



Buxton with Lamas Parish Council

Clerk: Mrs Laura Apps-Green
184 Holt Road, Horsford, Norfolk, NR10 3HQ
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ANNUAL PARISH COUNCIL MEETING (APCM)

(Notice of Meeting & Summons to Attend)

Monday 11th May 2026 starting at 7.30pm in

Buxton Village Hall

Everyone is cordially invited to attend this meeting

L M Apps-Green

Clerk to the Parish Council

5 May 2026

AGENDA

1. ELECTION OF CHAIRPERSON FOR 2026-2027
2. DECLARATIONS OF ACCEPTANCE OF OFFICE TO BE SIGNED
3. WELCOME & APOLOGIES
4. ELECTION OF VICE CHAIRPERSON FOR 2026-2027
5. COMMITTEES & APPOINTMENTS TO OTHER BODIES (If applicable)
 1. *To appoint members to the BALAY Park Management Working Group (3 members + chairman & vice chairman)*
 2. *To consider representatives on other bodies*
 - *HMP Bure Liaison Committee*
 3. *To note appointments to other bodies*
 - *Picto Charity*
 - *Parish Tree Warden*
 - *Parish Footpath Warden*
6. MINUTES of PREVIOUS MEETINGS
To confirm the minutes of the meetings held on 13 April 2026 ¹
7. MATTERS ARISING (not elsewhere on the agenda)
To note any matters arising raised (for information only)
8. OPEN FORUM FOR PUBLIC PARTICIPATION – *An opportunity to hear from members of the public (10 mins)*
9. REPORTS
To receive reports from the local County Councillor, District Councillor, Police & Clerk
10. PLANNING MATTERS (12 mins)
To consider applications received before the meeting and to note planning enforcements and other planning matters
 - Aylsham Road 2025/1056 – Standing Item for any updates
 - Bure Valley Business Park – Standing Item for any updates
 - Greater Norwich Local Plan – Standing Item for any updates



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- Any planning applications received – (*Live links to the planning applications below*)

11. FINANCE (10 mins)

- 11.1 To receive bank reconciliation – April 2026
- 11.2 To approve payments as per schedule – to be tabled
- 11.3 Grant request from village hall management committees for a contribution towards the cost of upkeeping the defib on Buxton village hall and a Fire Risk Assessment for both halls
- 11.4 Parish Council insurance policy agreed
- 11.5 Any Other Finance matters (for information only)

12. HIGHWAYS (and FOOTPATHS), RIVER & VILLAGE MAINTENANCE MATTERS (15 mins)

- 12.1 Road Layout at Lion Road Junction – Standing item for any updates
- 12.2 Lamas village sign repair and reinstatement – Discuss quotes received to date
- 12.3 Highway Island between the village hall and church – Update on request to Highways
- 12.4 Footpaths, Maintenance and Closures (Standing Item)
- 12.5 To receive reports on highway matters (Standing Item)

13. BALAY PARK (10 mins)

- 13.1 Quotes to repair potholes in carpark leading to the Scout hut – Discuss quotes
- 13.2 Report back on the Parish Council Balay Community Garden working group day

14. BUXTON VILLAGE HALL – (Standing Item) (10 mins)

- 14.1 Carpark and play area maintenance update
- 14.2 General update from committee members

15. OVERVIEW AND SCRUTINY MATTERS (2 mins)

16. CORRESPONDENCE & REPORTS OF MEETINGS ATTENDED (2 mins)

To note and consider items of correspondence received to date and to receive reports as available

17. LATE CORRESPONDENCE & AGENDA ITEMS (2 mins)

To note items of late correspondence and refer to the next meeting in June 2026 as appropriate.

18. TO CLOSE THE MEETING

The items below are supplied to Councillors; they are available from the Clerk on request unless marked 'confidential'

¹ Minutes (13th April 2026)