will not take drastic action unless there are fatalities reported. She also asked if any road changes could be part of the requirements of the new house development planned for Aylsham Road.

Council felt that in the meantime “Stop” signs are needed and the white line markings need reinstating at the junction. A 30mph limit is required and in the long term the layout of the junction needs looking at. Clerk to arrange a site meeting with Highways to look at the issues again.

Parish Partnership Scheme – Clerk asked to circulate the letter detailing what can be funded through the scheme. Clerk was asked to check with Highways if the village hall carpark splay at the entrance could be resurfaced with the funding. Clerk to report back to the October meeting.

Asset Audit – Clerk had previously reported on the asset audit she conducted of all the village assets. The 2 wooden village signs in Lamas needed looking at in more detail. Cllr Breeze and the Clerk made a site visit to both signs to inspect them. The sign beside the Mill is leaning slightly but is solid and sturdy and it was felt that no remedial action would be required. The sign on the highway verge before the pig farm does have wobble to it, but the wooden post is solid. Clerk has talked to Highways about the wobble and they have agreed to backfill the post to resolve the issue.

To receive reports on highway matters –

Adam & Eve bridge – The repair work to the brick pillar will be taking place on the 11 & 12 September.

Footpaths, maintenance and closures – None reported

25/59 BALAY PARK

Scout Group meeting update – Cllr Goodman and the Clerk reported that they met with the Scouts’ and Guides representatives. Any previous misunderstandings were resolved.

Scout request to plant hazel bushes – A Scout representative was in attendance in order to request to plant hazel bushes in the Scouts grounds in order to use the wood in crafting workshops with the Scouts. After some discussion and questions about the location of the planting and an agreement to send the PC a map of the area to be planted, All AGREED to this request.

Proposal to remove the wooden railings from the pitch side of the pavilion as rotten – All AGREED to remove them. Council was reminded that the FA regularly change their rules and to keep this in mind if the PC decides to replace them.

25/60 BUXTON VILLAGE HALL

Parish Council representative required on the village hall committee – A PC representative is needed on the village hall committee. The committee meet 4 times a year and deals with the day to day running of the hall. A potential rota of volunteers was discussed so that the task is not too onerous on anyone. Cllr Barns volunteered to see how things go on the committee and report back to the PC as a 1 year trial.

Update – One set of swings on the play area is out of action due to the matting underneath being uneven. The committee are getting quotes for its repair.

25/61 OVERVIEW AND SCRUTINY MATTERS – None

25/62 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – None

25/63 LATE CORRESPONDENCE & AGENDA ITEMS (For Information Only) – None

25/64 CLOSURE OF THE MEETING – There being no further business the Chair closed the meeting at 21:17pm.