

**Minutes of the Buxton with Lamas Parish Council Meeting
held in Buxton Village Hall on Monday 9th March at 7.30pm**

PRESENT

Councillors:

Mr Breeze	Mrs Charmley	
Rev Goodman	Mrs Barnes	Mrs Powell

Also in attendance:

Clerk to the Council: Laura Apps-Green

25/128 WELCOME & APOLOGIES FOR ABSENCE - Apologies were given and accepted by full council for Mrs Warren, Mr Shaw, Mr Goodman and Mrs Kammoun

25/129 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION - Cllr Breeze regarding Buxton village hall.

25/130 MINUTES OF PREVIOUS MEETINGS - The minutes from the previous meeting held on 9 February and previously circulated were agreed by full Council and signed off by the Chair.

25/131 MATTERS ARISING - None

25/132 OPEN FORUM FOR PUBLIC PARTICIPATION – None

25/133 REPORTS – None

25/134 PLANNING

Jaguar Building – This application has been withdrawn.

Aylsham Road Housing Development – No further comments at this time

Bure Valley Business Park – No further comments at this time

GNLP – It was noted that the call for sites is open currently.

25/135 FINANCE

Bank reconciliation – February bank rec was prepared for Scrutineer's approval.

Receipts and payments schedule – Payments made or pending were presented:

Method	Name	Description	Amount £
BACS	Saxon Digital	Round	320
BACS	Broadland District Council	Litter bins	296.40
BACS	Broadland District Council	Dog bins	296.40
BACS	Norfolk Cleaning	Cleaning Balay	201.60
BACS	Lamas village hall	Insurance contribution	885.58
BACS	National Allotment	PC membership	84
BACS	National Allotment	Balay Allotment membership	73.50
BACS	Laura Apps-Green, Norfolk Pension fund, HMRC	March Pay, pension, Tax, miles, phone	1397.30
Total			3554.78

Annual review of the Council's Standing Orders and Financial Regulations – These documents had previously been circulated. Clerk informed council that there have not been any further legal changes. Clerks delegated authority up to £500 was reaffirmed and AGREED by all.

Council Risk Assessment & Internal Control measures review – This document had been previously circulated and details the risks to the council and mitigation plans. Clerk informed council that if ever they require a locum clerk a good place to start is NALC or Norfolk Parish Training & Support.

Appoint an Internal Auditor – It was AGREED to appoint Mr Jim Graves as the internal auditor for this financial year.

Any other financial matters - None

25/136 HIGHWAYS (and FOOTPATHS) RIVERS & VILLAGE MAINTENANCE MATTERS

Road Layout at Lion Road junction – Clerk informed council that the letter requesting a shrub to be trimmed back, as it was covering the “give way” sign, has been sent. Waiting to hear from Highways regarding the new flashing junction sign.

Lime Trees – Clerk informed council that she is still waiting to hear back from Highways on this matter. Clerk has information on all the verges that the PC cuts on behalf of NCC and would like to arrange a site meeting with the Highways engineer to get clarification on responsibilities.

Highways offer of village gates at an entry point to the village – Clerk had forwarded an e-mail from Highways offering a free set of village gates on Aylsham Road, opposite Balay park. As this area is due to have a large housing estate built on it, the speed restriction will be moving north anyway, so there seems little point in installing village gates in this area. The PC had previously discussed village gates at the Frettenham Road entry point of the village. After a discussion the PC AGREED that having some new village gates would be nice and would like to accept the offer from Highways, but would like them at the south of the Frettenham Road entry point to the village. Clerk to liaise with Highways.

Island between village hall and church – One of our councillors had a fall on this piece of Highway land. There is a slope with steps adjacent to it, and no lighting on the area. Cllr Goodman and Cllr Breeze felt that a special illuminating paint might be a way to improve the area. Also, installing a carefully positioned light on the village hall, as long as it complies with the Light policy of the PC. Clerk to raise this with Highways.

Footpaths, Maintenance and Closures – Cllr Barnes reported that a lorry hit the Mill Street bridge on Monday 9th March. There is damage to the plate. BDC have been out to inspect it. This is something that keeps happening to this bridge. The driver of the lorry didn't stop. A witness reported the incident; they didn't get the registration number but they did get the company name. Clerk was asked to see if Highways can install some surveillance equipment at the bridge and to see if signs can be put up detailing the height of the bridge.

To receive reports on highway matters –

- Drain under the bridge on Mill Road is silted up and blocked
- Pothole near to the Mick George site entrance on Coltishall Road
- Finger post for pathway on Little Hautitbois road has been put in the wrong place
- Village sign has been run over – Clerk to source quotes to get it fixed. Will require a blacksmith and also a new wooden post and possibly a brick base. Highways permission will be required and there are cables in the ground that need to be accounted for. Clerk to bring quotes to the April meeting

25/137 BALAY PARK

Oak Tree on Balay park – This work is due to take place on Monday 16th March. Clerk to meet contractors on site at midday.

Discuss the use of glyphosate on Balay park – There was a detailed discussion on this matter. Clerk had consulted with a number of clerks on this subject; some have moved away from glyphosate and some still use it. Various options were discussed including hand weeding, this is an expensive option. The council would like to know what the school uses in their grounds' maintenance. Clerk to ask this question of the school. All AGREED to a trial of not using glyphosate on Balay park for the next 8 months. A site meeting

will take place in October to see what the effect has been. Clerk to continue to inspect the site each month and keep an eye on weed growth on the site. Area under hedges and tree bases to be strimmed. Cllr Charmley made this proposal and it was seconded by Cllr Goodman.

State of carpark leading to Scout hut – Clerk reported that she was not happy with the pothole filling that has taken place last month on Balay park. There were still some large potholes. Clerk raised this with the contractor who said it was more than pothole filling and that some areas required more in-depth fixes. Clerk shared some photos of the issues with full council. After a discussion it was AGREED for the Clerk to get some more quotes for this work.

Working group to tend to the flower beds and small trees – It was AGREED to hold a working party event on 18th April to tend the flower beds and remove any dead trees from the coppice.

25/138 BUXTON VILLAGE HALL

Carpark and play area maintenance update – The Parish Partnership Scheme bid was a success. 50% of the cost to resurface the entrance of the carpark has been agreed and the other 50% will be paid for by the parish council. Clerk, Highways and Cllr Breeze to work together on this. The village hall management committee have also secured funding from the Picto Trust towards the main carpark repairs.

The village hall management committee are planning to take up the wet pour that is failing under one of the swings and replace with deep bark which is up to BSEN standard.

Overhead cables at Balay park – There was a discussion around the football team having to move their under 16's team to the village hall recreation ground due to the overhead cables at Balay park. The football club are contacting UK Power Networks to find out if anything can be done about the high voltage cables to make them safe to play football under.

Cllr Charmley would like to see confirmation from the Football Association that it is happy with Buxton FC playing football games under the high voltage power cables, including copies of risk assessments by the FA and Buxton football club stating that everyone is happy for official football games to be played there. The PC does not have the expertise to say either way. Football Club is required to send the PC the above information.

[Standing orders extended to 9:45pm]

25/139 LAMAS VILLAGE HALL – Clerk had previously circulated an e-mail from the committee at Lamas village hall regarding both the reimbursement of the cost of insurance for the hall and regarding a query raised with the chair of the PC about fire safety in the hall. The committee are about to have an electrical test done on the electrics in the hall and have previously been quoted £650 for a fire risk assessment. There was a discussion on this matter and it was found that Buxton village hall are also in the process of looking at a full fire risk assessment for their village hall. It was suggested that both Buxton and Lamas village hall committees connect to commission a joint fire risk assessment of both buildings. There may be economies of scale if they both have it done at the same time. Cllr Breeze and the Clerk to liaise with Lamas committee on this matter and suggest that they apply through the PC grant scheme for funding to cover the cost of this work. Clerk to also point out that annual PAT testing is needed on all appliances in the buildings.

25/140 OVERVIEW AND SCRUTINY MATTERS – None

25/141 CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED – None

25/142 LATE CORRESPONDENCE & AGENDA ITEMS (For Information Only) – None

25/143 CLOSURE OF THE MEETING – There being no further business the Chair closed the meeting at 21:45pm.